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Date: October 20, 2015

To: Budget Committee, Town Manager, Board of Selectmen

From: Kristi Pulliam

Subject: 2016 Budget Book

The following 2016 Budget was prepared by the Town's departmental managers and then reviewed, adjusted and approved by the Town Manager and finally the Board of Selectmen.

You will notice that I have made some improvements to the budget format this year. I met with Nathan Lunney (Business Administrator, SAU 90) to go through how the school budget is put together and came away with some ideas that I have incorporated into this budget. One of the biggest improvements is the size of the font and format of each page. This year you will also find more detail provided on line items to help understand the breakdown of each account. In the detailed section of the budget you will find a "Note:" following any line item that has either increased or decreased from 2015 explaining why the change occurred. You will also see notes where the Town Manager or Board of Selectmen have made adjustments in the detail section. Lastly we have added an appendix G this year that includes any additional detail that may have been provided by a Department Head along with an analysis that I have prepared in regards to gasoline and diesel expenses.

I would draw your attention to the third page of the Operating Budget Summary by Department (page Sum3), in column H — B.O.S. — the total budget being submitted is \$26,762,945. When this amount is compared to the 2015 budget of \$26,505,896 — it shows an overall increase of \$279,858 (or .97%). This increase is related mostly to the overall increase in health insurance of 17.3%.

The Appendix section currently does not include the Default Budget as it is still being prepared and is expected to be reviewed by the Board of Selectmen next Monday night. Once it is completed it will be forwarded along to the Budget Committee.

If you have any questions, please let me know.

**TOWN 01 MPTON
GENERAL FUND
OPERATING BUDGET SUMMARY BY DEPARTMENT
FISCAL YEAR 2016**

					Printed:					10/20/2015
		2014	2015		2016					
ACCT. #	DESCRIPTION	ACTUAL	BUDGET	ACTUAL	REQ.	ADMIN.	B.O.S.	BUD COM	DEFAULT	CHG.
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	& DELIB	BUDGET 1	(K)
		12/31/14		9/30/2015				(I)	(J)	H vs. D
A- GENERAL	GOVERNMENT									
4130	EXECUTIVE	207,012	270,439	207,809	292,233	292,233	292,233	0	0	8.06%
4140	ELECTION & REGISTRATION	219,774	228,435	180,356	252,884	252,884	252,384	0	0	10.48%
4150	FINANCIAL ADMINISTRATION	885,908	978,633	766,040	1,066,818	1,066,818	1,066,818	0	0	9.01%
4153	LEGAL EXPENSES	201,241	207,874	111,081	198,875	198,875	198,875	0	0	-4.33%
4155	PERSONNEL ADMINISTRATION	2,776,039	2,934,795	2,058,372	3,011,245	3,011,245	3,011,245	0	0	2.60%
4191	PLANNING & ZONING	107,479	142,789	102,708	145,470	145,470	145,470	0	0	1.88%
4194	GOVERNMENT BUILDINGS	97,669	100,055	68,500	102,674	102,674	102,674	0	0	2.62%
4195	CEMETERIES	118,241	122,460	90,463	123,725	123,146	123,146	0	0	0.56%
4196	MUNICIPAL INSURANCE	3,628,182	3,509,269	2,640,848	3,506,292	3,773,579	3,773,579	0	0	7.53%
4199	OTHER GENERAL GOVERNMENT	74,211	74,250	76,775	75,550	75,550	75,550	0	0	1.75%
	SUBTOTAL:	8,315,756.0	8,568,999	6,302,952	8,775,765	9,042,473	9,041,973	0	0	5.52%
B - PUBLIC SAFETY										
4210	POLICE DEPARTMENT	3,742,201	3,965,226	2,886,432	4,060,294	4,028,238	3,998,238	0	0	0.83%
4220	FIRE DEPARTMENT	3,251,128	3,385,000	2,431,304	3,437,895	3,433,806	3,433,806	0	0	1.44%
4240	BUILDING & CODE INSPECTION	194,527	216,348	143,798	218,019	217,661	217,661	0	0	0.61%
4290	EMERGENCY MANAGEMENT	0	1,000	0	1,000	1,000	1,000	0	0	0.00%
4299	OTHER SAFETY SERVICES	491,822	486,904	470,761	494,299	494,299	494,299	0	0	1.52%
	SUBTOTAL:	7,679,678	8,054,478	5,932,295	8,211,507	8,175,004	8,145,004	0	0	1.12%
C - HIGHWAYS, STREETS, BRIDGES, & LIGHTING										
4311	HIGHWAYS & STREETS	1,383,940	1,408,703	1,025,613	1,503,365	1,504,064	1,504,064	0	0	6.77%
4312	PAVING & RECONSTRUCTION	375,280	416,570	608,277	437,869	437,869	437,869	0	0	5.11%
4316	STREET LIGHTING	223,462	204,000	164,918	219,000	219,000	219,000	0	0	7.35%
	SUBTOTAL:	1,982,682	2,029,273	1,798,808	2,160,234	2,160,933	2,160,933	0	0	6.49%
D - MUNICIPAL SANITATION										

TOWN OF MPTON
GENERAL FUND
OPERATING BUDGET SUMMARY BY DEPARTMENT
FISCAL YEAR 2016

					Printed:					10/20/2015
		2014	2015		2016					%
ACCT. #	DESCRIPTION	ACTUAL	BUDGET	ACTUAL	REQ.	ADMIN.	B.O.S.	BUD COM	DEFAULT	CHG.
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	& DELIB	BUDGET	(K)
		12/31/14		9/30/2015				(I)	(J)	H vs. D
4321	ADMINISTRATION	1,479,026	1,402,342	1,052,786	1,500,900	1,505,843	1,505,843	0	0	7.38%
4323	SOLID WASTE COLLECTION	484,348	575,442	362,187	484,845	468,531	468,531	0	0	-18.58%
4324	SOLID WASTE DISPOSAL	999,653	1,027,260	711,289	888,155	884,039	884,039	0	0	-13.94%
4326	SEWAGE COLLECTION & DISPOSAL	85,720	204,000	72,300	204,000	204,000	204,000	0	0	0.00%
	SUBTOTAL:	3,048,747	3,209,044	2,198,562	3,077,900	3,062,413	3,062,413	0	0	-4.57%
E - HEALTH & HUMAN SERVICES										
4414	ANIMAL CONTROL	159,196	164,772	137,763	163,184	161,697	161,697	0	0	-1.87%
	SUBTOTAL:	159,196	164,772	137,763	163,184	161,697	161,697	0	0	-1.87%
F - WELFARE										
4441	ADMINISTRATION	29,741	27,721	19,769	28,017	28,017	28,017	0	0	1.07%
4442	DIRECT ASSISTANCE	8,936	26,000	5,546	23,000	23,000	23,000	0	0	-11.54%
	SUBTOTAL:	38,677	53,721	25,315	51,017	51,017	51,017	0	0	-5.03%
G - CULTURE & RECREATION										
4520	RECREATION & PARKS	237,724	252,684	157,401	252,566	251,474	251,474	0	0	-0.48%
4550	LIBRARY	825,283	848,133	673,116	848,455	848,455	856,145	0	0	0.94%
4583	PATRIOTIC PURPOSES	1,983	1,800	2,140	1,800	1,800	1,800	0	0	0.00%
4589	OTHER CULTURE	0	500	362	500	500	500	0	0	0.00%
4611	CONSERVATION COMMISSION	33,252	32,620	22,238	33,690	33,690	33,690	0	0	3.28%
	SUBTOTAL:	1,098,242	1,135,737	855,257	1,137,011	1,135,919	1,143,609	0	0	0.69%
H - DEBT SERVICE										
4711	PRINCIPAL - LONG TERM	2,117,710	2,452,275	1,528,805	2,237,617	2,237,617	2,237,617	0	0	-8.75%
4721	INTEREST - LONG TERM	952,443	827,597	453,778	748,681	748,681	748,681	0	0	-9.54%

TOWN C NMPTON
 GENER"L FUND
 OPERATING BUDGET SUMMARY BY DEPARTMENT
 FISCAL YEAR 2016

		Printed: 10/20/2015									
		2014	2015							2016	%
ACCT. #	DESCRIPTION	ACTUAL	BUDGET	ACTUAL	REQ.	ADMIN.	B.O.S.	BUD COM	DEFAULT	CHG.	
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	& DELIB	BUDGET	(K)	
		12/31/14		9/30/2015				(I)	(J)	H vs. D	
4723	INTEREST - TAX ANTICIPATION	0	10,000	0	10,000	10,000	10,000	0	0	0.00%	
	SUBTOTAL:	3,070,153	3,289,872	1,982,583	2,996,298	2,996,298	2,996,298	0	0	-8.92%	
	BUDGET TOTAL:	25,393,131	26,505,896	19,233,535	26,572,915	26,785,754	26,762,945	0	0	0.97%	
						16 Budget vs. '15 Budget		257,049			
						16 Default vs. '16		0			
						16 Default vs. '15					

**GENERAL FUND
OPERATING BUDGET SUMMARY BY EXPENSE
FISCAL YEAR 2016**

Printed: 10/20/2015

I				II		I						Printed: 10/20/2015	
1				2014		2015		2016				2017	
ACCT. #		DESCRIPTION		ACTUAL	BUDGET	ACTUAL	REQ.	ADMIN.	B.O.S.	BUD COM	DEFAULT	CHG.	
(A)		(B)		(C)	(D)	(E)	(F)	(G)	(H)	& DELIB	BUDGET	(K)	
				12/31/14		09/30/15				(I)	(J)	H vs. D	
7-10 ENEIME T													
4130 - EXECUTIVE													
BOARD OF SELECTMEN													
00141301	1300	EX - Selectmen Salaries		15,000	15,000	11,250	15,000	15,000	15,000	0	0	0.00%	
00141301	6100	EX - Supplies & Expenses		1,298	500	967	1,300	1,300	1,300	0	0	160.00%	
		Subtotal Board of Selectmen		16,298	15,500	12,217	16,300	16,300	16,300	0	0	5.16%	
TOWN MANAGER													
00241302	1100	EX - Regular Wages		159,329	242,283	180,792	249,978	249,978	249,978	0	0	3.18%	
00241302	1200	EX - NT Wages		6,690	6,000	4,200	6,000	6,000	6,000	0	0	0.00%	
00241302	1400	EX - O/T Wages		1,570	0	1,377	1,600	1,600	1,600	0	0	NA	
00241302	3910	EX - Staff Development		290	1,300	366	6,500	6,500	6,500	0	0	400.00%	
00241302	6100	EX - Supplies & Expenses		20,196	1,350	7,123	7,850	7,850	7,850	0	0	481.48%	
00241302	8750	EX - Motor Vehicle Allowance		180	450	70	450	450	450	0	0	0.00%	
		Subtotal Town Manager		188,255	251,383	193,928	272,378	272,378	272,378	0	0	8.35%	
BUDGET COMMITTEE													
00341304	1200	EX - Secretary Wages		1,710	1,906	935	1,906	1,906	1,906	0	0	-0.03%	
00341304	3230	EX - Legal Expenses		0	0	0	0	0	0	0	0	NA	
00341304	3910	EX - Staff Development		0	300	0	300	300	300	0	0	0.00%	
00341304	6100	EX - Supplies & Expenses		179	350	0	350	350	350	0	0	0.00%	
		Subtotal Budget Committee		1,889	2,556	935	2,556	2,556	2,556	0	0	-0.02%	
TRUSTEES OF THE TRUST FUNDS													
00441305	1200	EX - PiT Wages		570	570	335	570	570	570	0	0	0.00%	
00441305	6100	EX - Supplies & Expenses		0	430	394	430	430	430	0	0	0.00%	
		Subtotal Trustees of the Trust Funds		570	1,000	729	1,000	1,000	1,000	0	0	0.00%	
		Total - Executive (4130)		207,012	270,439	207,809	292,233	292,233	292,233	0	0	8.06%	

**TOWN OF APTON
GENERAL FUND
OPERATING BUDGET SUMMARY BY EXPENSE
FISCAL YEAR 2016**

I				II				III				IV				V				VI				VII				VIII				IX				X				XI				XII				XIII				XIV				XV				XVI				XVII				XVIII				XIX				XX				XXI				XXII				XXIII				XXIV				XXV				XXVI				XXVII				XXVIII				XXIX				XXX				XXXI				XXXII				XXXIII				XXXIV				XXXV				XXXVI				XXXVII				XXXVIII				XXXIX				XL				XLI				XLII				XLIII				XLIV				XLV				XLVI				XLVII				XLVIII				XLIX				L				LI				LII				LIII				LIV				LV				LVI				LVII				LVIII				LIX				LX				LXI				LXII				LXIII				LXIV				LXV				LXVI				LXVII				LXVIII				LXIX				LXX				LXXI				LXXII				LXXIII				LXXIV				LXXV				LXXVI				LXXVII				LXXVIII				LXXIX				LXXX				LXXXI				LXXXII				LXXXIII				LXXXIV				LXXXV				LXXXVI				LXXXVII				LXXXVIII				LXXXIX				LXXXX				LXXXXI				LXXXXII				LXXXXIII				LXXXXIV				LXXXXV				LXXXXVI				LXXXXVII				LXXXXVIII				LXXXXIX				LXXXXX				LXXXXXI				LXXXXXII				LXXXXXIII				LXXXXXIV				LXXXXXV				LXXXXXVI				LXXXXXVII				LXXXXXVIII				LXXXXXIX				LXXXXXX				LXXXXXXI				LXXXXXXII				LXXXXXXIII				LXXXXXXIV				LXXXXXXV				LXXXXXXVI				LXXXXXXVII				LXXXXXXVIII				LXXXXXXIX				LXXXXXXX				LXXXXXXXI				LXXXXXXXII				LXXXXXXXIII				LXXXXXXXIV				LXXXXXXXV				LXXXXXXXVI				LXXXXXXXVII				LXXXXXXXVIII				LXXXXXXXIX				LXXXXXXX				LXXXXXXXI				LXXXXXXXII				LXXXXXXXIII				LXXXXXXXIV				LXXXXXXXV				LXXXXXXXVI				LXXXXXXXVII				LXXXXXXXVIII				LXXXXXXXIX				LXXXXXXX				LXXXXXXXI				LXXXXXXXII				LXXXXXXXIII				LXXXXXXXIV				LXXXXXXXV				LXXXXXXXVI				LXXXXXXXVII				LXXXXXXXVIII				LXXXXXXXIX				LXXXXXXX				LXXXXXXXI				LXXXXXXXII				LXXXXXXXIII				LXXXXXXXIV				LXXXXXXXV				LXXXXXXXVI				LXXXXXXXVII				LXXXXXXXVIII				LXXXXXXXIX				LXXXXXXX				LXXXXXXXI				LXXXXXXXII				LXXXXXXXIII				LXXXXXXXIV				LXXXXXXXV				LXXXXXXXVI				LXXXXXXXVII				LXXXXXXXVIII				LXXXXXXXIX				LXXXXXXX				LXXXXXXXI				LXXXXXXXII				LXXXXXXXIII				LXXXXXXXIV				LXXXXXXXV				LXXXXXXXVI				LXXXXXXXVII				LXXXXXXXVIII				LXXXXXXXIX				LXXXXXXX				LXXXXXXXI				LXXXXXXXII				LXXXXXXXIII				LXXXXXXXIV				LXXXXXXXV				LXXXXXXXVI				LXXXXXXXVII				LXXXXXXXVIII				LXXXXXXXIX				LXXXXXXX				LXXXXXXXI				LXXXXXXXII				LXXXXXXXIII				LXXXXXXXIV				LXXXXXXXV				LXXXXXXXVI				LXXXXXXXVII				LXXXXXXXVIII				LXXXXXXXIX				LXXXXXXX				LXXXXXXXI				LXXXXXXXII				LXXXXXXXIII				LXXXXXXXIV				LXXXXXXXV				LXXXXXXXVI				LXXXXXXXVII				LXXXXXXXVIII				LXXXXXXXIX				LXXXXXXX				LXXXXXXXI				LXXXXXXXII				LXXXXXXXIII				LXXXXXXXIV				LXXXXXXXV				LXXXXXXXVI				LXXXXXXXVII				LXXXXXXXVIII				LXXXXXXXIX				LXXXXXXX				LXXXXXXXI				LXXXXXXXII				LXXXXXXXIII				LXXXXXXXIV				LXXXXXXXV				LXXXXXXXVI				LXXXXXXXVII				LXXXXXXXVIII				LXXXXXXXIX				LXXXXXXX				LXXXXXXXI				LXXXXXXXII				LXXXXXXXIII				LXXXXXXXIV				LXXXXXXXV				LXXXXXXXVI				LXXXXXXXVII				LXXXXXXXVIII				LXXXXXXXIX				LXXXXXXX				LXXXXXXXI				LXXXXXXXII				LXXXXXXXIII				LXXXXXXXIV				LXXXXXXXV				LXXXXXXXVI				LXXXXXXXVII				LXXXXXXXVIII				LXXXXXXXIX				LXXXXXXX				LXXXXXXXI				LXXXXXXXII				LXXXXXXXIII				LXXXXXXXIV				LXXXXXXXV				LXXXXXXXVI				LXXXXXXXVII				LXXXXXXXVIII				LXXXXXXXIX				LXXXXXXX				LXXXXXXXI				LXXXXXXXII				LXXXXXXXIII				LXXXXXXXIV				LXXXXXXXV				LXXXXXXXVI				LXXXXXXXVII				LXXXXXXXVIII				LXXXXXXXIX				LXXXXXXX				LXXXXXXXI				LXXXXXXXII				LXXXXXXXIII				LXXXXXXXIV				LXXXXXXXV				LXXXXXXXVI				LXXXXXXXVII				LXXXXXXXVIII				LXXXXXXXIX				LXXXXXXX				LXXXXXXXI				LXXXXXXXII				LXXXXXXXIII				LXXXXXXXIV				LXXXXXXXV				LXXXXXXXVI				LXXXXXXXVII				LXXXXXXXVIII				LXXXXXXXIX				LXXXXXXX				LXXXXXXXI				LXXXXXXXII				LXXXXXXXIII				LXXXXXXXIV				LXXXXXXXV				LXXXXXXXVI				LXXXXXXXVII				LXXXXXXXVIII				LXXXXXXXIX				LXXXXXXX				LXXXXXXXI				LXXXXXXXII				LXXXXXXXIII				LXXXXXXXIV				LXXXXXXXV				LXXXXXXXVI				LXXXXXXXVII				LXXXXXXXVIII				LXXXXXXXIX				LXXXXXXX				LXXXXXXXI				LXXXXXXXII				LXXXXXXXIII				LXXXXXXXIV				LXXXXXXXV				LXXXXXXXVI				LXXXXXXXVII				LXXXXXXXVIII				LXXXXXXXIX				LXXXXXXX				LXXXXXXXI				LXXXXXXXII				LXXXXXXXIII				LXXXXXXXIV				LXXXXXXXV				LXXXXXXXVI				LXXXXXXXVII				LXXXXXXXVIII				LXXXXXXXIX				LXXXXXXX				LXXXXXXXI				LXXXXXXXII				LXXXXXXXIII				LXXXXXXXIV				LXXXXXXXV				LXXXXXXXVI				LXXXXXXXVII				LXXXXXXXVIII				LXXXXXXXIX				LXXXXXXX				LXXXXXXXI				LXXXXXXXII				LXXXXXXXIII				LXXXXXXXIV				LXXXXXXXV				LXXXXXXXVI				LXXXXXXXVII				LXXXXXXXVIII				LXXXXXXXIX				LXXXXXXX				LXXXXXXXI				LXXXXXXXII				LXXXXXXXIII				LXXXXXXXIV				LXXXXXXXV				LXXXXXXXVI				LXXXXXXXVII				LXXXXXXXVIII				LXXXXXXXIX				LXXXXXXX				LXXXXXXXI				LXXXXXXXII				LXXXXXXXIII				LXXXXXXXIV				LXXXXXXXV				LXXXXXXXVI				LXXXXXXXVII				LXXXXXXXVIII				LXXXXXXXIX				LXXXXXXX				LXXXXXXXI				LXXXXXXXII				LXXXXXXXIII				LXXXXXXXIV				LXXXXXXXV				LXXXXXXXVI				LXXXXXXXVII				LXXXXXXXVIII				LXXXXXXXIX				LXXXXXXX				LXXXXXXXI				LXXXXXXXII				LXXXXXXXIII				LXXXXXXXIV				LXXXXXXXV				LXXXXXXXVI				LXXXXXXXVII				LXXXXXXXVIII				LXXXXXXXIX				LXXXXXXX				LXXXXXXXI				LXXXXXXXII				LXXXXXXXIII				LXXXXXXXIV				LXXXXXXXV				LXXXXXXXVI				LXXXXXXXVII				LXXXXXXXVIII				LXXXXXXXIX				LXXX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**GENERAL FUND
OPERATING BUDGET SUMMARY BY EXPENSE
FISCAL YEAR 2016**

Printed: 10/20/2015

				2014	2015			2016		%	
ACCT. #	DESCRIPTION		ACTUAL	BUDGET	ACTUAL	REQ.	ADMIN.	B.O.S.	BUD COM	DEFAULT	CHG.
(A)	(B)		(C)	(D)	(E)	(F)	(G)	(H)	& DELIB	BUDGET	(K)
			12/31/14		09/30/15				(I)	(J)	H vs. D
011	41501	1200	FA - P/T Wages	16,765	18,200	9,598	18,470	18,470	18,470	0	1.49%
011	41501	1300	FA - Elected Official's Wages	18,571	18,500	13,875	19,000	19,000	19,000	0	2.70%
011	41501	1400	FA - O/T Wages	1,484	1,784	985	1,784	1,784	1,784	0	0.00%
011	41501	3210	FA- Registry of Deeds	3,047	3,800	2,694	4,100	4,100	4,100	0	7.89%
011	41501	3300	FA - Contracted Services	0	4,000	2,197	4,000	4,000	4,000	0	0.00%
011	41501	3910	FA - Staff Development	760	900	504	900	900	900	0	0.00%
011	41501	4300	FA - Equipment Maintenance	11,813	13,148	12,390	12,467	12,467	12,467	0	-5.18%
011	41501	4400	FA- Postage Meter Rental	1,103	1,046	-561	2,916	2,916	2,916	0	178.80%
011	41501	6100	FA - Supplies & Expenses	12,782	13,250	10,883	13,285	13,285	13,285	0	0.26%
011	41501	6250	FA - Postage	34,666	37,410	26,732	37,410	37,410	37,410	0	0.00%
011	41501	6900	FA - Bank Service Charges	36,677	35,000	21,653	35,000	35,000	35,000	0	0.00%
011	41501	7450	FA - Replacement Equipment	379	1,000	475	1,000	1,000	1,000	0	0.00%
011	41501	8150	FA - Procurement/Advertising	1,559	4,000	266	3,500	3,500	3,500	0	-12.50%
			Subtotal Finance Department	345,804	363,699	256,567	365,472	365,472	365,472	0	0.49%
	AUDIT										
000	41502	3010	FA-Audit Services	32,000	33,350	24,147	31,500	31,500	31,500	0	-5.55%
			Subtotal Audit	32,000	33,350	24,147	31,500	31,500	31,500	0	-5.55%
	ASSESSING										
012	41503	1100	FA - Regular Wages	124,251	163,950	108,751	166,754	166,754	166,754	0	1.71%
012	41503	1200	FA - P/T Wages	27,639	27,634	19,327	24,024	24,024	24,024	0	-13.06%
012	41503	3300	FA - Contracted Services	47,963	60,000	119,919	100,000	100,000	100,000	0	66.67%
012	41503	3301	FA - Mapping	7,500	8,600	7,200	8,600	8,600	8,600	0	0.00%
012	41503	6100	FA - Supplies & Expenses	4,224	9,331	5,049	9,061	9,061	9,061	0	-2.89%
012	41503	6160	FA- Data Processing	13,584	11,900	1,020	12,100	12,100	12,100	0	1.68%
012	41503	8750	FA - Motor Vehicle Allowance	2,204	1,700	2,379	3,900	3,900	3,900	0	129.41%
			Subtotal Assessing	227,365	283,115	263,645	324,439	324,439	324,439	0	14.60%
	TAX COLLECTION										
013	41504	1100	FA - Regular Wages	0	35,207	25,524	35,378	35,378	35,378	0	0.49%
013	41504	1200	FA - KT Wages	29,124	1,750	611	1,313	1,313	1,313	0	-25.00%
013	41504	1300	FA - Tax Collector's Wage	51,562	51,360	38,520	55,982	55,982	55,982	0	9.00%

**GENERAL FUND
OPERATING BUDGET SUMMARY BY EXPENSE
FISCAL YEAR 2016**

										1			Printed: 10/20/2015
				2014	2015		MIS						
ACCT. #			DESCRIPTION	ACTUAL	BUDGET	ACTUAL	REQ.	ADMIN.	B.O.S.	BUD COM	DEFAULT	CHG.	
(A)			(B)	(C)	(D)	(E)	(F)	(G)	(H)	& DELIB	BUDGET	(K)	
				12/31/14		09/30/15				(I)	(J)	H vs. D	
013	41504	3250	FA - Tax Liens/Instruments	4,662	5,000	4,433	4,700	4,700	4,700	0	0	-6.00%	
013	41504	3910	FA - Staff Development	140	1,145	140	700	700	700	0	0	-38.86%	
013	41504	6100	FA - Supplies & Expenses	4,435	6,031	766	4,500	4,500	4,500	0	0	-25.39%	
			Subtotal Tax Collection	89,923	100,493	69,994	102,573	102,573	102,573	0	0	2.07%	
MANAGEMENT INFORMATION SYSTEMS (MIS)													
014	41506	1100	FA - Regular Wages	103,136	105,310	77,288	106,891	106,891	106,891	0	0	1.50%	
014	41506	1400	FA - O/T Wages	9,605	7,616	6,274	12,098	12,098	12,098	0	0	58.86%	
014	41506	3910	FA - Staff Development	2,990	2,250	3,515	4,125	4,125	4,125	0	0	83.33%	
014	41506	4300	FA - Repairs & Maintenance	18,113	4,000	6,529	22,700	22,700	22,700	0	0	467.50%	
014	41506	6100	FA - Supplies & Expenses	18,816	18,000	28,305	43,520	43,520	43,520	0	0	141.78%	
014	41506	7400	FA - New Equipment	10,523	29,800	15,582	13,000	13,000	13,000	0	0	-56.38%	
014	41506	7450	FA - Replacement Equipment	27,034	30,000	13,739	39,500	39,500	39,500	0	0	31.67%	
014	41506	8750	FA - Motor Vehicle Allowance	599	1,000	455	1,000	1,000	1,000	0	0	0.00%	
			Subtotal Management Information Systems	190,816	197,976	151,687	242,835	242,835	242,835	0	0	22.66%	
			Total - Financial Administration (4150)	885,908	978,633	766,040	1,066,818	1,066,818	1,066,818	0	0	9.01%	
4153 - LEGAL													
TOWN ATTORNEYS OFFICE													
016	41531	1100	LE - Regular Wages	126,049	96,733	72,171	98,189	98,189	98,189	0	0	1.51%	
016	41531	1200	LE - P/T Wages	9,504	16,640	12,267	16,890	16,890	16,890	0	0	1.50%	
016	41531	3910	LE - Staff Development	1,528	1,500	165	750	750	750	0	0	-50.00%	
016	41531	6100	LE - Supplies & Expenses	8,924	7,000	4,088	7,045	7,045	7,045	0	0	0.64%	
016	41531	8750	LE - Motor Vehicle Allowance	699	1,000	192	1,000	1,000	1,000	0	0	0.00%	
			Subtotal Town Attorney's Office	146,704	122,873	88,883	123,874	123,874	123,874	0	0	0.81%	
LEGALEXPENSES													
000	41532	3220	LE - Damages & Judgments	0	1	0	1	1	1	0	0	NA	
000	41532	3230	LE - Outside Counsel Fees	29,293	25,000	21,425	50,000	50,000	50,000	0	0	100.00%	
000	41532	3240	LE - Collective Bargaining Costs	2,835	35,000	0	10,000	10,000	10,000	0	0	-71.43%	
000	41532	3250	LE - Other Labor Costs	19,400	20,000	293	10,000	10,000	10,000	0	0	-50.00%	

**TOWN OF 1PTON
GENERAL FUND
OPERATING BUDGET SUMMARY BY EXPENSE
FISCAL YEAR 2016**

										Printed: 10/20/2015		
				2014	2015	2016				%		
ACCT. #			DESCRIPTION	ACTUAL	BUDGET	ACTUAL	REQ.	ADMIN.	B.O.S.	BUD COM	DEFAULT	CHG.
(A)			(B)	(C)	(D)	(E)	(F)	(G)	(H)	& DELIB	BUDGET	(K)
				12/31/14		09/30/15				(I)	(J)	I H vs. D
000	41532	6800	LE - Litigation Expenses	3,009	5,000	480	5,000	5,000	5,000	0	0	0.00%
			Subtotal Legal Expenses	54,537	85,001	22,198	75,001	75,001	75,001	0	0	-11.76%
			Total - Legal (4153)	201,241	207,874	111,081	198,875	198,875	198,875	0	0	-4.33%
4155 - PERSONNEL ADMINISTRATION												
000	41552	1911	PA - Employee Separation Costs	203,100	212,000	106,533	212,000	212,000	212,000	0	0	0.00%
000	41552	1912	PA - Sick Leave Buy-Back Program	189,249	190,000	145,583	190,000	190,000	190,000	0	0	0.00%
000	41552	1914	PA - Compensated Absence Reserve Fund	0	0	0	0	0	0	0	0	NA
000	41552	1940	PA - Merit Pay Raises	33,261	15,595	13,137	15,595	15,595	15,595	0	0	0.00%
000	41552	2200	PA - Social Security	299,924	336,200	238,383	338,400	338,400	338,400	0	0	0.65%
000	41552	2250	PA - Medicare	143,570	159,000	112,655	162,000	162,000	162,000	0	0	1.89%
000	41552	2300	PA - NH Retirement System (Group I)	448,601	477,100	349,681	502,500	502,500	502,500	0	0	5.32%
000	41552	2310	PA - 401 Retirement	8,445	16,500	6,617	9,450	9,450	9,450	0	0	-42.73%
000	41552	2320	PA- NH Retirement System (Policemen)	681,862	707,100	512,761	734,200	734,200	734,200	0	0	3.83%
000	41552	2330	PA - NH Retirement System (Firemen)	768,027	821,300	573,022	847,100	847,100	847,100	0	0	3.14%
			Total - Personnel Admin. (4155)	2,776,039	2,934,795	2,058,372	3,011,245	3,011,245	3,011,245	0	0	2.60%
4191-PLANNING & ZONING												
PLANNING BOARD												
017	41911	1100	PB - Regular Wages	50,621	112,000	79,110	113,680	113,680	113,680	0	0	1.50%
017	41911	1200	PB - P/T Secretarial Wages	16,848	1	169	1	1	1	0	0	NA
017	41911	3230	PB - Legal Expenses	0	0	0	1	1	1	0	0	NA
017	41911	3300	PB - Contracted Services & Dues	11,946	16,640	13,490	16,640	16,640	16,640	0	0	0.00%
017	41911	3910	PB - Staff Development	711	1,240	0	1,240	1,240	1,240	0	0	0.00%
017	41911	6100	PB - Supplies & Expenses	3,748	3,598	1,175	3,598	3,598	3,598	0	0	0.00%
017	41911	7450	PB - Replacement Equipment	7,490	0	0	1,000	1,000	1,000	0	0	NA
017	41911	8150	PB - Public Notices/Advertising	4,938	4,000	5,168	4,000	4,000	4,000	0	0	0.00%
017	41911	8990	PB - Grants	5,025	0	0	0	0	0	0	0	NA
			Subtotal Planning Board	101,327	137,479	99,112	140,160	140,160	140,160	0	0	1.95%
ZONING BOARD												

**TOWN OF APTON
GENERAL FUND
OPERATING BUDGET SUMMARY BY EXPENSE
FISCAL YEAR 2016**

Printed: 10/20/2015

			2014	2015		2016					
ACCT. #	DESCRIPTION		ACTUAL	BUDGET	ACTUAL	REQ.	ADMIN.	B.O.S.	BUD COM	DEFAULT	%
(A)	(B)		(C)	(D)	(E)	(F)	(G)	(H)	& DELIB	BUDGET	(K)
			12/31/14		09/30/15				(I)	(J)	H vs. D
018 41912 1200	ZB - PFT Secretarial Wages		1,350	1,710	900	1,710	1,710	1,710	0	0	0.00%
018 41912 3230	ZB - Legal Expenses		0	0	0	0	0	0	0	0	NA
018 41912 6100	ZB - Supplies & Expenses		4,802	3,600	2,696	3,600	3,600	3,600	0	0	0.00%
018 41912 7450	ZB - Replacement Equipment		0	0	0	0	0	0	0	0	NA
	Subtotal Zoning Board		6,152	5,310	3,596	5,310	5,310	5,310	0	0	0.00%
	Total - Planning & Zoning (4191)		107,479	142,789	102,708	145,470	145,470	145,470	0	0	1.88%
	4194 - GOVERNMENT BUILDINGS (Town Office Building)										
020 41941 3410	GB - Telephone		18,889	21,548	16,273	22,100	22,100	22,100	0	0	2.56%
020 41941 3600	GB - Custodial Services		11,346	13,300	8,408	13,300	13,300	13,300	0	0	0.00%
020 41941 4100	GB - Electric		24,304	19,800	12,816	20,407	20,407	20,407	0	0	3.07%
020 41941 4110	GB - Heating Fuel		8,784	12,000	6,384	13,525	13,525	13,525	0	0	12.71%
020 41941 4120	GB - Water		4,154	3,547	2,028	3,482	3,482	3,482	0	0	-1.83%
020 41941 6300	GB - Building Maintenance		30,192	29,860	22,591	29,860	29,860	29,860	0	0	0.00%
	Total - Government Buildings (4194)		97,669	100,055	68,500	102,674	102,674	102,674	0	0	2.62%
	4195 - CEMETERIES										
021 41951 1100	CM - Regular Wages		42,908	43,100	32,058	43,100	43,100	43,100	0	0	0.00%
021 41951 1200	CM - P/T Wages		44,227	45,500	37,431	46,000	46,000	46,000	0	0	1.10%
021 41951 2100	CM - Health Insurance		500	500	0	500	500	500	0	0	0.00%
021 41951 2200	CM - Social Security		5,433	5,524	4,308	5,555	5,555	5,555	0	0	0.56%
021 41951 2250	CM - Medicare		1,271	1,292	1,008	1,299	1,299	1,299	0	0	0.54%
021 41951 2300	CM - NH Retirement (Group I)		4,657	4,784	3,495	4,870	4,870	4,870	0	0	1.80%
021 41951 3300	CM - Contracted Services		1,590	2,110	4,053	3,500	3,500	3,500	0	0	65.88%
021 41951 3410	CM - Telephone		956	800	655	800	800	800	0	0	0.00%
021 41951 4100	CM - Electric		549	350	428	550	550	550	0	0	57.14%
021 41951 4110	CM - Heating Fuel		464	2,000	502	550	550	550	0	0	-72.50%
021 41951 4120	CM - Water		1,084	1,500	766	1,500	1,500	1,500	0	0	0.00%
021 41951 4300	CM - Repairs & Maintenance		3,672	3,000	1,504	3,000	3,000	3,000	0	0	0.00%
021 41951 6100	CM - Supplies & Expenses		1,246	4,000	2,309	4,000	4,000	4,000	0	0	0.00%
021 41951 6350	CM - Gasoline		3,551	3,000	1,946	3,500	2,921	2,921	0	0	-2.63%
021 41951 7300	CM - Cemetery Improvements		3,115	0	0	1	1	1	0	0	NA
021 41951 7450	CM - Replacement Equipment		3,018	5,000	0	5,000	5,000	5,000	0	0	0.00%

**GENERAL FUND
OPERATING BUDGET SUMMARY BY EXPENSE
FISCAL YEAR 2016**

Printed: 10/20/2015

											Printed: 10/20/2015	
				2014	2015		2016				%	
ACCT. #			DESCRIPTION	ACTUAL	BUDGET	ACTUAL	REQ.	ADMIN.	B.O.S.	BUD COM	DEFAULT	CHG.
(A)			(B)	(C)	(D)	(E)	(F)	(G)	(H)	& DELIB	BUDGET	(K)
				12/31/14		09/30/15				(I)	(J)	H vs. D
			Total - Cemeteries (4195)	118,241	122,460	90,463	123,725	123,146	123,146	0	0	0.56%
	4196 - MUNICIPAL INSURANCE											
000	41961	5200	MI - Liability & General Insurance	249,368	260,501	281,550	295,627	295,627	295,627	0	0	13.48%
000	41969	2100	MI - Health Insurance	2,802,227	2,636,021	1,817,442	2,635,917	2,903,204	2,903,204	0	0	10.14%
000	41969	2150	MI - Life Insurance	16,909	17,523	14,023	17,523	17,523	17,523	0	0	0.00%
000	41969	2500	MI - Unemployment	2,122	3,000	0	3,000	3,000	3,000	0	0	0.00%
000	41969	2600	MI - Workers' Compensation	541,319	575,987	511,488	537,062	537,062	537,062	0	0	-6.76%
000	41969	5600	MI - NHMA Dues	16,237	16,237	16,345	17,162	17,162	17,162	0	0	5.70%
			Total - Municipal Insurance (4196)	3,628,182	3,509,269	2,640,848	3,506,292	3,773,579	3,773,579	0	0	7.53%
	4199 - OTHER GENERAL GOVERNMENT (Parking Administration)											
	PARKING ADMINISTRATION											
022	41991	1200	OG - P/T Wages	13,500	13,500	14,801	15,000	15,000	15,000	0	0	11.11%
022	41991	1210	OG - Seasonal Wages	33,445	38,500	37,200	37,000	37,000	37,000	0	0	-3.90%
022	41991	3410	OG - Telephone	780	600	378	600	600	600	0	0	0.00%
022	41991	4100	OG - Electric	1,196	950	812	950	950	950	0	0	0.00%
022	41991	4120	OG - Water	913	600	654	900	900	900	0	0	50.00%
022	41991	4400	OG - Lease	17,000	18,000	18,000	19,000	19,000	19,000	0	0	5.56%
022	41991	6100	OG - Supplies & Expenses	7,377	2,100	4,930	2,100	2,100	2,100	0	0	0.00%
022	41991	7400	OG - New Equipment	0	0	0	0	0	0	0	0	NA
			Total - Other General Government (4199)	74,211	74,250				75,550	0	0	1.75%
			Total - A- General Government	8,315,756	8,568,999	6,302,952	8,775,765	9,042,473	9,041,973	0	0	5.52%
	B - PUBLIC SAFETY											
	4210 - POLICE DEPARTMENT											
	ADMINISTRATION											
023	42101	1100	PD - Regular Wages	353,724	383,089	284,838	387,171	387,171	387,171	0	0	1.07%
023	42101	1400	PD - O/T Wages	5,391	4,995	4,627	4,995	4,995	4,995	0	0	0.00%
023	42101	1900	PD - Uniform Pay	0	750	750	750	750	750	0	0	0.00%

**TOWN OF APTON
GENERAL FUND
OPERATING BUDGET SUMMARY BY EXPENSE
FISCAL YEAR 2016**

Printed: 10/20/2015

				2014	2015				2016		
ACCT. #	DESCRIPTION		ACTUAL	BUDGET	ACTUAL	REQ.	ADMIN.	B.O.S.	BUD COM	DEFAULT	CHG.
(A)	(B)		(C)	(D)	(E)	(F)	(G) -	(H)	& DELIS	BUDGET	(K)
			12/31/14		09/30/15				(I)	(J)	H vs. D
023 42101 1930	PD - Holiday Pay		10,793	10,826	0	10,949	10,949	10,949	0	0	1.14%
023 42101 1950	PD - Career Incentives		4,000	4,000	0	3,500	3,500	3,500	0	0	-12.50%
023 42101 2400	PD - Tuition Reimbursement		10,103	8,000	5,691	8,000	8,000	8,000	0	0	0.00%
023 42101 4400	PD - Rentals & Leases		4,500	4,878	3,375	4,878	4,878	4,878	0	0	0.00%
023 42101 4900	PD - Uniform Allowance		4,000	4,450	14,579	4,050	4,050	4,050	0	0	-8.99%
023 42101 6100	PD - Supplies & Expenses		20,050	20,000	14,637	21,530	22,000	22,000	0	0	10.00%
023 42101 6150	PD - Computer Supplies & Expenses		9,545	19,410	21,308	21,785	21,785	21,785	0	0	12.24%
023 42101 6350	PD - Gasoline		4,806	3,630	2,823	3,630	3,721	3,721	0	0	2.51%
023 42101 6600	PD - Vehicle Maintenance		1,572	3,680	1,326	3,680	3,680	3,680	0	0	0.00%
023 42101 7400	PD - New Equipment		0	0	0	0	0	0	0	0	NA
023 42101 7450	PD - Replacement Equipment		1,393	3,000	2,814	3,000	3,000	3,000	0	0	0.00%
023 42101 8100	PD - Training & Recruitment		215	3,797	1,390	3,797	3,797	3,797	0	0	0.00%
	Subtotal Administration		430,092	474,505	358,158	481,715	482,276	482,276	0	0	1.64%
	CRIME CONTROL & INVESTIGATIONS										
023 42102 1100	PD - Regular Wages		274,793	326,326	240,552	375,419	375,419	375,419	0	0	15.04%
023 42102 1200	PD - P/T Wages		0	0	0	0	0	0	0	0	NA
023 42102 1400	PD - O/T Wages		31,244	34,445	15,921	34,445	34,445	34,445	0	0	0.00%
023 42102 1450	PD - O/T Training Wages		1,412	0	2,269	0	0	0	0	0	NA
023 42102 1470	PD - Court Wages		0	100	0	100	100	100	0	0	0.00%
023 42102 1900	PD - Uniform Pay		1,194	4,500	4,500	5,250	5,250	5,250	0	0	16.67%
023 42102 1930	PD - Holiday Pay		13,409	13,968	0	15,930	15,930	15,930	0	0	14.05%
023 42102 1950	PD - Career Incentives		3,300	3,300	0	3,300	3,300	3,300	0	0	0.00%
023 42102 3920	PD - Consultants		0	250	0	250	250	250	0	0	0.00%
023 42102 4400	PD - Rentals & Leases		398	2,268	356	2,268	2,268	2,268	0	0	0.00%
023 42102 4900	PD - Uniform Allowance		0	0	0	0	0	0	0	0	NA
023 42102 6100	PD - Supplies & Expenses		4,797	5,000	3,873	6,975	6,975	6,975	0	0	39.50%
023 42102 6350	PD - Gasoline		6,352	5,775	3,090	5,775	5,563	5,563	0	0	-3.67%
023 42102 6600	PD - Vehicle Maintenance		1,649	5,000	740	5,000	5,000	5,000	0	0	0.00%
023 42102 7400	PD - New Equipment		0	0	0	0	0	0	0	0	NA
023 42102 8100	PD - Training & Recruitment		1,333	2,500	2,085	3,000	3,000	3,000	0	0	20.00%
023 42102 8200	PD - Mounted Patrol		24,972	33,511	24,420	33,511	33,511	33,511	0	0	0.00%
	Subtotal Crime Control & Investigations		364,853	436,943	297,806	491,223	491,011	491,011	0	0	12.37%
	TRAFFIC CONTROL & PATROL										
	1										

TOWN OF APTON
GENERAL FUND
OPERATING BUDGET SUMMARY BY EXPENSE
FISCAL YEAR 2016

I					I	I	I	I	Printed: 10/20/2015			
				2014	2015		2016					%
ACCT. #			DESCRIPTION	ACTUAL	BUDGET	ACTUAL	REQ.	ADMIN.	B.O.S.	BUD COM	DEFAULT	CHG.
(A)			(B)	(C)	(D)	(E)	(F)	(G)	(H)	& DELIB	BUDGET	(K)
				12/31/14		09/30/15				(I)	(J)	H vs. D
023	42103	1100	PD - Regular Wages	1,391,389	1,484,804	1,045,483	1,410,917	1,410,917	1,410,917	0	0	-4.98%
023	42103	1400	PD - O/T Wages	28,466	36,698	22,693	44,349	44,349	44,349	0	0	20.85%
023	42103	1450	PD - O/T Training Wages	111,547	92,295	87,321	113,769	113,769	113,769	0	0	23.27%
023	42103	1470	PD - Court Wages	18,061	22,889	9,901	22,889	22,889	22,889	0	0	0.00%
023	42103	1900	PD - Uniform Pay	16,318	13,200	15,000	16,500	16,500	16,500	0	0	25.00%
023	42103	1910	PD - Sick Leave Wages	52,794	52,165	33,543	50,150	50,150	50,150	0	0	-3.86%
023	42103	1920	PD - Vacation Wages	64,838	65,000	49,276	86,599	86,599	86,599	0	0	33.23%
023	42103	1930	PD - Holiday Pay	54,510	59,037	0	56,264	56,264	56,264	0	0	-4.70%
023	42103	1950	PD - Career Incentives	14,459	14,000	0	12,000	12,000	12,000	0	0	-14.29%
023	42103	1960	PD - Personal Days	2,696	8,057	3,186	11,203	11,203	11,203	0	0	39.05%
023	42103	3920	PD - Consultants	0	250	0	250	250	250	0	0	0.00%
023	42103	4400	PD - Rentals & Leases	19,400	19,500	19,400	20,700	20,700	20,700	0	0	6.15%
023	42103	4900	PD - Uniform Allowance	8,482	5,350	3,902	7,430	7,430	7,430	0	0	38.88%
023	42103	6350	PD - Gasoline	74,301	85,524	45,054	99,000	66,595	66,595	0	0	-22.13%
023	42103	6600	PD - Vehicle Maintenance	15,920	36,500	20,014	36,500	36,500	36,500	0	0	0.00%
023	42103	6850	PD - Intoxilyzer	233	500	1,457	500	500	500	0	0	0.00%
023	42103	7400	PD - New Equipment	0	0	0	0	0	0	0	0	NA
023	42103	7450	PD - Replacement Equipment	24,763	23,400	27,890	25,400	25,400	25,400	0	0	8.55%
023	42103	7650	PD - Vehicle Replacement	88,038	77,000	77,000	82,000	82,000	82,000	0	0	6.49%
023	42103	8100	PD - Training & Recruitment	79	1,500	141	3,000	3,000	3,000	0	0	100.00%
			Subtotal Traffic Control & Patrol	1,986,294	2,097,669	1,461,261	2,099,420	2,067,015	2,067,015	0	0	-1.46%
	TRAINING											
023	42104	3920	PD - Consultants	1,829	3,500	1,292	3,500	3,500	3,500	0	0	0.00%
023	42104	3960	PD - Promotional Testing	2,309	3,900	287	3,900	3,900	3,900	0	0	0.00%
023	42104	6100	PD - Supplies & Expenses	1,419	800	956	800	800	800	0	0	0.00%
023	42104	8100	PD - Training & Recruitment	7,513	16,693	4,431	22,074	22,074	22,074	0	0	32.24%
			Subtotal Training	13,070	24,893	6,966	30,274	30,274	30,274	0	0	21.62%
	SUPPORT SERVICES											
023	42105	1100	PD - Regular Wages	159,363	163,290	121,046	163,040	163,040	163,040	0	0	-0.15%
023	42105	1200	PD - PFT Special Officer Wages	199,776	276,818	196,306	266,528	266,528	266,528	0	0	-3.72%
023	42105	1210	PD - Summer Coverage - F/T Officers	156,206	117,946	146,860	120,058	120,058	120,058	0	0	1.79%
023	42105	1400	PD - O/T Wages	3,379	3,568	2,149	3,076	3,076	3,076	0	0	-13.79%
023	42105	1450	PD - O/T Training Wages	85,266	82,074	63,460	44,828	44,828	44,828	0	0	-45.38%

TOWN OF

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**GENERAL FUND
OPERATING BUDGET SUMMARY BY EXPENSE
FISCAL YEAR 2016**

Printed: 10/20/2015

				2014	2015			2016			%
ACCT. #	DESCRIPTION		ACTUAL	BUDGET	ACTUAL	REQ.	ADMIN.	B.O.S.	BUD COM	DEFAULT	CHG.
(A)	(B)		(C)	(D)	(E)	(F)	(G)	(H)	& DELIB	BUDGET	(K)
			12/31/14		09/30/15				(I)	(J)	H vs. D
023	42105	1470	PD - Court Wages	1,835	5,000	496	5,000	5,000	5,000	0	0.00%
023	42105	1900	PD - Uniform Pay	1,200	10,000	1,200	7,500	7,500	7,500	0	-25.00%
023	42105	1910	PD - Sick Leave Wages	8,109	4,462	3,090	6,400	6,400	6,400	0	43.43%
023	42105	1920	PD - Vacation Wages	17,622	10,000	14,666	10,000	10,000	10,000	0	0.00%
023	42105	1930	PD - Holiday Pay	6,639	6,734	0	6,756	6,756	6,756	0	0.33%
023	42105	1960	PD - Personal Days	1,425	2,560	443	2,560	2,560	2,560	0	0.00%
023	42105	3410	PD - Telephone	25,671	26,500	24,347	26,500	26,500	26,500	0	0.00%
023	42105	3500	PD - Medical Services	0	500	0	500	500	500	0	0.00%
023	42105	4310	PD - Radio Maintenance	5,750	12,750	18,348	43,750	43,750	13,750	0	7.84%
023	42105	4900	PD - Uniform Allowance	29,889	13,050	9,899	33,000	33,000	33,000	0	152.87%
023	42105	6100	PD - Supplies & Expenses	13,434	1,000	1,571	1,198	1,198	1,198	0	19.80%
023	42105	8100	PD - Training & Recruitment	14,409	12,065	4,289	23,037	23,037	23,037	0	90.94%
			Subtotal Support Services	729,973	748,317	608,170	763,731	763,731	733,731	0	-1.95%
			SPECIAL DETAILS								
023	42106	1980	PD - Private Detail (Internal)	-57	0	418	0	0	0	0	NA
023	42106	1990	PD - Private Detail	0	0	0	0	0	0	0	NA
			Subtotal Special Details	-57	0	418	0	0	0	0	NA
			POLICE STATION & BUILDING								
023	42107	1100	PD - Regular Wages	40,887	41,616	31,175	41,746	41,746	41,746	0	0.31%
023	42107	1400	PD - O/T Wages	3,751	2,141	5,009	2,141	2,141	2,141	0	0.00%
023	42107	1900	PD - Uniform Pay	300	300	300	300	300	300	0	0.00%
023	42107	1920	PD - Vacation Wages	83	2,122	533	2,122	2,122	2,122	0	0.00%
023	42107	4100	PD - Electric	58,402	62,122	39,377	69,024	69,024	69,024	0	11.11%
023	42107	4110	PD - Heating Fuel	26,128	17,518	14,486	17,518	17,518	17,518	0	0.00%
023	42107	4120	PD - Water	4,724	4,400	3,151	4,400	4,400	4,400	0	0.00%
023	42107	6300	PD - Building Maintenance	78,619	52,680	41,524	56,680	56,680	56,680	0	7.59%
023	42107	7400	PD - New Equipment	0	0	0	0	0	0	0	NA
023	42107	8990	PD - Grants	5,082	0	18,098	0	0	0	0	NA
			Subtotal Police Station & Buildings	217,976	182,899	153,653	193,931	193,931	193,931	0	6.03%
			Total - Police Department (4210)	3,742,201	3,965,226	2,886,432	4,060,294	4,028,238	3,998,238	0	0.83%

**GENERAL FUND
OPERATING BUDGET SUMMARY BY EXPENSE
FISCAL YEAR 2016**

II					I	1				Printed: 10/20/2015		
1				2014	2015		2016				%	
ACCT. #		DESCRIPTION		ACTUAL	BUDGET	ACTUAL	REQ.	ADMIN.	B.O.S.	BUD COM	DEFAULT	CHG.
(A)		(B)		(C)	(D)	(E)	(F)	(G)	(H)	& DELIB	BUDGET	(K)
				12/31/14		09/30/15				(I)	(J)	H vs. D
	4220 - FIRE DEPARTMENT											
	ADMINSTRATION											
024	42201	1100	FD - Regular Wages	213,968	221,101	166,285	221,096	221,096	221,096	0	0	0.00%
024	42201	1400	FD - O/T Wages	699	0	236	0	0	0	0	0	NA
024	42201	1930	FD - Holiday Pay	87,973	87,341	0	87,046	87,046	87,046	0	0	-0.34%
024	42201	1950	FD - Career Incentives	1,259	600	1,259	600	600	600	0	0	0.00%
024	42201	2400	FD - Tuition Reimbursement	0	0	0	0	2,500	2,500	0	0	NA
024	42201	3910	FD - Staff Development	920	885	655	885	885	885	0	0	0.00%
024	42201	4400	FD - Rentals & Leases	0	0	0	0	0	0	0	0	NA
024	42201	4900	FD - Uniforms	29,436	33,840	13,137	33,840	33,840	33,840	0	0	0.00%
024	42201	6100	FD - Supplies & Expenses	7,456	7,155	5,043	7,155	7,155	7,155	0	0	0.00%
024	42201	6350	FD - Gasoline	5,341	7,708	2,822	7,708	4,737	4,737	0	0	-38.54%
024	42201	7400	FD - New Equipment	0	0	0	0	0	0	0	0	NA
			Subtotal Administration	347,052	358,630	189,437	358,330	357,859	357,859	0	0	-0.21%
	FIRE SUPPRESSION											
024	42202	1100	FD - Regular Wages	1,956,088	2,032,513	1,368,750	2,030,675	2,030,675	2,030,675	0	0	-0.09%
024	42202	1200	FD - P/T Wages	0	0	0	0	0	0	0	0	NA
024	42202	1400	FD - O/T Wages	112,118	114,113	252,660	114,113	114,113	114,113	0	0	0.00%
024	42202	1460	FD - O/T Callback	6,954	52,394	7,441	52,394	52,394	52,394	0	0	0.00%
024	42202	1910	FD - Sick Leave Wages	52,675	55,367	27,877	57,367	57,367	57,367	0	0	3.61%
024	42202	1920	FD - Vacation Wages	209,929	169,182	151,828	176,182	176,182	176,182	0	0	4.14%
024	42202	1950	FD - Career Incentives	-54,992	-38,054	18,053	-42,634	-42,634	-42,634	0	0	NA
024	42202	1980	FD - Fireworks Detail Wages	6,420	6,500	6,969	0	0	0	0	0	-100.00%
024	42202	1990	FD - Incident Costs (Recovery)	0	0	0	0	0	0	0	0	NA
024	42202	4920	FD - Protective Clothing	12,044	16,000	18,380	21,322	21,322	21,322	0	0	33.26%
024	42202	6350	FD - Gasoline	1,332	902	896	902	1,188	1,188	0	0	31.71%
024	42202	6360	FD - Diesel Fuel	14,434	17,250	10,011	17,250	12,769	12,769	0	0	-25.98%
024	42202	6870	FD - Technical Hazards Expense	12,697	20,450	1,453	21,250	21,250	21,250	0	0	3.91%
024	42202	7400	FD - New Equipment	32,532	0	0	0	0	0	0	0	NA
024	42202	7410	FD - Equipment - Other	10,762	16,479	6,683	14,168	14,168	14,168	0	0	-14.02%
024	42202	7450	FD - Replacement Equipment	7,456	25,360	0	17,800	17,800	17,800	0	0	-29.81%
			Subtotal Fire Suppression	2,380,449	2,488,456	1,871,001	2,480,789	2,476,594	2,476,594	0	0	-0.48%

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**GENERAL FUND
OPERATING BUDGET SUMMARY BY EXPENSE
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ACCT. #			2014		2015		2016		BUD COM		DEFAULT		%	
(A)			(C)		(E)		(H)		& DELIB		BUDGET		(K)	
			12/31/14		09/30/15				(I)		(J)		H vs. D	
COST TRANSFER														
024	42207	9910	FD - Cost Transfer - EMS Fund	0	0	0	0	0	0	0	0	0	NA	
Subtotal Cost Transfer			0	0	0	0	0	0	0	0	0	0	NA	
FIRE STATIONS & BUILDINGS														
024	42208	4100	FD - Electric	37,226	23,231	25,629	44,005	44,005	44,005	0	0	0	89.42%	
024	42208	4110	FD - Heating Fuel	23,493	18,500	20,152	23,500	23,500	23,500	0	0	0	27.03%	
024	42208	4120	FD - Water	11,283	1,370	5,993	9,600	9,600	9,600	0	0	0	600.73%	
024	42208	6300	FD - Building Maintenance	24,427	20,790	13,083	28,720	28,720	28,720	0	0	0	38.14%	
024	42208	6305	FD - Pier Maintenance	1,289	4,975	726	4,975	4,975	4,975	0	0	0	0.00%	
024	42208	7200	FD - Capital Building Study	0	0	0	0	0	0	0	0	0	NA	
024	42208	8990	FD - Grants	0	0	0	0	0	0	0	0	0	NA	
Subtotal Fire Stations & Buildings			97,718	68,866	65,583	110,800	110,800	110,800	110,800	0	0	0	60.89%	
Total - Fire Department (4220)			3,251,128	3,385,000	2,431,304	3,437,895	3,433,806	3,433,806	3,433,806	0	0	0	1.44%	
4240 - BUILDING & CODE INSPECTION														
025	42401	1100	BI - Regular Wages	153,542	153,260	114,605	154,606	154,606	154,606	0	0	0	0.88%	
025	42401	1200	BI - PfT Wages	31,158	51,488	24,505	51,813	51,813	51,813	0	0	0	0.63%	
025	42401	1400	BI - O/T Wages	1,094	0	297	0	0	0	0	0	0	NA	
025	42401	3910	BI - Staff Development	1,000	1,800	509	1,800	1,800	1,800	0	0	0	0.00%	
025	42401	4300	BI - Repairs & Maintenance	90	800	73	800	800	800	0	0	0	0.00%	
025	42401	4400	BI - Rentals & Leases	0	0	0	0	0	0	0	0	0	NA	
025	42401	4910	BI - Uniform Expense	266	600	80	600	600	600	0	0	0	0.00%	
025	42401	6100	BI - Supplies & Expenses	3,133	3,600	1,812	3,600	3,600	3,600	0	0	0	0.00%	
025	42401	6350	BI - Gasoline	3,572	3,000	1,869	3,000	2,642	2,642	0	0	0	-11.93%	
025	42401	6600	BI - Vehicle Maintenance	672	1,800	13	1,800	1,800	1,800	0	0	0	0.00%	
025	42401	7450	BI - Replacement Equipment	0	0	0	0	0	0	0	0	0	NA	
025	42401	8750	BI - Motor Vehicle Allowance	0	0	35	0	0	0	0	0	0	NA	
Total - Building & Code Inspection (4240)			194,527	216,348	143,798	218,019	217,661	217,661	217,661	0	0	0	0.61%	
4290 - EMERGENCY MANAGEMENT														

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				2014	2015			2016			
ACCT. #	DESCRIPTION			ACTUAL	BUDGET	ACTUAL	REQ.	ADMIN.	B.O.S.	BUD COM	CHG.
(A)	(B)			(C)	(D)	(E)	(F)	(G)	(H)	& DELIB	(K)
				12/31/14		09/30/15				(I)	H vs. D
000 42901 6810	CD - Expenses			0	1,000	0	1,000	1,000	1,000	0	0.00%
	Total - Emergency Management (4290)			0	1,000	0	1,000	1,000	1,000	0	0.00%
	4299 - OTHER SAFETY SERVICES										
000 42992 4140	OS - Hydrants			491,822	486,904	470,761	494,299	494,299	494,299	0	1.52%
	Total - Other Safety (4299)			491,822	486,904	470,761	494,299	494,299	494,299	0	1.52%
	Total - B - Public Safety			7,679,678	8,054,478	5,932,295	8,211,507	8,175,004	8,145,004	0	1.12%
	C- HIGHWAY , STREETS, BRIDGES AND LIGHTING										
	4311 - HIGHWAYS & STREETS										
	ADMINISTRATION										
026 43111 1100	HSB - Regular Wages			976,436	1,076,255	738,009	1,093,541	1,093,541	1,093,541	0	1.61%
026 43111 1200	HSB - P/T Wages			59,958	62,768	35,780	63,549	63,549	63,549	0	1.24%
026 43111 1400	HSB - on Wages			29,080	17,983	27,349	33,500	33,500	33,500	0	86.29%
026 43111 1500	HSB - Reimbursed Maintenance Labor			(8,481)	0	(713)	0	0	0	0	NA
026 43111 1950	HSB - Career Incentives			1,000	1,000	0	1,000	1,000	1,000	0	0.00%
026 43111 1980	HSB - Detail Wages			0	0	0	20,000	20,000	20,000	0	NA
026 43111 3410	HSB - Telephone			9,561	8,904						9.43%
026 43111 3501	HSB - Drug & Alcohol Testing			6,116	5,850	3,808	6,128	6,128	6,128	0	4.75%
026 43111 3910	HSB - Staff Development			2,690	3,000						16.67%
026 43111 4100	HSB - Electric			11,051	8,640						27.31%
026 43111 4110	HSB - Heating Fuel			19,125	21,600						0.00%
026 43111 4120	HSB - Water			3,922	4,049	2,541	4,049	4,049	4,049	0	0.01%
026 43111 4400	HSB - Rentals & Leases			225	350	871	350	350	350	0	0.00%
026 43111 4450	HSB - Uniform Rentals			8,054	8,900	3,767	8,900	8,900	8,900	0	0.00%
026 43111 6100	HSB - Supplies & Expenses			29,740	23,900	46,098	25,000	25,000	25,000	0	4.60%
026 43111 6300	HSB - Building Maintenance			9,300	9,000	10,108	10,000	10,000	10,000	0	11.11%
026 43111 6350	HSB - Gasoline			29,869	32,966	18,278	30,941	22,771	22,771	0	-30.93%
026 43111 6360	HSB - Diesel Fuel			29,798	18,538	25,306	18,538	27,407	27,407	0	47.84%
026 43111 6600	HSB - Vehicle Maintenance			105,719	46,000	78,619	92,025	92,025	92,025	0	100.05%
026 43111 7400	HSB - New Equipment			13,000	0	0	0	0	0	0	NA
026 43111 7450	HSB - Replacement Equipment			14,885	19,000	0	0	0	0	0	-100.00%

**TOWN OF 1PTON
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			1								
ACCT. #			2014			2015			2016		
(A)			DESCRIPTION	ACTUAL	BUDGET	ACTUAL	REQ.	ADMIN.	B.O.S.	BUD COM	CHG.
			(B)	(C)	(D)	(E)	(F)	(G)	(H)	& DELIB	(K)
				12/31/14		09/30/15				(I)	H vs. D
026	43111	8100	HSB - Storm Water Requirements	5,653	0	0	10,000	10,000	10,000	0	NA
026	43111	8990	HSB - Unanticipated Grants	0	0	0	0	0	0	0	NA
			Subtotal Administration	1,356,701	1,368,703	1,018,326	1,463,365	1,464,064	1,464,064	0	6.97%
			ENGINEERING								
026	43112	3100	HSB - Engineering Services	27,239	40,000	7,287	40,000	40,000	40,000	0	0.00%
			Subtotal Engineering	27,239	40,000	7,287	40,000	40,000	40,000	0	0.00%
			Total - Highways & Streets (4311)	1,383,940	1,408,703	1,025,613	1,503,365	1,504,064	1,504,064	0	6.77%
			4312 - PAVING & RECONSTRUCTION								
026	43121	7320	HSB - Paving & Reconstruction	0	0	7,065	0	0	0	0	NA
			Subtotal Paving & Reconstruction	0	0	7,065	0	0	0	0	NA
			CLEANING & MAINTENANCE								
026	43122	4300	HSB - Repairs & Maintenance	118,555	100,005	62,677	104,587	104,587	104,587	0	4.58%
026	43122	4410	HSB - Hired Equipment - Summer	18,105	5,000	12,597	5,000	5,000	5,000	0	0.00%
026	43122	6500	HSB - Lawn Care	16,800	32,000	14,250	17,300	17,300	17,300	0	-45.94%
026	43122	6550	HSB - Tree Maintenance	17,051	25,000	1,725	25,000	25,000	25,000	0	0.00%
026	43122	6820	HSB - Street Signs	9,981	8,000	8,000	8,000	8,000	8,000	0	0.00%
			Subtotal Cleaning & Maintenance	180,492	170,005	99,249	159,887	159,887	159,887	0	-5.95%
			STORM DRAINAGE								
026	43123	4300	HSB - Repairs & Maintenance	871	30,000	10,032	30,000	30,000	30,000	0	0.00%
026	43123	7310	HSB - Drainage Construction	14,889	30,000	0	30,000	30,000	30,000	0	0.00%
			Subtotal Storm Drainage	15,760	60,000	10,032	60,000	60,000	60,000	0	0.00%
			SIDEWALKS & CURBS								
026	43124	7330	HSB - Sidewalks & Curbs	0	26,000	1,242	26,000	26,000	26,000	0	0.00%

GENERAL FUND
OPERATING BUDGET SUMMARY BY EXPENSE
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									Printed: 10/20/2015			
			2014	2015		2016					%	
ACCT. #			DESCRIPTION	ACTUAL	BUDGET	ACTUAL	REQ.	ADMIN.	B.O.S.	BUD COM	DEFAULT	CHG.
(A)			(B)	(C)	(D)	(E)	(F)	(G)	(H)	& DELIB	BUDGET	(K)
			12/31/14			09/30/15	I			(I)	(J)	H vs. D
			Subtotal Sidewalks & Curbs	0	26,000	1,242	26,000	26,000	26,000	0	0	0.00%
SNOW & ICE REMOVAL												
026	43125	1400	HSB - O/T Wages - Winter	65,998	46,443	91,208	67,860	67,860	67,860	0	0	46.11%
026	43125	4420	HSB - Hired Equipment - Winter	32,491	20,000	341,993	30,000	30,000	30,000	0	0	50.00%
026	43125	6880	HSB - Salt	80,539	80,245	57,488	80,245	80,245	80,245	0	0	0.00%
026	43125	6882	HSB - Winter Sand	0	13,877	0	13,877	13,877	13,877	0	0	0.00%
			Subtotal Snow & Ice Removal	179,028	160,565	490,689	191,982	191,982	191,982	0	0	19.57%
			Total - Paving & Reconstruction (4312)	375,280	416,570	608,277	437,869	437,869	437,869	0	0	5.11%
4316 - STREET LIGHTING												
026	43161	4090	SL - Traffic Light Repairs	10,486	4,000	9,655	4,000	4,000	4,000	0	0	0.00%
026	43163	4100	SL - Electric	212,976	200,000	155,263	215,000	215,000	215,000	0	0	7.50%
			Total - Street Lighting (4316)	223,462	204,000	164,918	219,000	219,000	219,000	0	0	7.35%
			Total - C - Highways, Streets & Bridges	1,982,682	2,029,273	1,798,808	2,160,234	2,160,933	2,160,933	0	0	6.49%
			MUNICIPAL SANITATION									
			4321 - ADMINISTRATION (Wastewater Treatment)									
026	43212	1100	WWT - Regular Wages	563,968	570,960	403,517	584,970	584,970	584,970	0	0	2.45%
026	43212	1200	WWT - P/T Wages	2,213	3,780	170	5,642	5,642	5,642	0	0	49.26%
026	43212	1400	WWT - O/T Wages	28,981	24,818	18,406	28,660	28,660	28,660	0	0	15.48%
026	43212	1950	WWT - Career Incentives	1,000	1,000	0	1,000	1,000	1,000	0	0	0.00%
026	43212	3100	WWT - Engineering	1,962	10,000	0	10,000	10,000	10,000	0	0	0.00%
026	43212	3410	WWT - Telephone	5,870	6,420	5,101	6,420	6,420	6,420	0	0	0.00%
026	43212	3560	WWT - Lab Analysis	14,375	14,000	10,151	14,500	14,500	14,500	0	0	3.57%
026	43212	3910	WWT - Staff Development	3,696	2,000	863	2,000	2,000	2,000	0	0	0.00%
026	43212	4100	WWT - Electric	229,233	166,970	165,057	230,000	230,000	230,000	0	0	37.75%
026	43212	4110	WWT - Heating Fuel	33,591	40,000	25,755	40,000	40,000	40,000	0	0	0.00%
026	43212	4120	WWT - Water	9,316	7,786	4,988	7,790	7,790	7,790	0	0	0.05%
026	43212	4410	WWT - Hired Equipment - Summer	794	200	3,900	200	200	200	0	0	0.00%

**TOWN OF 1PTON
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										Printed: 10/20/2015		
ACCT. #			DESCRIPTION	2014	2015		2016					
(A)				ACTUAL	BUDGET	ACTUAL	REQ.	ADMIN.	B.O.S.	BUD COM	DEFAULT	CHG.
			(B)	(C)	(D)	(E)	(F)	(G)	(H)	& DELIB	BUDGET	(K)
				12/31/14		09/30/15				(I)	(J)	H vs. D
026	43212	4450	WWT - Uniform Rentals	6,292	8,000	2,976	8,000	8,000	8,000	0	0	0.00%
026	43212	5310	VVWT - Sludge Tipping Fees	241,689	218,500	198,778	258,150	258,150	258,150	0	0	18.15%
026	43212	5400	WWT - Grease Disposal	3,708	3,000	2,812	3,600	3,600	3,600	0	0	20.00%
026	43212	6100	WWT- Supplies & Expenses	102,271	81,000	77,205	81,000	81,000	81,000	0	0	0.00%
026	43212	6350	WWT - Gasoline	17,665	12,306	10,614	12,306	12,929	12,929	0	0	5.06%
026	43212	6360	WWT - Diesel Fuel	26,120	19,602	18,706	19,602	23,922	23,922	0	0	22.04%
026	43212	6600	WWT - Vehicle Maintenance	49,343	33,000	24,455	33,000	33,000	33,000	0	0	0.00%
026	43212	6830	WWT - Chemicals	136,939	160,000	79,332	143,060	143,060	143,060	0	0	-10.59%
026	43212	7400	WWT - New Equipment	0	0	0	0	0	0	0	0	NA
026	43212	7450	WWT - Replacement Equipment	0	19,000	0	11,000	11,000	11,000	0	0	-42.11%
			Total - Administration (4321)	1,479,026	1,402,342	1,052,786	1,500,900	1,505,843	1,505,843	0	0	7.38%
	4323 - SOLID WASTE COLLECTION (Municipal Solid Waste)											
026	43231	1100	WC - Regular Wages	230,505	274,737	178,041	241,996	241,996	241,996	0	0	-11.92%
026	43231	1200	WC - PIT Wages	24,976	86,925	9,156	28,210	28,210	28,210	0	0	-67.55%
026	43231	1400	WC - O/T Wages	24,704	17,000	26,575	19,086	19,086	19,086	0	0	12.27%
026	43231	3300	WC - Recycling Hauling	52,975	85,000	39,000	52,273	52,273	52,273	0	0	-38.50%
026	43231	3910	WC - Staff Development	552	500	0	500	500	500	0	0	0.00%
026	43231	4450	WC - Uniform Rentals	2,532	4,000	1,051	3,000	3,000	3,000	0	0	-25.00%
026	43231	5600	WC - Membership Dues	21,708	20,000	19,483	0	0	0	0	0	-100.00%
026	43231	5610	WC - Hazardous Waste Collection	0	0	0	20,000	0	0	0	0	NA
026	43231	6360	WC - Diesel Fuel	65,280	59,180	43,205	59,180	62,866	62,866	0	0	6.23%
026	43231	6600	WC - Vehicle Maintenance	50,017	18,100	35,752	50,600	50,600	50,600	0	0	179.56%
026	43231	6840	WC - Collection Bins/Bags	9,998	10,000	9,924	10,000	10,000	10,000	0	0	0.00%
026	43231	7450	WC - Replacement Equipment	1,101	0	0	0	0	0	0	0	NA
			Total - Waste Collection (4323)	484,348	575,442	362,187	484,845	468,531	468,531	0	0	-18.58%
	4324 - SOLID WASTE DISPOSAL											
	LANDFILL OPERATIONS (POST-CLOSURE)											
026	43241	3940	LO - Monitoring/Inspection	5,413	7,000	1,235	7,000	7,000	7,000	0	0	0.00%
026	43241	3950	LO - Groundwater Monitoring	0	2,000	7,124	2,000	2,000	2,000	0	0	0.00%
026	43241	4340	LO - Landfill Maintenance	4,644	3,000	0	3,000	3,000	3,000	0	0	0.00%
			Subtotal Landfill Operations (Post-Closure)	10,057	12,000	8,359	12,000	12,000	12,000	0	0	0.00%

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				1		1	Printed: 10/20/2015					
				2014	2015			2016				
ACCT. #		DESCRIPTION		ACTUAL	BUDGET	ACTUAL	REQ.	ADMIN.	B.O.S.	BUD COM	DEFAULT	CHG.
(A)		(B)		(C)	(D)	(E)	(F)	(G)	(H)	& DELIB	BUDGET	(K)
				12/31/14		09/30/15				(I)	(J)	H vs. D
	TRANSPORTATION											
026	43242	5310	WT - Waste Tipping Fees	524,854	555,000	358,537	455,721	455,721	455,721	0	0	-17.89%
026	43242	5320	WT - Waste Hauling	119,486	153,000	79,917	77,892	77,892	77,892	0	0	-49.09%
			Subtotal Transportation	644,340	708,000	438,454	533,613	533,613	533,613	0	0	-24.63%
	TRANSFER STATION											
026	43244	1100	TS - Regular Wages	180,563	187,496	144,152	190,456	190,456	190,456	0	0	1.58%
026	43244	1200	TS - WI' Wages	15,566	17,800	12,577	22,089	22,089	22,089	0	0	24.10%
026	43244	1400	TS - O/T Wages	85,228	52,000	63,628	78,683	78,683	78,683	0	0	51.31%
026	43244	3410	TS-Telephone	680	696	553	696	696	696	0	0	0.00%
026	43244	3910	TS - Staff Development	3,082	1,000	2,668	1,350	1,350	1,350	0	0	35.00%
026	43244	4100	TS - Electric	9,781	8,910	6,481	8,910	8,910	8,910	0	0	0.00%
026	43244	4110	TS - Heating Fuel	1,408	1,140	1,016	1,140	1,140	1,140	0	0	0.00%
026	43244	4120	TS - Water	-804	1,016	574	1,016	1,016	1,016	0	0	0.00%
026	43244	4300	TS - Repairs & Maintenance	27,981	14,000	15,282	14,000	14,000	14,000	0	0	0.00%
026	43244	4410	TS - Hired Equipment - Summer	0	100	505	100	100	100	0	0	0.00%
026	43244	4450	TS - Uniform Rental	1,317	2,400	818	2,400	2,400	2,400	0	0	0.00%
026	43244	6100	TS - Supplies & Expenses	5,744	3,500	3,546	3,500	3,500	3,500	0	0	0.00%
026	43244	6350	TS - Gasoline	1,279	1,286	288	1,286	686	686	0	0	-46.66%
026	43244	6360	TS - Diesel Fuel	4,938	7,916	3,993	7,916	4,400	4,400	0	0	-44.42%
026	43244	6520	TS - Screening/Grinding	8,493	8,000	8,395	9,000	9,000	9,000	0	0	12.50%
026	43244	7400	TS - New Equipment	0	0	0	0	0	0	0	0	NA
026	43244	7450	TS - Replacement Equipment	0	0	0	0	0	0	0	0	NA
			Subtotal Transfer Station	345,256	307,260	264,476	342,542	338,426	338,426	0	0	10.14%
			Total - Solid Waste Disposal (4324)	999,653	1,027,260	711,289	888,155	884,039	884,039	0	0	-13.94%
	4326 - SEWAGE COLLECTION & DISPOSAL											
			REPAIRS & MAINTENANCE									
026	43261	4330	CD - Sewer Line Maintenance	21,814	130,000	17,167	130,000	130,000	130,000	0	0	0.00%
026	43261	6100	CD - Supplies & Expenses	9,735	12,000	4,029	12,000	12,000	12,000	0	0	0.00%
			Subtotal Repairs & Maintenance	31,549	142,000	21,196	142,000	142,000	142,000	0	0	0.00%

GENERAL FUND
OPERATING BUDGET SUMMARY BY EXPENSE
FISCAL YEAR 2016

Printed: 10/20/2015

ACCT. #			DESCRIPTION	2014 ACTUAL (C) 12/31/14	BUDGET (D)	2015 ACTUAL (E) 09/30/15	REQ. (F)	ADMIN. (G)	2016 B.O.S. (H)	BUD COM & DELIB (I)	DEFAULT BUDGET (J)	CHG. (K) H vs. D
			SEWER TREATMENT									
026	43262	4130	CD - Exeter Sewer Agreement	6,365	7,000	7,692	7,000	7,000	7,000	0	0	0.00%
026	43262	4330	CD - WWTP Maintenance	47,806	55,000	43,412	55,000	55,000	55,000	0	0	0.00%
			Subtotal Sewer Treatment	54,171	62,000	51,104	62,000	62,000	62,000	0	0	0.00%
			Total - Sewage Collection & Disposal (4326)	85,720	204,000	72,300	204,000	204,000	204,000	0	0	0.00%
			Total - D - Municipal Sanitation	3,048,747	3,209,044	2,198,562	3,077,900	3,062,413	3,062,413	0	0	-4.57%
			Grand Total - Public Works (C&D)	5,031,429	5,238,317	3,997,370	5,238,134	5,223,346	5,223,346	0	0	-0.29%
			E - HEALTH & HUMAN SERVICES									
			I									
			4414 - ANIMAL CONTROL									
			ANIMAL CONTROL OFFICER									
027	44142	1100	HS - Regular Wages	44,082	45,802	33,614	45,802	45,802	45,802	0	0	0.00%
027	44142	1400	HS - O/T Wages	3,799	3,338	4,166	3,500	3,500	3,500	0	0	4.85%
027	44142	1900	HS - Uniform Pay	300	300	300	300	300	300	0	0	0.00%
027	44142	4400	HS - Rentals & Leases	0	0	0	0	0	0	0	0	NA
027	44142	6100	HS - Supplies & Expenses	1,130	2,500	773	3,500	3,500	3,500	0	0	40.00%
027	44142	6350	HS - Gasoline	3,671	4,332	2,402	4,332	2,845	2,845	0	0	-34.33%
027	44142	6600	HS - Vehicle Maintenance	3,661	2,000	45	2,000	2,000	2,000	0	0	0.00%
027	44142	6860	HS - Rabies Management	0	500	0	500	500	500	0	0	0.00%
027	44142	7450	HS - Replacement Equipment	0	0	0	0	0	0	0	0	NA
027	44142	7650	HS - Vehicle Replacement	0	0	0	0	0	0	0	0	NA
			Subtotal Animal Control Officer	56,643	58,772	41,300	59,934	58,447	58,447	0	0	-0.55%
			MOSQUITO CONTROL									
027	44143	3300	HS - Contracted Services	102,553	106,000	96,463	103,250	103,250	103,250	0	0	-2.59%
027	44143	6100	HS - Supplies & Expenses	0	0	0	0	0	0	0	0	NA
			Subtotal Mosquito Control	102,553	106,000	96,463	103,250	103,250	103,250	0	0	-2.59%

**GENERAL FUND
OPERATING BUDGET SUMMARY BY EXPENSE
FISCAL YEAR 2016**

[illegible]

**GENERAL FUND
OPERATING BUDGET SUMMARY BY EXPENSE
FISCAL YEAR 2016**

Printed: 10/20/2015

ACCT. #			DESCRIPTION			2014		2015		2016		BUD COM		DEFAULT		%	
(A)			(B)			(C)		(D)		(E)		(F)		(G)		(H)	
						12/31/14		09/30/15				(I)		(J)		H vs. D	
029	45201	7400	CR - New Equipment			0	0	0	0	0	0	0	0	0	0	NA	
029	45201	8750	CR - Motor Vehicle Allowance			1,928	2,000	1,403	2,500	2,500	2,500	0	0	0	0	25.00%	
029	45201	8890	CR - Lifeguards			14,912	18,000	0	18,000	18,000	18,000	0	0	0	0	0.00%	
			Subtotal Administration			206,264	220,084	132,864	215,816	215,816	215,816	0	0	0	0	-1.94%	
			MAINTENANCE OF PARKS														
029	45202	4100	CR - Electric			7,261	6,000	5,330	7,000	7,000	7,000	0	0	0	0	16.67%	
029	45202	4110	CR - Heating Fuel			2,529	2,500	2,129	2,500	2,500	2,500	0	0	0	0	0.00%	
029	45202	4120	CR - Water			2,602	2,500	1,319	2,500	2,500	2,500	0	0	0	0	0.00%	
029	45202	4400	CR - Rentals & Leases			0	0	125	0	0	0	0	0	0	0	NA	
029	45202	6350	CR - Gasoline			3,192	2,500	1,265	3,200	2,108	2,108	0	0	0	0	-15.68%	
029	45202	6500	CR - Grounds & Fields			13,339	17,100	14,063	19,550	19,550	19,550	0	0	0	0	14.33%	
029	45202	7400	CR - New Equipment			545	0	306	0	0	0	0	0	0	0	NA	
			Subtotal Maintenance of Parks			29,468	30,600	24,537	34,750	33,658	33,658	0	0	0	0	9.99%	
			MAINTENANCE OF RECREATION FACILITIES & CLUBS														
029	45206	6410	CR - Holiday Decorations			928	2,000	0	2,000	2,000	2,000	0	0	0	0	0.00%	
029	45206	6500	CR - Grounds & Fields			1,064	0	0	0	0	0	0	0	0	0	NA	
			Subtotal Maintenance of Recreation Facilities & Clubs			1,992	2,000	0	2,000	2,000	2,000	0	0	0	0	0.00%	
			Total - Parks & Recreation (4520)			237,724	252,684	157,401	252,566	251,474	251,474	0	0	0	0	-0.48%	
			4550 - LIBRARY														
030	45501	1100	LY - Regular Wages			308,883	328,887	246,961	328,887	328,887	328,887	0	0	0	0	0.00%	
030	45501	1200	LY - PIT Wages			145,656	134,841	102,709	135,300	135,300	135,300	0	0	0	0	0.34%	
030	45501	1910	LY - Sick Leave Wages			5,536	5,500	3,147	8,000	8,000	8,000	0	0	0	0	45.45%	
030	45501	1940	LY - Merit Pay			0	0	0	10,299	10,299	10,299	0	0	0	0	NA	
030	45501	2100	LY - Health Insurance			77,303	93,787	53,897	76,892	76,892	84,582	0	0	0	0	-9.82%	
030	45501	2150	LY - Life Insurance			686	798	599	798	798	798	0	0	0	0	0.00%	
030	45501	2200	LY - Social Security			27,981	29,092	21,503	29,914	29,914	29,914	0	0	0	0	2.83%	
030	45501	2250	LY - Medicare			6,544	6,804	5,028	6,996	6,996	6,996	0	0	0	0	2.82%	
030	45501	2300	LY - NH Retirement			31,910	36,079	26,927	37,887	37,887	37,887	0	0	0	0	5.01%	
030	45501	2500	LY - Unemployment Compensation			0	0	0	0	0	0	0	0	0	0	NA	

**GENERAL FUND
OPERATING BUDGET SUMMARY BY EXPENSE
FISCAL YEAR 2016**

I			1			I			I			Printed: 10/20/2015
ACCT. #			2014			2015			2016			%
(A)			DESCRIPTION			ACTUAL			BUDGET			CHG.
			(B)			(C)			(D)			(K)
						12/31/14			09/30/15			H vs. D
030	45501	6900	LY - Appropriation			220,784	212,345	212,345	213,482	213,482	213,482	0.54%
			Total - Library (4550)			825,283	848,133	673,116	848,455	848,455	856,145	0.94%
			4583 - PATRIOTIC PURPOSES									
037	45831	6910	PP - Patriotic Purposes			1,983	1,800	2,140	1,800	1,800	1,800	0.00%
			Total - Patriotic Purposes (4583)			1,983	1,800	2,140	1,800	1,800	1,800	0.00%
			4589 - OTHER (FLOWER GARDENS)									
038	45894	6510	OC - Town Beautification			0	500	362	500	500	500	0.00%
			Total - Other (Flower Gardens) (4589)			0	500	362	500	500	500	0.00%
			4611 - CONSERVATION COMMISSION									
031	46111	1200	CC - KT Wages			29,069	28,290	21,727	29,240	29,240	29,240	3.36%
031	46111	6100	CC - Supplies & Expenses			4,183	4,330	511	4,450	4,450	4,450	2.77%
031	46121	7100	CC - Land Acquisition			0	0	0	0	0	0	NA
			Total - Conservation (4611)			33,252	32,620	22,238	33,690	33,690	33,690	3.28%
			Total - G - Culture & Recreation			1,098,242	1,135,737	855,257	1,137,011	1,135,919	1,143,609	0.69%
			4700 - DEBT SERVICE									
			4711 - PRINCIPAL									
000	47112	9800	PB - Debt Principal			2,117,710	2,452,275	1,528,805	2,237,617	2,237,617	2,237,617	-8.75%
			Total - Principal (4711)			2,117,710	2,452,275	1,528,805	2,237,617	2,237,617	2,237,617	-8.75%
			4721-INTEREST									
000	47212	9810	PI - Debt Interest			952,443	827,597	453,778	748,681	748,681	748,681	-9.54%

FISCAL YEAR 2016

Printed: 10/20/2015

			I		II						Printed: 10/20/2015	
ACCT. #			DESCRIPTION	2014 ACTUAL	2015 BUDGET	ACTUAL	REQ.	ADMIN.	B.O.S.	BUD COM	DEFAULT	CHG.
(A)	(B)		(C)	(D)	(E)	(F)	(G)	(H)	& DELIB	BUDGET	(K)	
I			12/31/14		09/30/15				(I)	(J)	H vs. D	
			Total - Interest (4721)	952,443	827,597	453,778	748,681	748,681	748,681	0		-9.54%
	4723-INTEREST	ON TAN										
000	47231	9900	INT - Interest on TAN	0	10,000	0	10,000	10,000	10,000	0	0	0.00%
			Total - TAN (4723)	0	10,000	0	10,000	10,000	10,000	0	0	0.00%
			Total - H - Debt Service	3,070,153	3,289,872	1,982,583	2,996,298	2,996,298	2,996,298	0	0	-8.92%
			Grand Total	25,393,134	26,505,896	19,233,535	26,572,915	26,785,754	26,762,945	0	0	0.97%
								16 Budget vs. '15 Budget	257,049			
								16 Default vs. '16 Budget	0			
								16 Default vs. '15 Budget				



GENERAL GOVERNMENT

TOWN OF HAMPTON
2016 OPERATING BUDGET
GENERAL FUND

Printed: 10/20/2015

GENERAL GOVERNMENT BUDGET DETAIL

4130 - EXECUTIVE

BOARD OF SELECTMEN

001.41301.1300	Selectmen Salaries	\$15,000
	Annual stipend for Selectmen (5)	\$15,000
001.41301.6100	Supplies & Expenses	\$1,300
	Account used to fund flowers, gifts and incidental expenses	\$1,300
TOTAL BOARD OF SELECTMEN		\$16,300

TOWN MANAGER

002.41302.1100	Regular Wages	\$249,978
	Town Manager's Salary	\$108,000
	Assistant Town Manager/Human Resource Director	\$82,252
	Administrative Assistant	\$59,726
002.41302.1200	PIT Wages	\$6,000
	BoS Minutes Transcription \$150 / meeting for 40 meetings	\$6,000
002.41302.1400	Off Wages	\$1,600
	Overtime for Administrative Assistant as needed for Town Meeting and special projects	\$1,600
002.41302.3910	Staff Development	\$6,500
	NHMA Conference	\$1,400
	NERRS Conference	\$0
	Training/workshops for Assistant Town Manager	\$4,500
	Workshops etc. for Administrative Assistant	\$600
002.41302.6100	Supplies & Expenses	\$7,850
	NHMMMA dues	\$200
	Book binding (binding of minutes and Town records)	\$2,500
	General code - updating ordinances annually as ordered by the Board of Selectmen	\$3,500
	Toner for printers (TM, Assistant TM, Administrative Assistant)	\$650
	Misc. office supplies and expenses	\$1,000
002.41302.8750	Motor Vehicle Allowance	\$450
	Mileage reimbursement	\$450
TOTAL TOWN MANAGER		\$272,378

BUDGET COMMITTEE

003.41304.1200	Budget Committee Secretary Wages	\$1,906
003.41304.3230	Legal Expenses	\$0
003.41304.3910	Staff Development	\$300

TOWN OF HAMPTON
2016 OPERATING BUDGET
GENERAL FUND

Printed: 10/20/2015

GENERAL GOVERNMENT BUDGET DETAIL

003.41304.6100	Supplies & Expenses	\$350
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TOTAL BUDGET COMMITTEE		\$2,556
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TRUSTEES OF THE TRUST FUND

004.41305.1200	P/T Wages	\$570
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This line funds the Administrative Coordinator		\$570
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004.41305.6100	Supplies & Expenses	\$430
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TOTAL TRUSTEES OF THE TRUST FUND		\$1,000
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Total - Executive (4130)		\$292,233
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4140 - ELECTION, REGISTRATION & VITAL STATISTICS

TOWN CLERK

007.41401.1100	Regular Wages	\$80,480
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This line funds the wages of the Deputy Town Clerk and Bookkeeper both positions covered by a CBA

Deputy Town Clerk		\$43,716
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Bookkeeper		\$36,764
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007.41401.1200	PIT Wages	\$35,081
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This line item funds the wages of the Clerk Assistants (2) both positions covered by a CBA

2 Assistant Clerks (1 at 21 hours and 1 at 17 hours per week)		\$28,217
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New P/T File Clerk (new position budgeted for 16 hours a week at \$11 per hour for 39 weeks)		\$6,864
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Note: Increase due to staffing changes, pictures can be found in appendix G supporting need for additional position

007.41401.1300	Town Clerk's Wage	\$60,187
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Includes a 9% salary increase to coincide with past 4 years of 1.5% increase for department heads		\$60,187
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not received by Town Clerk or Tax Collector (along with step increase to begin comparative level salary)

Note: Please see supporting documentation in appendix G showing salaries of other Town Clerks

007.41401.1400	Off Wages	\$7,250
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Full-time overtime to cover Town Meeting, Elections and misc.		\$2,000
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Part-time overtime to cover vacations and misc.		\$5,250
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Note: Increase due to busy election year including Presidential Primary

007.41401.3420	Computer Support	\$9,419
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Yearly maintenance fee for registrations and dog licensing		\$9,419
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007.41401.3910	Staff Development	\$1,550
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Meetings and mileage		\$1,000
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Town Clerk's convention		\$550
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007.41401.4300	Equipment Maintenance	\$1,000
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TOWN OF HAMPTON
2016 OPERATING BUDGET
GENERAL FUND

Printed: 10/20/2015

GENERAL GOVERNMENT BUDGET DETAIL

Copier maintenance agreement and misc. repairs to equipment	\$1,000
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007.41401.6100	Supplies & Expenses	\$8,275
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Copy paper	\$275
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Office supplies	\$4,000
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Book binding - vital records	\$2,000
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Beach stickers and dog tags	\$2,000
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TOTAL TOWN CLERK	\$203,242
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VOTER REGISTRATION

008.41402.1200	P/T Wages	\$1,085
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Assistance to Supervisors of the Checklist at major elections (includes an increase from \$8.50/hr to \$8.75/hr)	
NH Presidential Primary (4 Assistants all day)	\$455

NH Primary - September (4 Assistants from 3 - 8 pm)	\$175
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Presidential - November (4 Assistants all day)	\$455
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008.41402.1300	Elected Officials' Wages	\$4,300
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Stipend paid to the Supervisors of the Checklist (3 elected positions)	\$4,300
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This amount includes a \$200 increase for each of the Supervisors of the Checklist

008.41402.6100	Supplies & Expenses	\$700
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Office supplies	\$700
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008.41402.7400	New Equipment	\$1
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TOTAL VOTER REGISTRATION	\$6,086
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ELECTION ADMINISTRATION

009.41403.1200	PIT Wages (Ballot Clerk Wages)	\$17,606
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Deliberative Session	10 x 8.75/hr x 12 hrs	\$1,050
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Town Election - ballot preparation	11 x 8.7b/hr x :3 hrs	\$289
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Town Election (March)	42 x 8.75/hr x 13 hrs	\$4,778
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NH Primary (September)	27 x 8.75/hr x 13 hrs	\$3,071
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General Election (November)	37 x 8.75/hr x 13 hrs	\$4,209
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Presidential Primary (January)	37 x 8.75/hr x 13 hrs	\$4,209
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009.41303.1300	Moderator's Wage	\$1,000
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009.41303.3600	Town Meeting Expenses	\$3,800
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Food service for 4 sessions @ \$600 each	\$2,400
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Print & fold warrants for Town Meeting	\$500
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Custodial Services 2 times @ \$450 each	\$900
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Adjusted by BoS at request of Town Clerk removed \$500 for printing/folding of warrant

009.41403.6100	Supplies & Expenses	\$21,150
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LHS Coding (Presidential)	\$900
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TOWN OF HAMPTON
2016 OPERATING BUDGET
GENERAL FUND

Printed: 10/20/2015

GENERAL GOVERNMENT BUDGET DETAIL

LHS Coding (March)	\$3,750
Ballots (March)	\$11,000
LHS Coding (September)	\$1,200
LHS Coding (November)	\$1,200
Accuvote maintenance contract	\$1,250
Voting Booths (3 @ \$450 each)	\$1,350
Supplies	\$500
TOTAL ELECTION ADMINISTRATION	\$43,556
Total - Election, Registration & Vital Statistics (4140)	\$252,884
4150 - FINANCIAL ADMINISTRATION	
FINANCE DEPARTMENT	
011.41501.1100 Regular Wages	\$211,639
This line item funds the wages of the Finance Director, Payroll Supervisor and 2 Accounting Clerks	\$211,639
011.41501.1200 PIT Wage	\$18,470
Records Archive Clerk (20 hrs/wk)	\$18,470
Note: Increase related to merit pay given in 2015 of 1.5%	
011.41501.1300 Elected Official's Wages	\$19,000
Wage line for the Town Treasurer	\$19,000
Note: Includes an increase of \$500/last pay increase was in 2012	
011.41501.1400 O/T Wages	\$1,784
Coverage for end of year and audit preparation	\$1,784
011.41501.3210 Registry of Deeds	\$4,100
Recording and copy fees	\$4,100
Note: Increase based on 2015 run rate and history of amount spent from this line item	
011.41501.3300 Contracted Services	\$4,000
Includes microfilming of digitized zoning and planning records, actuary study for GASB 45 compliance, outside accounting services (example might be individual hired to assist with GASB compliance)	\$4,000
011.41501.3910 Staff Development	\$900
Conferences, seminars and software training	\$500
Mileage reimbursement for use of employee vehicle for trainings	\$360
Membership dues for NHGFOA and NESGFOA	\$40
011.41501.4300 Equipment Maintenance	\$12,467
Repair and maintenance of equipment including printers	\$1,500
Software service agreements (estimated cost)	\$10,967

**TOWN OF HAMPTON
2016 OPERATING BUDGET
GENERAL FUND**

Printed: 10/20/2015

GENERAL GOVERNMENT BUDGET DETAIL

011.41501.4400	Postage Meter Rental	\$2,916
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	Lease and maintenance agreement on postage meter at \$243.02 per month	\$2,916
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Note: This was previously budgeted under Equipment Maintenance and Postage Meter Rental account for a total cost of \$2,215.45. Postage meter was over 10 years old and service/maintenance was no longer available.

011.41501.6100	Supplies & Expenses	\$13,285
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	Postage meter supplies	\$250
	Copy Paper (based on the purchase of 60 cases of paper)	\$2,340
	Town letterhead and envelopes	\$700
	Payroll envelopes (25 boxes a year)	\$380
	Printer toner cartridges (toner for five printers, 3 in Finance and 2 shared amongst Legal, TM and Finance)	\$1,200
	Town reports (2014 actual cost \$5,263.68) (increase based on \$472 increase from 2013 to 2014)	\$5,715
	Miscellaneous (includes items such as file folders, storage boxes, pencils, pens, data binders, dividers, staples, large mailing envelopes, tape, post its, flags, adding machine rolls, etc)	\$2,700

Note: Small increase to reflect actual spending

011.41501.6250	Postage	\$37,410
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	Postage for tax bills	\$7,220
	Postage for all departments in the Town	\$30,190

011.41501.6900	Bank Service Charges	\$35,000
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	This account was created in 2013 prior to that time interest always exceeded these charges	\$35,000
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011.41501.7450	Replacement Equipment	\$1,000
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	Cost to replace items such as adding machines, keyboards, chairs, electric staplers, file cabinets	\$1,000
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011.41501.8150	Procurement/Advertising	\$3,500
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	Newspaper advertisements for RFPs and BoS legal notices	\$3,500
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Note: Decreased based on 4 year actual expenditures

TOTAL FINANCE DEPARTMENT		\$365,472
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AUDIT

000.41502.3010	Audit Services	\$31,500
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	Annual financial audit includes Federal Single audit if required	\$31,500
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Note: Decreased as a result of sending out RFP for audit services

TOTAL AUDIT		\$31,500
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ASSESSING

012.41503.1100	Regular Wages	\$166,754
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	This line item funds the wages of the Assessor, Assessor's Assistant and 1 Data Collector	\$166,754
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012.41503.1200	PIT Wages	\$24,024
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TOWN OF HAMPTON
2016 OPERATING BUDGET
GENERAL FUND

Printed: 10/20/2015

GENERAL GOVERNMENT BUDGET DETAIL

This line item funds the wages of the Assessing Clerk (28 hrs / wk)		\$24,024
012.41503.3300	Contracted Services	\$100,000
Litigation Expenses related to BTLA / Court appeal cases		\$100,000
012.41503.3301	Mapping	\$8,600
Map - Lot line revisions		\$2,500
Tax map maintenance		\$3,500
ARC - View annual upgrades		\$400
GIS Internet		\$1,800
Revisions and upgrades		\$400
012.41503.6100	Supplies & Expenses	\$9,061
Memberships (20-20-20-175)		\$235
Manuals and reports		\$250
Conferences and education		\$1,500
Registry expenses		\$500
Tax bills		\$4,500
Office supplies		\$750
Data Collector's supplies		\$750
MLS listing service		\$576
012.41503.6160	Data Processing	\$12,100
Copy machines (toner, paper & maintenance)		\$2,000
Laser printer (toner, paper & maintenance)		\$2,000
Vision software maintenance fee		\$5,350
Assessments on Vision internet		\$2,750
012.41503.8750	Motor Vehicle Allowance	\$3,900
Assessor mileage reimbursement		\$500
Assessor Assistant/Data Collector mileage reimbursement		\$3,400
TOTAL ASSESSING		\$324,439
TAX COLLECTION		
013.41504.1100	Regular Wages	\$35,378
Deputy wages set by CBA		\$35,378
013.41504.1200	PIT Wages	\$1,313
This line item funds the wages of 1 P/T clerk (non union) @ \$17.50 hr x 75 hrs (estimate of hours needed)		\$1,313
013.41504.1300	Tax Collector's Wage	\$55,982
Elected full-time Tax Collector (includes 9% department head raise increase of \$4,622.40)		\$55,982
013.41504.3250	Tax Liens/Instruments	\$4,700
Cost for mortgage searches (reimbursed when liens are paid)		\$4,700
013.41504.3910	Staff Development	\$700

TOWN OF HAMPTON
2016 OPERATING BUDGET
GENERAL FUND

Printed: 10/20/2015

GENERAL GOVERNMENT BUDGET DETAIL

NH Tax Collector's Association Membership	\$100
Annual Convention/Workshops	\$400
Estimated mileage reimbursement for workshops	\$200

013.41504.6100	Supplies & Expenses	\$4,500
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General office supplies	\$850
Interware software system support	\$3,650

Note: Please see detailed description of office responsibilities in Appendix G

TOTAL TAX COLLECTION	\$102,573
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MANAGEMENT INFORMATION SYSTEMS (MIS)

014.41506.1100	Regular Wages	\$106,891
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This line item funds the wages of the Network Systems Engineer and Computer Technician	\$106,891
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Note: Increase related to 1.5% raise given to non-union employees

014.41506.1400	OT Wages	\$12,098
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O/T wages of the Network Systems Engineer and Computer Technician (increased based on run rate)	\$9,428
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Additional OT needed to cover additional 3 elections in 2016	\$2,670
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Note: Increased based on prior year actuals, current run rate and additional elections in 2016

014.41506.3910	Staff Development	\$4,125
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Conferences, manuals, training, etc.	\$4,125
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Note: Increased to reflect current spending

Note: The four accounts Repairs & Maintenance, Supplies & Expenses, New Equipment & Replacement Equipment are being realigned to properly reflect actual spending. Total increase for all 4 accounts is \$36,920 as explained below.

014.41506.4300	Repairs & Maintenance	\$22,700
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PC repair parts	\$4,000
20 4 TB hard drives	\$3,000
20 500 gig drives	\$2,000
10 2 TB drives	\$1,000
Cameras	\$2,500
Wiring supplies	\$5,000
Power supplies	\$1,200
Tools	\$1,000
4 TB backup drives	\$2,000
Firewall tech	\$1,000

014.41506.6100	Supplies & Expenses	\$43,520
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Firstlight internet	\$4,000
Shavlik	\$3,000
NovaStor backup	\$2,000
Netwrix	\$1,500
Desknow	\$700
Webroot	\$3,000

TOWN OF HAMPTON
2016 OPERATING BUDGET
GENERAL FUND

Printed: 10/20/2015

GENERAL GOVERNMENT BUDGET DETAIL

hamptonnh.gov	\$150
GoDaddy domains	\$70
Comcast connection	\$1,300
Dameware	\$300
Logmein.com	\$500
Town Hall firewall	\$1,200
PWD firewall	\$1,200
Security camera software	\$600
365 Live this is needed to integrate e-mail with the rest of the office and outsource the mail service to lower equipment and storage costs by leveraging the Cloud	\$24,000
Note: Increase is related to the \$24,000 for 365 Live	
014.41506.7400 New Equipment	\$13,000
This line item is used for any new needs that may arise during the year by users/departments	\$13,000
014.41506.7450 Replacement Equipment	\$39,500
Switches	\$4,000
PWD Firewall	\$3,000
Servers	\$4,000
State security requirements	\$1,000
Misc	\$1,000
5 Year Plan to replace all PCs and Servers within Town Depts. (excluding PD & Library)	\$26,500
014.41506.8750 Motor Vehicle Allowance	\$1,000
TOTAL MANAGEMENT INFORMATION SYSTEMS (MIS)	\$242,835
Total - Financial Administration (4150)	\$1,066,818
4153 - LEGAL	
TOWN ATTORNEY'S OFFICE	
016.41531.1100 Regular Wages	\$98,189
This line item funds the wages of the Town Attorney	\$98,189
016.41531.1200 P/T Wages	\$16,890
This line item funds the wages of the P/T Assistant for 20 hours per week	\$16,890
016.41531.3910 Staff Development	\$750
Seminars, conferences, continuing education	\$750
016.41531.6100 Supplies & Expenses	\$7,045
Law library	\$3,050
Bar dues	\$615
Office supplies	\$3,380
016.41531.8750 Motor Vehicle Allowance	\$1,000
TOTAL TOWN ATTORNEY'S OFFICE	\$123,874

Note: estimated 2015 revenue raised by Attorney Review \$4,000

TOWN OF HAMPTON
2016 OPERATING BUDGET
GENERAL FUND

Printed: 10/20/2015

GENERAL GOVERNMENT BUDGET DETAIL

LEGAL EXPENSES

000.41532.3220	Damages & Judgments	\$1
	Payments for legal damages or judgments not covered by insurance carriers or "reserved fund balance"	\$1
000.41532.3230	Outside Counsel Fees	\$50,000
	Costs for outside legal services, litigation and legal advice	\$50,000
000.41532.3240	Collective Bargaining Costs	\$10,000
	Contracted services for collective bargaining (projected need for services)	\$10,000
000.41532.3250	Other Labor Costs	\$10,000
	Contracted services for grievances, arbitration, etc. (projected need for services)	\$10,000
000.41532.6800	Litigation Expenses	\$5,000
	Expert witness costs, depositions, court filing fees, sheriff department fees, mileage to court, etc.	\$5,000
TOTAL LEGAL EXPENSES		\$75,001

Total - Legal (4153)	\$198,875
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4155 - PERSONNEL ADMINISTRATION

000.41552.1911	Employee Separation Costs	\$212,000
000.41552.1912	Sick Leave Buy-Back Program	\$190,000
	Estimated for eligible employees (contractual item related to employees being eligible to sell back to the Town sick time or leave time)	\$190,000
000.41552.1914	Contribution to Compensated Absences Reserve Fund	\$0
000.41552.1940	Merit Pay	\$15,595
	Represents a potential merit increase for non-union employees in 2016	\$15,595
000.41552.2200	Social Security	\$338,400
	Summation of all applicable salaries @ 6.2%	\$338,400
000.41552.2250	Medicare	\$162,000
	Summation of all applicable salaries @ 1.45%	\$162,000
000.41552.2300	NH Retirement (Group I)	\$502,500
	Summation of all applicable salaries @ 11.17%	\$502,500
000.41552.2310	457 Retirement	\$9,450
	Contractual item in Town Manager's contract	\$9,450
000.41552.2320	NH Retirement (Policemen)	\$734,200

TOWN OF HAMPTON
2016 OPERATING BUDGET
GENERAL FUND

Printed: 10/20/2015

GENERAL GOVERNMENT BUDGET DETAIL

Summation of all applicable salaries @ 26.38%	\$734,200
000.41552.2330 NH Retirement (Firemen)	\$847,100
Summation of all applicable salaries @ 29.16%	\$847,100
<u>Total - Personnel Administration (4155)</u>	<u>\$3,011,245</u>

4191 - PLANNING & ZONING

PLANNING BOARD

017.41911.1100 Regular Wages	\$113,680
Planner and Office Manager (includes 1.5% merit adjustment since positions are non-union)	\$113,680
017.41911.1200 PIT Secretarial Wage	\$1
017.41911.3230 Legal Expenses	\$1
Legal service provided under Town Counsel Budget	\$1
017.41911.3300 Contracted Services & Dues	\$16,640
Rockingham Planning, master plan consulting, etc.	\$16,640
017.41911.3910 Staff Development	\$1,240
Membership, conferences, APA/AICP, NH Planners, etc.	\$1,240
017.41911.6100 Supplies & Expenses	\$3,598
Office supplies, publications, subscriptions, mileage, etc.	\$3,598
017.41911.7450 Replacement Equipment	\$1,000
Preventative Maintenance (Canon printhead replacement, 1 year extended service contract)	\$1,000
017.41911.8150 Public Notices/Advertisements	\$4,000
Historical average - advertising, notifications, registered letters, etc.	\$4,000
017.41911.8990 Grants	\$0

TOTAL PLANNING BOARD	\$140,160
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Note: Estimated 2015 Revenues: \$19,000

ZONING BOARD

018.41912.1200 PIT Secretarial Wage	\$1,710
This line item funds the wages for the Secretary that takes the Zoning Board's meeting minutes	\$1,710
018.41912.3230 Legal Expenses	\$0
018.41912.6100 Supplies & Expenses	\$3,600
Office supplies, advertising, etc.	\$3,600

TOWN OF HAMPTON
2016 OPERATING BUDGET
GENERAL FUND

Printed: 10/20/2015

GENERAL GOVERNMENT BUDGET DETAIL

018.41912.7450	Replacement Equipment	\$0
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TOTAL ZONING BOARD		\$5,310
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Note: Estimated 2015 Revenues: \$10,000

<u>Total - Planning & Zoning (4191)</u>	\$145,470
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4194 - GOVERNMENT BUILDINGS (Town Office Building)

020.41941.3410	Telephone	\$22,100
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020.41941.3600	Custodial Services	\$13,300
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Monthly bill for daily office cleaning	\$12,000
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Window cleaning annually	\$900
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Carpet Cleaning annually	\$400
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020.41941.4100	Electric	\$20,407
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Used 2015 actual expenditures Jan thru July and 2014 actuals for Aug thru Dec	\$20,407
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020.41941.4110	Heating Fuel	\$13,525
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Used 2015 actual expenditures Jan thru July and 2014 actuals for Aug thru Dec	\$13,525
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020.41941.4120	Water	\$3,482
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Based on annualizing 7/31/15 actuals and added 10%	\$3,482
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020.41941.6300	Building Maintenance	\$29,860
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General building maintenance and repairs (includes electric, HVAC, plumbing, etc.)	\$7,500
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General building supplies (includes toilet paper, paper towels, trash bags, soap, keys)	\$1,600
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Fire inspection and monitoring contract (Norris)	\$1,410
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HVAC maintenance contract (Control Tech)	\$4,520
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OTIS maintenance contract (including smoke detectors)	\$3,777
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Alarm monitoring quarterly payments of \$75 (East Coast Security)	\$300
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Floor mats (Unifirst)	\$653
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Landscaping (includes TruGreen contract and items such as tree removal)	\$1,400
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Boiler inspections contract	\$600
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Projects such as updating bathrooms in basement and complete carpet replacement	\$8,100
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<u>Total - Government Buildings (4194)</u>	\$102,674
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4195 - CEMETERIES

021.41951.1100	Regular Wages	\$43,100
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This line item funds the wages of the Cemetery Director	\$43,100
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021.41951.1200	P/T Wages	\$46,000
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This line item funds the wages of the Gatekeeper, Administrative Assistant and P/T Laborers	\$46,000
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021.41951.2100	Health Insurance	\$500
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Benefits attributable to Cemetery Director	\$500
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TOWN OF HAMPTON
2016 OPERATING BUDGET
GENERAL FUND

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GENERAL GOVERNMENT BUDGET DETAIL

021.41951.2200	Social Security	\$5,555
021.41951.2250	Medicare	\$1,299
021.41951.2300	NH Retirement (Group 1)	\$4,870
NHRS employer cost for Cemetery Director @ 11.17%		\$4,870
021.41951.3300	Contracted Services	\$3,500
Water shut off/on, tree work, power equipment repair and misc. contract fees		\$3,500
021.41951.3410	Telephone	\$800
021.41951.4100	Electric	\$550
021.41951.4110	Heating Fuel	\$550
021.41951.4120	Water	\$1,500
021.41951.4300	Repairs & Maintenance	\$3,000
Parts and labor for equipment repair		\$3,000
021.41951.6100	Supplies & Expenses	\$4,000
Loam, fertilizer, seed, office supplies, power equipment and replacement parts		\$4,000
021.41951.6350	Gasoline	\$3,500
Fuel for mowers and equipment		\$1,500
Cemetery truck		\$2,000
Adjusted by TM to 1,150 gallons x \$2.54 per gallon for a total of \$2,921		
021.41951.7340	Cemetery Improvements	\$1
021.41951.7450	Replacement Equipment	\$5,000
Riding mower, power saw, weed wacker, gas hedge trimmer, misc.		\$5,000
<u>Total - Cemeteries (4195)</u>		<u>\$123,725</u>
4196 - MUNICIPAL INSURANCE		
000.41961.5200	Liability & General Insurance	\$295,627
2015 actual was \$281,549.88 added 5% increase		\$295,627
000.41969.2100	Health Insurance	\$2,635,917
Used 2015 actuals annualized then added a 5% increase		\$2,635,917
Adjusted by TM received actual rate increase from HealthTrust used 17.85% average of plans employees are on for a total of \$2,903,204		
000.41969.2150	Life Insurance	\$17,523

TOWN OF HAMPTON
2016 OPERATING BUDGET
GENERAL FUND

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GENERAL GOVERNMENT BUDGET DETAIL

000.41969.2500	Unemployment Compensation	\$3,000
	Payments based on claims made	\$3,000
000.41969.2600	Workers' Compensation	\$537,062
	2015 Actual \$511,487.56 + 5%	\$537,062
000.41969.5600	NHMA Dues	\$17,162
	Annual dues to New Hampshire Municipal Association includes a 5% projected increase	\$17,162
<u>Total - Municipal Insurance (4196)</u>		<u>\$3,506,292</u>
4199 - OTHER GENERAL GOVERNMENT (Parking Administration)		
022.41991.1200	PIT Wages	\$15,000
	This line item funds the wages of the Parking Lot Supervisor	\$15,000
022.41991.1210	Seasonal Wages	\$37,000
	This line item funds the wages for seasonal help in 3 Municipal Lots	\$37,000
022.41991.3410	Telephone	\$600
	Telephone at all three lots	\$600
022.41991.4100	Electric	\$950
022.41991.4120	Water	\$900
022.41991.4400	Lease	\$19,000
	Lease of Church Street Lot (5 year contract)	\$19,000
022.41991.6100	Supplies & Expenses	\$2,100
022.41991.7400	New Equipment	\$0
<u>Total - Other General Government (4199)</u>		<u>\$75,550</u>
Note: 2015 Estimated Net Revenues from Parking Lots: \$436,000		
<u>Total - A - General Government</u>		<u>\$8,775,765</u>



POLICE DEPARTMENT

**TOWN OF HAMPTON
2016 OPERATING BUDGET
GENERAL FUND**

Printed: 10/20/2015

POLICE DEPARTMENT BUDGET DETAIL

4210 - POLICE DEPARTMENT

ADMINISTRATION

023.42101.1100	Regular Wages	\$387,171
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	This line item funds the wages of the Police Chief, Deputy Chief, Prosecutor, Administrative Assistant and Secretaries (2)	\$387,171
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023.42101.1400	O/T Wages	\$4,995
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	This item reflects pay for the Officers assigned to develop and repair the computer system and administrative overtime for personnel (summer Prosecutor's office, records)	\$4,995
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023.42101.1900	Uniform Pay	\$750
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	Contractual payment for uniforms per CBA	\$750
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023.42101.1930	Holiday Pay	\$10,949
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	Chief 11 days	\$4,350
	Deputy Chief 11 days	\$3,977
	Prosecutor 11 days	\$2,622

023.42101.1950	Career Incentives	\$3,500
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	Chief	\$1,000
	Deputy Chief	\$1,000
	Prosecutor	\$500
	Prosecution Secretary	\$1,000

Note: Reduced by 12.5% due to personnel changes

023.42101.2400	Tuition Reimbursement	\$8,000
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	Tuition assistance for officers attending college (requires prior approval of Department Head and Town Manager)	\$8,000
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023.42101.4400	Rentals & Leases	\$4,878
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	User Fee SPOTS/NCIC Computer (State Police on-line computer system)	\$4,878
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023.42101.4900	Uniform Allowance	\$4,050
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	Cleaning for Chief & Deputy	\$1,800
	Emblems and badges:	
	300 HPD patches @ \$3.50	\$250
	Awards	\$1,000
	Honor Guard	\$1,000

Note: 2015 actual is at \$12,941 due to encumbrances for uniforms for new part-time officers. Should have been in account #023.42105.4900

023.42101.6100	Supplies & Expenses	\$21,530
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	Conferences and Dues:	
	Dues for membership and conference costs for professional organizations for Chief, Deputy Chief and Lieutenants	\$5,860

**TOWN OF HAMPTON
2016 OPERATING BUDGET
GENERAL FUND**

Printed: 10/20/2015

POLICE DEPARTMENT BUDGET DETAIL

Computer Supplies:	
Ribbons, films, toner cartridges	\$2,500
Computer forms, labels, paper, NH complaint forms	\$1,600
Copier paper	\$1,230
Miscellaneous supplies: fire extinguisher refills, repairs, first aid kits, disposable blankets for cruisers, emergency flares, flags, storage boxes for cruiser, medical supplies	\$4,000
Forms Printing:	
Parking tickets	\$1,800
Write-up books, snow removal tags, payroll cards	\$1,000
Activity slips, warnings, business cards	\$1,000
Prisoner food	\$100
Office Supplies:	
Storage folders, file folders, binders, note pads, pens, paper clips, etc	\$2,440

Note: 2015 we are currently underspent. With upcoming conferences and training the Chief anticipates being slightly over on this line. 2016 reflects anticipated increases.

Adjusted by **TM** added \$470

023.42101.6150	Computer Supplies & Expenses	\$21,785
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Annual software support with Information Management Corp. for assistance, updates and membership in user group for department software	\$16,500
Annual MDT support for IMC for maintenance and updates of police mobile data network	\$185
Law package support, quarterly updates, NH laws on disk (includes laptop software upgrade)	\$1,500
Annual internet service website, e-mail, DSL connection	\$3,600

Note: Up 12.24% due to anticipated fee increases and upgrades

023.42101.6350	Gasoline	\$3,630
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Administrative units	1,100 gal @ \$3.30	\$3,630
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Adjusted by **TM** to 1,465 gallons x \$2.54 per gallon for a total of \$3,721

023.42101.6600	Vehicle Maintenance	\$3,680
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General maintenance for units 301, 302 and 303	\$2,180
Vehicle body repair and paint for units 301, 302 and 303	\$1,500

023.42101.7400	New Equipment	\$0
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023.42101.7450	Replacement Equipment	\$3,000
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Computer Replacement parts: keyboards, fans, network cards, printer, maintenance	\$3,000
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023.42101.8100	Training & Recruitment	\$3,797
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Career Development - this cost reflects tuition costs for specialized schools/seminars that are scheduled throughout the year by the FBI, NHPSTC, IACP, NASRO etc.	\$3,797
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TOTAL ADMINISTRATION	\$481,715
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TOWN OF HAMPTON
2016 OPERATING BUDGET
GENERAL FUND

Printed: 10/20/2015

POLICE DEPARTMENT BUDGET DETAIL

CRIME CONTROL & INVESTIGATIONS

023.42102.1100	Regular Wages	\$375,419
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This line item funds the wages of the Detective Sergeant and 6 Detectives (wages according to CBA)

Detective Sergeant at 4 year step according to Police Sergeant CBA		\$67,683
2 Detectives at 12 year step according to Police Officer CBA		\$112,611
1 Detective at 6 year step according to Police Officer CBA		\$52,291
2 Detectives at 4 year step according to Police Officer CBA (move to 4 year step in May 2016)		\$95,930
1 Detective at 2 year step according to Police Officer CBA		\$46,904

Note: 15.04% increases due to a transfer of a patrol position to detective (will see a reduction in patrol)

023.42102.1200	P/T Wages	\$0
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023.42102.1400	OTT Wages	\$34,445
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	This line item reflects overtime costs for Detectives working investigations	\$34,445
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023.42102.1450	O/T Training Wages	\$0
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023.42102.1470	Court Wages	\$100
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	This line item reflects court fees for Detectives	\$100
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023.42102.1900	Uniform Pay	\$5,250
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	Contractual payment for uniforms made through payroll 7 @ \$750	\$5,250
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Note: 16.97% increase due to movement of patrol position to detective (contractual)

023.42102.1930	Holiday Pay	\$15,930
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	Eleven holidays (contractual) - paid to all 7 Detectives	\$15,930
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Note: 14.05% increase due to movement of patrol position to detective (contractual)

023.42102.1950	Career Incentives	\$3,300
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	Contractual Item paid to 4 Detectives	\$3,300
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023.42102.3920	Consultants	\$250
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	Criminal profiling, debriefing, etc., consultations with psychologists on investigations, debriefing and consultation for detectives, forensic drawings	\$250
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023.42102.4400	Rentals & Leases	\$2,268
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	Pagers/Detectives' phones	\$2,268
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023.42102.4900	Uniform Allowance	\$0
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023.42102.6100	Supplies & Expenses	\$6,975
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	Printing & Supplies:	
	Evidence supplies	\$1,000

**TOWN OF HAMPTON
2016 OPERATING BUDGET
GENERAL FUND**

Printed: 10/20/2015

POLICE DEPARTMENT BUDGET DETAIL

FilmNideo Development:	
General specialized video enhancement and duplication	\$1,500
Video supplies	\$1,000
Law books -1 set criminal code, m/v code, juvenile laws and drug recon manual	\$2,100
Photo quality printer paper and ink	\$1,000
Conference and Dues:	
National Criminal Investigation Association Nespin	\$125
Computer Professional Membership	\$250

Note: Adjusted for fee increases and movement of patrol position to detective

023.42102.6350	Gasoline	\$5,775
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Unmarked cruiser units 313, 314, 315, and 316	1,750 gal @ \$3.30	\$5,775
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Adjusted by TM to 2,190 gallons x \$2.54 per gallon for a total of \$5,563

023.42102.6600	Vehicle Maintenance	\$5,000
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General maintenance for units 313, 314, 315 and 316	\$4,000
Outside maintenance for units 313, 314, 315 and 316	\$1,000

023.42102.7400	New Equipment	\$0
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023.42102.8100	Training & Recruitment	\$3,000
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Career Development	\$3,000
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This item reflects tuition costs for specialized schools/seminars that are scheduled

Note: Adjusted for cost increases and number of new assignments to detective bureau

023.42102.8200	Mounted Patrol	\$33,511
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Stable Expenses - reflects costs for facility, utilities, hay, grain, shavings, care and maintenance and related labor costs	\$33,511
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Farrier - care of horses hooves, including trimming, shoeing, replacing lost shoes

Medical expenses

Trainer expense

Insurance premium to cover loss to horses and equipment

TOTAL CRIME CONTROL & INVESTIGATIONS	\$491,223
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Note: 12.42% increase primarily due to movement of patrol position to detective

TRAFFIC CONTROL & PATROL

023.42103.1100	Regular Wages	\$1,410,917
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This line item funds the wages of the Lieutenants (2), Sergeants (4), Patrolmen (18), and shift differential pay. Wages are set by CBA with the exception of the 2 Lieutenants.

2 Lieutenants	\$164,278
2 Sergeants at 4 year step (Sergeant CBA)	\$128,877
2 Sergeants at start step (Sergeant CBA)	\$121,430
2 Patrolmen at 20 year step (Police CBA)	\$117,894
3 Patrolmen at 15 year step (Police CBA) (1 officer moves to 20 yr step in April)	\$174,131

**TOWN OF HAMPTON
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POLICE DEPARTMENT BUDGET DETAIL

1 Patrolman at 12 year step (Police CBA)	\$53,622
2 Patrolmen at 9 year step (Police CBA)	\$102,086
4 Patrolmen at 6 year step (Police CBA) (2 officers move to 9 yr step, 1 in April & 1 in Dec)	\$200,237
2 Patrolmen at 4 year step (Police CBA) (1 officer moves to 6 yr step in Nov)	\$92,986
1 Patrolman at 2 year step (Police CBA) (1 officer moves to 4 yr step in April)	\$46,010
3 Patrolmen at start step (Police CBA) (3 officers move to 2 yr step, 1 in April, 1 in May, 1 in Nov)	\$131,510
Shift differential per contract - midnight shift differential \$1.50 per hour x 8 officers x 52 weeks	\$34,944

Shift differential per contract - swing shift differential \$.60 per hour x 7 officers x 52 weeks	\$12,230
Motorcycle pay rate x 3 shifts x 7 days x 4 bikes x 16 weeks	\$9,103
TSOR (contract requirement)	\$13,279
TSOR (contract requirement summer)	\$8,299

Note: -4.98% due to transfer of position from patrol to detective

023.42103.1400 O/T Wages \$44,349

General Overtime	\$19,068
Overtime pay for officers required to complete reports before being relieved from duty and other overtime situations, late shift arrests, follow-up investigations, storm coverage, etc.	\$7,041

Staff meetings - monthly meetings with supervisors, lieutenants and sergeants	\$6,752
Department meetings with 2 lieutenants, 3 sergeants and 14 patrolmen	\$3,088
SERT callouts - this item reflects the overtime costs for SERT emergency callouts (represents 7 calls)	\$8,400

Note: Adjusted to reflect contractual increases

023.42103.1450 O/T Training Wages \$113,769

Required monthly SRT Training	\$46,080
Basic training to certify officers in use of breath test equipment including recertification	\$0
Use of force retraining	\$5,918
Firearms training for Fri officers	\$24,074
Motorcycle annual refresher and recertification course taught by HPD	\$6,184
P/T officer recertification for motorcycle	\$12,598
New Officer Academy Attendance	\$0
Law / FST Updates (HT & P/T)	\$3,681
Department training (driving retraining)	\$15,234

Note: Adjusted to reflect contractual increases

023.42103.1470 Court Wages \$22,889

Sergeants and Patrolmen	\$22,889
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023.42103.1900 Uniform Pay \$16,500

Contractual payment for uniforms made through payroll @ \$750 for 22 employees	\$16,500
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Note: Adjusted to reflect contractual increases

023.42103.1910 Sick Leave Wages \$50,150

Cost to replace Sergeants	\$12,457
Cost to replace Patrolmen	\$37,693

023.42103.1920 Vacation Wages \$86,599

TOWN OF HAMPTON
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POLICE DEPARTMENT BUDGET DETAIL

Cost to replace Sergeants	\$20,635
Cost to replace Patrolmen	\$65,964

Note: Adjusted to account for current coverage Sgt & Ptl wages

023.42103.1930	Holiday Pay	\$56,264
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2 Lieutenants		\$6,950
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4 Sergeants		\$10,590
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18 Patrolmen		\$38,724
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Note: Adjusted to current staffing and wages

023.42103.1950	Career Incentives	\$12,000
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2 Lieutenants		\$1,300
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1 Sergeant		\$1,000
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14 Patrolmen		\$9,700
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023.42103.1960	Personal Days	\$11,203
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Sergeants		\$2,948
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Patrolmen		\$8,255
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Note: Adjusted to current staffing and wages

023.42103.3920	Consultants	\$250
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Debriefing and return to duty evaluations		\$250
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023.42103.4400	Rentals & Leases	\$20,700
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Motorcycle Leases/Road Kings (4)		\$14,400
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Police markings on motorcycles		\$1,300
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SRT membership fee		\$5,000
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Note: Adjusted for increase in M/C leases

023.42103.4900	Uniform Allowance	\$7,430
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Dry cleaning for Lieutenants		\$1,200
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Motorcycle Unit - leather jacket (4)		\$1,800
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Motorcycle Unit - leather riding boots (4)		\$2,200
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Motorcycle Unit - breeches (4)		\$780
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Protective gloves (15)		\$525
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SERT replacement gear (BDU's, equipment, upgrades)		\$925
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Note: Adjusted primarily for new M/C operators

023.42103.6350	Gasoline	\$99,000
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Patrol cars (rate x estimated gallons)	30,000 gallons @ \$3.30	\$99,000
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Adjusted by TM to 25,725 gallons x \$2.54 per gallon for a total of \$65,342

Adjusted by TM to 335 gallons x \$3.74 per gallon for a total of \$1,253 (for motorcycles)

023.42103.6600	Vehicle Maintenance	\$36,500
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POLICE DEPARTMENT BUDGET DETAIL

General maintenance for patrol cars	\$25,000
Outside maintenance for patrol cars	\$3,000
Motorcycle maintenance	\$2,500
Vehicle body repair & paint for patrol cars	\$5,000
Vehicle body repair & paint for emergency wagon	\$1,000
023.42103.6850 Intoxilyzer	\$500
Percolate tubes, mouthpieces and cards	\$500
023.42103.7400 New Equipment	\$0
023.42103.7450 Replacement Equipment	\$25,400
Cruiser setup - installation of emergency equipment (4 @ \$3,000)	\$12,000
New interior equipment needed for type of police car (3 @ \$2,800)	\$8,400
Laptops (3 @ \$3,000)	\$9,000
Cruiser radios (3 @ \$3,000)	\$9,000
Detail account contribution	(\$15,000)
Cones and crowd control gates	\$2,000
023.42103.7650 Vehicle Replacement	\$82,000
New Police cars (3 marked and 1 unmarked) (4 @ \$28,000)	\$112,000
minus Detail Acct contribution	(\$30,000)
023.42103.8100 Training & Recruitment	\$3,000
This line item reflects tuition costs for specialized schools/seminars that are scheduled throughout the year by the FBI, NHPSTC, IACP, Coopers Inst., etc.	\$3,000

Note: Adjusted NHPSTC will be requiring tuition for most in-service training beginning in 2016

TOTAL TRAFFIC CONTROL & PATROL	\$2,099,420
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TRAINING

023.42104.3920 Consultants	\$3,500
Cost to provide training seminars	\$3,500
023.42104.3960 Promotional Testing	\$3,900
Contractual requirement for testing Sergeants	\$3,900
023.42104.6100 Supplies & Expenses	\$800
Periodicals and training materials	\$800
023.42104.8100 Training & Recruitment	\$22,074
Ammunition purchases, weapon upgrades and repairs:	
50 cases of handgun training ammunition	\$7,875
12 cases of duty ammunition	\$3,600
5 cases of shotgun rounds	\$600
1 case of duty shotgun buckshot	\$120
10 cases of shotgun duty slugs	\$500
Simunitions ammo/weapons	\$450

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POLICE DEPARTMENT BUDGET DETAIL

2 cases of duty carbine rounds	\$380
100 less lethal beanbag rounds	\$500
1000 B21 TC qualification targets	\$210
500 ILEFI "Q" testing targets	\$110
100 IPSC cardboard target	\$54
Instructional materials	\$425
Weapon upgrades/repairs	\$1,200
Weapons (handguns)	\$475
O.C. replacement (includes large riot pack canisters)	\$350
5 leather gear replacement for handguns	\$725
Career development	\$4,500

Note: Adjusted for conducting 2 new classes of PIT officers and across the board increases in ammunition and less lethal munition costs

TOTAL TRAINING	\$30,274
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SUPPORT SERVICES

023.42105.1100	Regular Wages	\$163,040
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This line item funds the wages of the Communication Specialist Supervisor, Communication Specialists (3) and shift differential pay (wages contractual CBA)

1 Communication Specialist Supervisor (moves from 10 year step to 15 year step in Sept)	\$43,253
1 Communication Specialist at 10 year step	\$39,416
2 Communication Specialists at 5 year step	\$76,586
Midnight shift differential (\$.50 per hour)	\$2,912
Afternoon shift differential (\$.30 per hour)	\$874

023.42105.1200	P/T Special Officer Wages & Dispatch	\$266,528
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PIT Special Officer wages (coverage for 145 shifts in 11 weeks)	\$237,846
PIT dispatch covers for summer (coverage for 2 shifts by 7 dispatchers for 11 weeks)	\$13,774
PIT Parking Enforcement Supervisor (coverage for 3 shifts for 11 weeks)	\$3,102
PIT Parking Enforcement Officer (coverage for 3 shifts by 4 officers for 11 weeks)	\$11,806

023.42105.1210	F/T Officer Summer Coverage	\$120,058
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Preseason coverage (April, May and June)	\$23,040
Summer openings	\$28,218
Post season coverage	\$6,400
Holiday coverage (Memorial Day, 4th of July, Labor Day)	\$40,960
Dispatch coverage (pre/post season coverage)	\$4,800
Dispatch weekly opening	\$16,640

023.42105.1400	O/T Wages	\$3,076
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Report writing	\$3,076
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023.42105.1450	O/T Training Wages	\$44,828
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Firearms training for Special Officers and Instructors	\$5,996
Firearms remedial training for Special Officers and Instructors	\$1,598
New officer certification training - In-house instructor costs	\$6,000
New officer training/FTO - pay for new officers in-house training program	\$24,840
In-service training/Special Officers - use of force training	\$4,474
In-service training/Special Officers - Instructors	\$1,920

TOWN OF HAMPTON
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POLICE DEPARTMENT BUDGET DETAIL

Note: Adjusted for anticipated staffing

023.42105.1470	Court Wages	\$5,000
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Special Officers		\$5,000
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023.42105.1900	Uniform Pay	\$7,500
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Contractual payment for uniforms made through payroll		\$7,500
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Note: Adjustment reflects approximate number of non-probationary Pft officers

023.42105.1910	Sick Leave Wages	\$6,400
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Communication Specialist replacement cost		\$6,400
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Note: Adjusted to reflect contractual salary increases

023.42105.1920	Vacation Wages	\$10,000
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Communication Specialist replacement cost - 4 Communication Specialists x 10 vacation days each		\$10,000
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023.42105.1930	Holiday Pay	\$6,756
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Communication Specialist's Supervisor		\$1,814
3 Communication Specialists		\$4,942

023.42105.1960	Personal Days	\$2,560
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Communication Specialists replacement cost		\$2,560
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023.42105.3410	Telephone	\$26,500
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023.42105.3500	Medical Services	\$500
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Medical exams, x-rays, serology, blood tests, committals, etc.		\$500
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023.42105.4310	Radio Maintenance	\$43,750
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General maintenance		\$6,000
CCTV Camera Replacement (2780/mo)		\$33,000
Radar certification and repair		\$1,500
Radio supplies		\$3,250

Note: Reflects minimum replacement/repair of CCTV

Adjusted by BoS at request of Police Chief removed \$30,000 for CCTV Camera Replacement and increased radio supply line by \$3,000

023.42105.4900	Uniform Allowance (contractual item)	\$33,000
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15 New Special Officer uniforms (\$1,200 each)		\$18,000
15 New Special Officer bullet resistant vests (\$600 each)		\$9,000
10 replacement vests (\$600 each)		\$6,000

Note: Reflects double class in budget and increase in uniform/vest cost

023.42105.6100	Supplies & Expenses	\$1,198
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TOWN OF HAMPTON
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POLICE DEPARTMENT BUDGET DETAIL

Batteries for portable radios	\$750
Batteries for flashlights	\$238
Lamp modules	\$210
Note: Reflects batteries reaching end of utility and increased cost	
023.42105.8100 Training & Recruitment	\$23,037
Recruitment - Special Officers and examination	\$4,000
P/T Officer psychological testing	\$4,500
PIT candidates examinations (polygraph)	\$4,500
Medical exams	\$4,500
Newspaper advertisement	\$1,200
Miscellaneous recruitment expenses	\$1,000
New recruit P/T test	\$960
Oral boards for new recruits	\$2,377
Note: Reflects double class in budget and associated costs	
TOTAL SUPPORT SERVICES	\$763,731
SPECIAL DETAILS	
023.42106.1980 Internal Detail	\$0
023.42106.1990 External Detail	\$0
TOTAL SPECIAL DETAILS	\$0
POLICE STATION & BUILDING	
023.42107.1100 Regular Wages	\$41,746
This line item funds the wages of the Senior Police Custodian (wages per CBA)	\$41,746
023.42107.1400 O/T Wages	\$2,141
023.42107.1900 Uniform Pay (contractual)	\$300
023.42107.1920 Vacation Wages	\$2,122
Cost to replace custodian while on vacation	\$2,122
023.42107.4100 Electric	\$69,024
023.42107.4110 Heating Fuel	\$17,518
023.42107.4120 Water	\$4,400
Note: Was \$3,500 should have been \$4,400	
023.42107.6300 Building Maintenance	\$56,680
Cleaning supplies	\$8,000
Miscellaneous repairs	\$5,000
General supplies	\$12,000
Tools, receptacles, signs	\$250

TOWN OF HAMPTON
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POLICE DEPARTMENT BUDGET DETAIL

Emergency generator fuel	\$2,800
Maintenance contract for elevator	\$2,234
Maintenance contract for HVAC (including monitoring)	\$7,229
Maintenance contract for generator	\$800
Maintenance contract for fire alarm systems	\$1,302
Maintenance contract for power system	\$1,856
Maintenance contract for phone systems	\$4,500
Maintenance contract for radio maintenance	\$10,709

Note: Reflects increases in maintenance and contracts

023.42107.7400	New Equipment	\$0
023.42107.8990	Unanticipated Grants	\$0

TOTAL POLICE STATION & BUILDING	\$193,931
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Total - Police Department (4210)	\$4,060,294
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FIRE DEPARTMENT

**TOWN OF HAMPTON
2016 OPERATING BUDGET
GENERAL FUND**

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FIRE DEPARTMENT BUDGET DETAIL

4220 - FIRE DEPARTMENT

ADMINISTRATION

024.42201.1100	Regular Wages	\$221,096
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	This account funds the base salaries of the administrative staff: Fire Chief, Deputy and Secretary	\$221,096
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024.42201.1400	O/T Wages	\$0
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024.42201.1930	Holiday Pay	\$87,046
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Holiday Pay is 2 weeks pay per CBA, paid out by the first payroll in December

28 Firefighters		\$56,392
4 Fire Alarm Operators		\$6,291
9 Officers		\$24,363

024.42201.1950	Career Incentives	\$600
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	Longevity pay for Secretary according to CBA	\$600
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024.42201.2400	Tuition Reimbursement	\$0
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	Reimbursement for members of department who receive prior approval by Department Head and Town Manager to further their education	\$0
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Adjusted by TM added \$2,500

024.42201.3910	Staff Development	\$885
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IAFC member dues		\$175
IEU member dues		\$100
SCFCA member dues		\$175
NEAFC member dues		\$25
NHAFC member dues		\$75
NFPA member dues		\$135
Professional resources, periodicals and manuals		\$200

024.42201.4400	Rentals & Leases	\$0
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024.42201.4900	Uniforms	\$33,840
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Covers the cost of cleaning uniforms, purchase of new uniforms and the replacement of linens used by the shift personnel:

Chief		\$840
Deputy		\$700
EMSO		\$700
Secretary (2)		\$1,400
Fire Prevention Officer		\$700
Captains (4)		\$2,800
Lieutenants (4)		\$2,800
Firefighters (28)		\$19,600
Fire Alarm Operators (4)		\$2,800
Damaged uniform replacement		\$500
Badges and insignia		\$1,000

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FIRE DEPARTMENT BUDGET DETAIL

024.42201.6100	Supplies & Expenses	\$7,155
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	Office supplies, copy machine maintenance, computer paper, ink/toner, UPS shipping, business cards, printing of forms used on a daily basis	\$7,155
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024.42201.6350	Gasoline	\$7,708
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	For Chief & Deputy - based on 3 yr avg. of 2,350 gal / yr	\$7,708
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	Adjusted by TM to 1,865 gallons x \$2.54 per gallon for a total of \$4,737	
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\$0

TOTAL ADMINISTRATION		\$358,330
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024.42201.7400	New Equipment	
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\$2,030,675

FIRE SUPPRESSION

024.42202.1100	Regular Wages	
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This line provides base salaries for the uniformed members of the firefighting force and EMS. The fire officers and firefighters perform these dual functions by cross-manning the fire apparatus and rescue vehicles. Wages set by CBA.

4 Captains @ \$70,543.87 annually		\$282,175
4 Lieutenants @ \$67,184.64 annually		\$268,739
1 Firefighter @ Start Step for 22 weeks		\$19,580
1 Firefighter @ 1 year Step for 30 weeks		\$27,367
7 Firefighters @ 3 year step		\$340,224
9 Firefighters @ 9 year step		\$474,627
9 Firefighters @ 12 year step		\$500,879
2 Firefighters @ 18 year step		\$117,084

Note: Projected step increases have been outlined. The .09% decrease is the result of projected new hires in the Firefighter rank (due to recent promotions) with lower starting wages.

024.42202.1200	PIT Wages	\$0
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024.42202.1400	O/T Wages	\$114,113
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	Funding for all coverage not classified under other line items, such as professional leave, workers comp coverage, bereavement leave, officer meetings, military leave, union leave, and extra coverage needed for major weather events as well as special events such as 4th of July week	\$114,113
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024.42202.1460	Off Callback	\$52,394
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	Provides for recall of off duty personnel at a contractual two hour minimum. A busy year in terms of fires or other emergencies will generate a lot of activity in this account. Available off duty personnel are called in the event of any structure fire, or when it is necessary due to mutual aid for neighboring towns.	\$52,394
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024.42202.1910	Sick Leave Wages	\$57,367
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	Provides for coverage for members out sick or injured. If a shift member is out it is necessary to replace them in order to maintain the same level of fire and emergency medical services.	\$57,367
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Note: Projected increase details contractual wage adjustments since last budget increase

024.42202.1920	Vacation Wages	\$176,182
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Similar to sick leave wages this account covers the wages from a replacement shift member who is

\$176,182

**TOWN OF HAMPTON
2016 OPERATING BUDGET
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FIRE DEPARTMENT BUDGET DETAIL

covering for someone on vacation.

Note: Projected increase details contractual wage adjustments since last budget increase

024.42202.1950 Career Incentives (\$42,634)

Contractual stipends for members with advanced emergency medical skills, varied levels of firefighter certifications or college education:

Firefighter Incentives	\$13,127
Officers' Defib, Pro & Instructor Incentives	\$20,338
Educational Incentives	\$1,500
Fire Alarm Operators' Incentives	\$1,553
Amount of EMS related incentives that are transferred at YR END to "Revolver"	(\$79,152)

024.42202.1980 Fireworks Detail Wages \$0

Display fireworks details will be charged according to fee schedule instituted by the Board of Selectmen in Feb 2015

024.42202.1990 Incident Costs (Recovery) \$0

024.42202.4920 Protective Clothing \$21,322

Provides and maintains firefighters' bunker gear and other items of personal protection:

Protective clothing	4 @ \$2,900	\$11,600
Replacement helmets	2 @ \$611	\$1,222
Protective gear repair and maintenance		\$3,500
Turnout boots, gloves, protective hoods		\$5,000

Note: Hampton Fire/Rescue will begin a programmed replacement of the gear purchased in 2009. The recommended life expectancy of firefighter gear is 10 years. All gear purchased by AFG grant in 2009 will need to be replaced in 2019. We are beginning the cycle of replacement to defer cost over time.

024.42202.6350 Gasoline \$902

Gasoline for 1 vehicle, 2 rescue boats, portable pumps, saws and other power tools based on 3 year average usage of 275 gallons per year \$902

Adjusted by TM to 220 gallons x \$2.54 per gallon for a total of \$559
Adjusted by TM to 165 gallons x \$3.81 per gallon for a total of \$629 (rescue boats)

024.42202.6360 Diesel Fuel \$17,250

Diesel fuel for all fire apparatus based on 3 year average usage of 5,000 gallons per year \$17,250

Adjusted by TM to 3,905 gallons x \$3.27 per gallon for a total of \$12,769

024.42202.6870 Technical Hazards Expense \$21,250

Hazardous materials, marine rescue, confined space rescue and team annual assessment:

START assessment (new START affiliation cost for 2016)	\$7,250
Meter and monitor equipment maintenance	\$2,500
Disposable equipment and trailer maintenance	\$2,000
Foam and equipment	\$3,500
Chemical Meter Database Update	\$2,500
Marine supplies and equipment (on board safety equipment, lights, EPIRB, fenders)	\$3,500

TOWN OF HAMPTON
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FIRE DEPARTMENT BUDGET DETAIL

Note: START affiliation costs rose by \$1,250 for 2016

024.42202.7400	New Equipment		\$0
024.42202.7410	Equipment Other		\$14,168
Maintains and repairs the self-contained breathing apparatus (SCBA), which includes semi-annual certification of each unit, rebuilding each unit on a regular basis and ensuring the hydrostatic testing of high pressure cylinders on a scheduled basis. Other equipment maintained and repaired in this account are the jaws of life, chainsaw and other small power tools:			
	AMKUS rescue tool annual service		\$1,800
	Maintenance on gas powered hand tools		\$1,000
	Hydrostatic tests		\$330
	Batteries for pass devices/gauges		\$1,000
	Replacement face piece lens		\$928
	Annual flow testing		\$2,500
	Annual Air Trailer Assessment (SCFO)		\$410
	Miscellaneous parts (banner guard, salvage covers, sawzall blades)		\$1,000
	Saw blade and Chain replacements		\$1,800
	Valve Repairs		\$600
	Fire extinguisher maintenance		\$900
	SCBA Repair		\$1,200
	Air Compressor maintenance		\$700
024.42202.7450	Replacement Equipment		\$17,800
	Extinguisher replacement	4 @ \$300	\$1,200
	SCBA air bottle replacement	10 @ \$ 700	\$7,000
	Flashlights & batteries		\$1,100
	Hose		\$3,500
	Forcible Entry Tools		\$3,000
	Material Safety Data Sheet Software		\$2,000
TOTAL FIRE SUPPRESSION			\$2,480,789

FIRE PREVENTION

024.42203.1100	Regular Wages		\$70,554
	This line item funds the wages of the Fire Prevention Officer who is responsible for fire investigations, plans review, public fire education programs and fire inspections throughout the community in accordance with Town ordinances and State Fire Codes.		\$70,554
024.42203.1200	PIT Wages		\$22,558
	Part-time Fire Prevention Secretary 20 hrs/week		\$22,558
024.42203.1400	Oft Wages		\$3,471
	Funds the time spent by the Fire Prevention Bureau on investigations, inspections, complaints and team inspections with other agencies (Fire Marshal's Office, Building Department and Police Department) that occur outside of normal working hours.		\$3,471
024.42203.6100	Supplies & Expenses		\$6,424
	NFPA Fire Code subscription (1 electronic copy and 1 loose-leaf subscription)		\$1,790
	Fire Safety education materials (child, adult and elderly)		\$2,500

**TOWN OF HAMPTON
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FIRE DEPARTMENT BUDGET DETAIL

Investigation supplies and research	\$ 350
Code book updates NFPA 1, 101, 72, 13	\$ 290
Camera service	\$ 250
Office Equipment (software, supplies and forms)	\$ 800
Annual memberships (IAAI, IAAI NH, NAFI, NFPA, NH Fire Prevention Society)	\$444

024.42203.6350	Gasoline	\$2,600
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Fire Prevention Vehicles (2) based on 3 year average usage of 400 gal/yr/vehicle	\$2,600
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Note: Increase established for Fire Inspector position and associated fuel costs. Position is a warrant article.

Adjusted by **TM** to 800 gallons x \$2.54 per gallon for a total of \$2,032

024.42203.7400	New Equipment	\$0
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FIRE PREVENTION	<u>TOTAL</u> \$105,607
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TRAINING

024.42204.3500	Medical Services	\$2,625
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Cost of physical examinations and drug testing	\$2,625
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024.42204.7400	New Equipment	\$0
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024.42204.8100	Training & Recruitment	\$33,028
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Funds the material expenses of the training program: travel expenses, registration for the fire schools, entrance and promotional exams as necessary. Funds are included for the Fire Department Instructors Conference for the training officer and other professional development programs as necessary. The outline includes certification fees, instructor costs and travel expenses.

Fire training: "Live Fire" training is group level training under simulated conditions using real fire and smoke in designated "burn" buildings located at the NH Fire Academy and in Guifrod training area. Essential for group level training to coordinate teamwork, communication and increase knowledge skills and abilities of the Firefighters and Fire Officers.

Fire Training: Drill yard fees	\$1,500
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Emergency Vehicle operations:	\$700
CDL Renewal (10 at \$70 each)	\$2,200
Hazardous Materials Refresher Training	

Professional Development:	\$2,000
Officer development	\$13,050
Seminars and schools (45 at \$290 each)	\$7,578
Travel expenses	\$2,000
Promotional exams & recruitment	

Training Resources:	\$4,000
Training equipment	

TOTAL TRAINING	\$35,653
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COMMUNICATIONS

TOWN OF HAMPTON
2016 OPERATING BUDGET
GENERAL FUND

Printed: 10/20/2015

FIRE DEPARTMENT BUDGET DETAIL

024.42205.1100	Regular Wages	\$150,220
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This line item funds the base salaries of the Fire Alarm Operators. Wages shown are per the CBA with Local #2664.

2 Fire Alarm Operators @ 3 year step (1 for 12 weeks and 1 for 1 week)		\$8,846
3 Fire Alarm Operators @ 6 year step (1 for 52 weeks, 1 for 51 weeks and 1 for 40 weeks)		\$101,500
1 Fire Alarm Operator @ 12 year step		\$39,874

024.42205.1400	OTT Wages	\$40,236
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	Weekly OT that is required to pay all time over 40 hours at time and one half rate. Fire Alarm Operators work thirteen 24 hour and thirty-nine 48 hour weeks over the course of the year.	\$40,236
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For each of the 48 hour weeks, they must receive time and one half for the 8 hours over 40 that they work.

024.42205.3410	Telephone	\$17,858
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Provides the telephone service for both stations, the fire department communications receiver system, 21 lines under the Centrex system and three Verizon emergency lines.

Cellular phone service		\$2,200
System maintenance - MD Comm Contract		\$1,200
Telephone service		\$14,458

024.42205.4310	Radio Maintenance	\$12,502
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Maintains base station, mobiles, portables and pagers owned by the Town

Radio maintenance		\$6,502
Replacement batteries and chargers		\$2,000
Remote site connections and maintenance - 2 Way Communications		\$4,000

024.42205.4400	Rentals & Leases	\$3,400
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	IMC Information Management Contract	\$3,400
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024.42205.7400	New Equipment	\$0
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024.42205.7450	Replacement Equipment	\$0
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TOTAL COMMUNICATIONS		\$224,216
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REPAIR SERVICES

024.42206.1400	O/T Wages	\$1,000
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	Overtime wages paid to staff who must transport vehicles offsite for repairs	\$1,000
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024.42206.6360	Diesel Fuel	\$0
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	Diesel fuel used for the bucket truck that has been moved to suppression	\$0
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Adjusted by TM to 350 gallons x \$3.27 per gallon for a total of \$1,145

024.42206.6600	Vehicle Maintenance	\$121,500
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Maintains the fleet of sixteen town-owned vehicles which includes four pumping engines, one serial ladder truck, three ambulances, one light utility, five staff vehicles and two boats:

**TOWN OF HAMPTON
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FIRE DEPARTMENT BUDGET DETAIL

Outside labor	\$33,000
Repair parts and supplies	\$29,000
Truck and car tires	\$7,000
Engine oil (110 gallons and filters)	\$3,600
Lights and Emergency Warning Devices	\$3,500
Automatic transmission	\$2,500
Diesel Engine Service	\$4,000
Brake Adjustment and repair	\$6,500
Aerial ladder and bucket truck testing	\$3,000
Annual pump service, repair and certification	\$3,200
Rescue boat maintenance	\$14,000
Emergency repairs	\$10,200
Towing/Tolls	\$2,000

Note: Increase due to increase in labor cost at service agents

TOTAL REPAIR SERVICES	\$122,500
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COST TRANSFER

024.42207.9100 **Cost Transfer to EMS Fund** **\$0**

TOTAL COST TRANSFER	\$0
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FIRE STATIONS & BUILDINGS

024.42208.4100 **Electric** **\$44,005**

Based upon past twelve months experience

Station I and II	\$41,231
Traffic lights (non-metered)	\$737
Stickney Terrace traffic light	\$550
Landing Road traffic light	\$127
Depot Square traffic light	\$1,360

Note: Electricity for both Fire Stations based on actual usage.

024.42208.4110 **Heating Fuel (Natural Gas)** **\$23,500**

Station I and II (based upon past usage) \$23,500

024.42208.4120 **Water** **\$9,600**

Station I and II (based upon past usage) \$9,600

Note: Increase based on utilization of two water supplies for sprinkler systems in both fire station buildings.
No sprinkler system previously existed.

024.42208.6300 **Building Maintenance** **\$28,720**

Cleaning supplies and paper goods	\$7,500
Overhead Door Service & Repairs	\$1,000
Flooring Maintenance	\$2,000
Plumbing and electrical repairs	\$2,500
Fire alarm system testing for Station I and II and monitoring	\$1,600
Duct and Drain Cleaning	\$3,600
Elevator Maintenance	\$320

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FIRE DEPARTMENT BUDGET DETAIL

HVAC Service	\$8,000
EOC Generator Service	\$650
Pest Control	\$300
Decontamination Equipment Service	\$250
Misc repairs and supplies	\$1,000

024.42208.6305	Pier Maintenance	\$4,975
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Electricity, monitoring, utility, and maintenance costs for Public Safety Pier	\$4,975
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024.42208.7200	Capital - Building Study	\$0
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024.42208.8990	Unanticipated Grants	\$0
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TOTAL FIRE STATIONS & BUILDINGS	\$110,800
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Total - Fire Department (4220)	\$3,437,895
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BUILDING & CODE INSPECTION

TOWN OF HAMPTON
2016 OPERATING BUDGET
GENERAL FUND

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BUILDING & CODE INSPECTION AND EMERGENCY MANAGEMENT BUDGET DETAIL

4240 - BUILDING & CODE INSPECTION

025.42401.1100	Regular Wages	\$154,606
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	This line item funds the wages of the Building Inspector, Asst. Building Inspector and Secretary	\$154,606
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025.42401.1200	PIT Wages	\$51,813
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	Wages of the Building / Rental Housing Insp - 24 hrs / wk	\$21,728
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	Wages of the Health & Code Insp - 20 hrs / wk	\$16,640
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	Wages of Part Time Secretary - 16 hrs / wk	\$13,445
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025.42401.1400	O/T Wages	\$0
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025.42401.3910	Staff Development	\$1,800
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	Professional Memberships (memberships with 9 different organizations)	\$751
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	Code Books (4 different code books)	\$554
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	Professional Development (monthly seminars & GSDI seminar)	\$495
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025.42401.4300	Repairs & Maintenance	\$800
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	Copier and map machine service contracts	\$390
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	Repairs/maintenance for printers	\$410
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025.42401.4400	Leased Equipment	\$0
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025.42401.4910	Uniform Expense	\$600
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	Building Inspector	\$200
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	Assistant Building Inspector	\$200
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	Part Time Inspectors	\$200
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025.42401.6100	Supplies & Expenses	\$3,600
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	Paper (copy paper, colored paper, notice paper, photo paper, developer paper, map machine)	\$1,247
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	Toner Cartridges (printers, fax machine, copiers, map machine)	\$985
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	Stationary (printed forms, notices, signs, labels, business cards, letterhead, envelopes)	\$815
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	Software (memory upgrade CPU)	\$90
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	Health Department Supplies (plastic gloves, plastic bags, sanitizers, etc.)	\$35
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	Misc Office Supplies (paper clips, stamps, pens, rubber bands, labels, receipt books, file folders, batteries, etc.)	\$428
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025.42401.6350	Gasoline	\$3,000
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	2 Pickup Trucks	\$3,000
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	Adjusted by TM to 1,040 gallons x \$2.54 per gallon for a total of \$2,642	
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025.42401.6600	Vehicle Maintenance	\$1,800
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	Repairs and maintenance	\$1,800
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025.42401.7450	Replacement Equipment	\$0
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025.42401.8750	Motor Vehicle Allowance	\$0
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	Total - Building & Code Inspection (4240)	\$218,019
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TOWN OF HAMPTON
2016 OPERATING BUDGET
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BUILDING & CODE INSPECTION AND EMERGENCY MANAGEMENT BUDGET DETAIL

Note: 2015 Estimated Revenues from Building Permits: \$325,000

4290 - EMERGENCY MANAGEMENT

000.42901.6800	Civil Defense Expenses	\$1,000
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(Grant funds may offset some civil defense expenses)	\$1,000
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Total - Emergency Management (4290)	\$1,000
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4299 - OTHER SAFETY SERVICES

000.42992.4140	Hydrants	\$494,299
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Cost of hydrants rented from Aquarion (2015 cost plus 5%)	\$494,299
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Total - Other Safety Services (4299)	\$494,299
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Total - B - Public Safety	\$8,211,507
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DEPARTMENT OF PUBLIC WORKS

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TOWN OF HAMPTON
2016 OPERATING BUDGET
GENERAL FUND

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PUBLIC WORKS DEPARTMENT BUDGET DETAIL

Cell phones \$162 per quarter (employee reimbursement for use of personal cell phone)	\$648
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Note: Reflects actual usage

026.43111.3501	Drug & Alcohol Testing	\$6,128
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Monthly testing as required under the Omnibus Transportation Act	\$1,488
Contingency for extra testing when necessary	\$140
Pre-employment drug/alcohol screening and physical	\$4,500

Note: Amount needed if all seasonal shifts are filled

026.43111.3910	Staff Development	\$3,500
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To cover costs for work related education, training and travel	\$3,500
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Note: Increase to cover APWA conference

026.43111.4100	Electric	\$11,000
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Public Works garage	\$9,500
Hackett Lane drain pump station (deleted from WWTP electric acct.)	\$1,200
Tuck Road drain pump station (new pump station)	\$300

Note: Reflects actual usage

026.43111.4110	Heating Fuel	\$21,600
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Public Works garage	\$21,600
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026.43111.4120	Water	\$4,049
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Public Works garage	\$3,645
Hydrant	\$404

026.43111.4400	Rentals & Leases	\$350
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026.43111.4450	Uniform Rentals	\$8,900
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Includes purchase of rain/winter gear, gloves and boot reimbursement	\$8,900
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026.43111.6100	Supplies & Expenses	\$25,000
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Rakes, tools, barricades, lights, brooms, shovels, traffic cones, cleaning supplies, first aid, etc.	\$23,500
Barrels (3)	\$1,500

Note: Increased to more accurately reflect actual usage (still needs to be increased more)

026.43111.6300	Building Maintenance	\$10,000
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General maintenance, cleaning and repairs; repairs to storage "barn" roofs, annual cleaning of waste oil burner, programmable thermostats.	\$10,000
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Note: Maintenance building and storage barns **deteriorating**

026.43111.6350	Gasoline	\$30,941
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Gasoline	\$30,941
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TOWN OF HAMPTON
2016 OPERATING BUDGET
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PUBLIC WORKS DEPARTMENT BUDGET DETAIL

Adjusted by TM to 8,965 gallons x \$2.54 per gallon for a total of \$22,771

026.43111.6360	Diesel Fuel	\$18,538
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Adjusted by TM to 5,695 gallons x \$3.27 per gallon for a total of \$18,623

Adjusted by TM to 2,745 gallons x \$3.20 per gallon for a total of \$8,784 (for generators)

026.43111.6600	Vehicle Maintenance	\$92,025
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Major repairs		\$7,500
Electrical wiring		\$5,500
Tire replacement		\$14,500
Shop supplies		\$7,500
Regular and preventative maintenance		\$55,000
Oil and grease		\$2,025

Note: Reflects usage. An amount was removed to hire a Maintenance Manager. Aging fleet requires more maintenance and repairs.

026.43111.7400	New Equipment	\$0
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026.43111.7450	Replacement Equipment	\$0
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Note: Replacement equipment in warrant article

026.43111.8100	Storm Water Requirements	\$10,000
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US EPA is issuing orders to comply with Storm Water Act; first section released August 2015

Note: New account

026.43111.8990	Unanticipated Grants	\$0
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TOTAL ADMINISTRATION		\$1,463,365
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ENGINEERING

026.43112.3100	Engineering Services	\$40,000
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Misc. Services @ \$5,000 and Temporary Eng. Tech @ \$5,000		\$10,000
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DPW Master Plan - assistance with risk assessment flood plan survey, etc.		\$30,000
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TOTAL ENGINEERING		\$40,000
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Total - Highways & Streets (4311)		\$1,503,365
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4312 - PAVING & RECONSTRUCTION

026.43121.7320	Paving & Reconstruction	\$0
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TOTAL PAVING & RECONSTRUCTION		\$0
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CLEANING & MAINTENANCE

026.43122.4300	Repairs & Maintenance	\$104,587
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		<u>Rate</u>	<u># Tons</u>	
Resurfacing	\$	75.00	300	\$22,500
Patch	\$	135.00	100	\$13,500

TOWN OF HAMPTON
2016 OPERATING BUDGET
GENERAL FUND

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PUBLIC WORKS DEPARTMENT BUDGET DETAIL

Screened and bankrun gravel (shoulder and road repair)	\$	11.50	750	\$8,625
Road painting	Line Painting	CONTRACT		\$16,590
	X-walks, traffic markings	CONTRACT		\$26,999
Weed control		CONTRACT		\$13,878
Parking lot repairs				\$2,495

Note: Rising cost of materials and services

026.43122.4410 Hired Equipment - Summer \$5,000

The renting of equip not available within DPW (i.e. large backhoe, lowbeds, dozers, etc.) \$5,000

026.43122.6500 Lawn Care \$17,300

Town wide mowing of more than 40 locations including traffic islands, parks, wastewater pump stations and Town buildings, eg. Town Office, Library, Founder's Park, Park at Winnacunnet and Locke, etc. \$17,300

Note: Adjustment not made due to Default Budgets

026.43122.6550 Tree Maintenance \$25,000

Town wide tree services including Cemeteries. \$25,000
Planned work is Five Corners Park, Locke Rd Park, Drakeside Rd.

026.43122.6820 Street Signs \$8,000

Replacement of signs (street, no parking, speed limit, etc.) to maintain compliance with laws on Uniform Traffic Control Devices. \$8,000

TOTAL CLEANING & MAINTENANCE	\$159,887
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STORM DRAINAGE

026.43123.4300 Repairs & Maintenance \$30,000

026.43123.7310 Drainage Construction \$30,000

Drainage CMP replacement plan - inspect a portion of the 8,000 feet of old, deteriorating, corrugated metal drain pipe throughout Town. \$30,000

As funds allow, replace drains on Landdale Dr., St Cyr/Falcone Circle, Eaton Park and Lafayette Road at Captain's Cove Mini Golf

TOTAL STORM DRAINAGE	\$60,000
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SIDEWALKS & CURBS

026.43124.7330 Sidewalk Reconstruction \$26,000

TOTAL SIDEWALKS & CURBS	\$26,000
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SNOW & ICE REMOVAL

026.43125.1400 O/T Wages - Winter \$67,860

Note: Reflects actual wages being expended

026.43125.4420 Hired Equipment - Winter \$30,000

**TOWN OF HAMPTON
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PUBLIC WORKS DEPARTMENT BUDGET DETAIL

Hiring of contractors and/or equipment for snow plowing and/or snow removal	\$20,000
Relocation of snow	\$10,000

Note: Increased to cover hauling snow and reflect actual usage (actual 2014 expense was \$32,000)

026.43125.6880	Salt	\$80,245
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026.43125.6882	Winter Sand	\$13,877
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TOTAL SNOW & ICE REMOVAL	\$191,982
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Total Paving & Reconstruction (4312)	\$437,869
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STREET LIGHTING

026.43161.4090	Traffic Light Repairs (Fire Department Jurisdiction)	\$4,000
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Training	\$1,500
Maintenance of system	\$1,500
Emergency replacement	\$1,000

026.43163.4100	Electric	\$215,000
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Note: Reflects actual usage

Total - Street Lighting (4316)	\$219,000
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Total - C - Highways, Streets, Bridges & Lighting	\$2,160,234
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D - MUNICIPAL SANITATION

4321 - ADMINISTRATION (Wastewater Treatment)

026.43212.1100	Regular Wages	\$584,970
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WWTP Operations Manager	\$71,573
WWTP Chief Operator at start step (Teamster CBA)	\$56,264
1 SEA member at Grade 9 - 20 year step	\$55,731
1 SEA member at Grade 7 - 6 year step	\$50,330
2 SEA members at Grade 6 - 6 year step	\$94,413
1 SEA member at Grade 6 - 4 year step	\$46,270
1 SEA member at Grade 5A - 25 year step	\$43,389
50% of wages of Sewer/Drain Foreman Start step (Teamster CBA)	\$28,694
50% of wages of 2 SEA members at Grade 9 - 30 year step	\$56,850
50% of wages of 1 SEA member at Grade 6 - 30 year step	\$25,262
50% of wages of 1 SEA member at Grade 6 - 25 year step	\$25,234
50% of wages of 2 SEA members at Grade 5A - Start step	\$30,962

Note: Contract COLA, step increases

026.43212.1200	P/T Wages	\$5,642
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WWTP - Seasonal	\$5,642
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Note: Includes 2% wage adjustment

026.43212.1400	O/T Wages	\$28,660
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TOWN OF HAMPTON
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PUBLIC WORKS DEPARTMENT BUDGET DETAIL

Wastewater Treatment Plant:	\$23,455
Overtime to respond to alarms, power failures, emergency operations	

Rye Maintenance:	\$1,750
Overtime is necessary to respond to Rye after hours for sewer related problems	

Sewers:	\$3,455
Overtime to respond to sewer plug-ups, power failures, flooding, emergency sewer locations, electric/rain storms, construction/reconstruction projects	

Note: Based on actual need due to two COLAs with no increase to O/T

026.43212.1950	Career Incentives	\$1,000
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Per CBA		\$1,000
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026.43212.3100	Engineering Services	\$10,000
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WWTP / Sewer and Drain needs		\$10,000
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026.43212.3410	Telephone	\$6,420
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Telephone - includes cost of both cellular and department phone lines	\$6,096
Cell phone reimbursement (employee reimbursed for use of personal cell phone)	\$324

026.43212.3560	Lab Analysis	\$14,500
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Lab analysis of effluent and sludge required by EPA	\$14,500
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Note: Reflects actual usage

026.43212.3910	Staff Development	\$2,000
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To cover costs for work related education, training and travel	\$2,000
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026.43212.4100	Electric	\$230,000
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WWTP	\$184,200	Merrill Industrial Drive	\$3,400
Church Street	\$8,400	Barbour Road	\$2,300
Winnacunnet Road	\$6,500	Falcone Circle	\$4,300
Katie Lane	\$2,200	Campton Street	\$2,500
High Street East	\$8,800	Drakeside Road	\$2,800
High Street West	\$2,400	Bear Path	\$800
		Towle Farm	\$1,400

Note: Reflects actual usage

026.43212.4110	Heating Fuel	\$40,000
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WWTP	\$18,500	Barbour Road	\$2,000
Church Street	\$4,100	Campton Street	\$1,400
Winnacunnet Road	\$3,000	Bear Path	\$850
High Street West	\$3,800	Towle Farm	\$850
Drakeside Road	\$3,000	Katie Lane	\$250
Merrill Industrial Drive	\$2,250		

026.43212.4120	Water	\$7,790
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**TOWN OF HAMPTON
2016 OPERATING BUDGET
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PUBLIC WORKS DEPARTMENT BUDGET DETAIL

WWTP	\$4,500	High Street East	\$245
Hydrant	\$350	High Street West	\$245
Church Street	\$245	Barbour Road	\$245
Winnacunnet Road	\$245	Falcone Circle	\$245
Merrill Industrial Drive	\$245	Bear Path	\$245
Towle Farm	\$245	Katie Lane	\$245
Campton Street	\$245	Drakeside Road	\$245
026.43212.4410	Hired Equipment - Summer		\$200
026.43212.4450	Uniform Rental		\$8,000
Includes purchase of rain/winter gear and gloves and boot reimbursement			\$8,000
026.43212.5310	Sludge Tipping Fees		\$258,150
Sludge	3300 tons @ \$75/ton	CONTRACT	\$249,150
Grit	100 tons @ \$90/ton		\$9,000
Note: Reflects actual usage			
026.43212.5400	Grease Disposal		\$3,600
Grease removal @ \$900/quarter			\$3,600
Note: Reflects actual usage			
026.43212.6100	Supplies & Expenses		\$81,000
Lab supplies			\$30,000
Cleaning supplies			\$4,000
Paint supplies, routine painting and painting tanks			\$8,000
Radio repair			\$2,500
Hardware supplies			\$5,000
Lubricants - oils and greases			\$3,500
Computer needs (WWTP and office)			\$6,000
Process control upgrades			\$6,000
Forms and flow charts			\$2,000
Lab equipment replacements			\$8,000
Miscellaneous supplies (paper, pencils, pens, bathroom supplies, etc.)			\$6,000
026.43212.6350	Gasoline		\$12,306
300 gal per month at current rate			\$12,306
Adjusted by TM to 5,090 gallons x \$2.54 per gallon for a total of \$12,929			
026.43212.6360	Diesel Fuel		\$19,602
550 gal per month at current rate			\$19,602
Adjusted by TM to 5,970 gallons x \$3.27 per gallon for a total of \$19,522			
Adjusted by TM to 1,375 gallons x \$3.20 per gallon for a total of \$4,400 (for generators)			
026.43212.6600	Vehicle Maintenance		\$33,000
Major repairs			\$15,000
Electrical wiring			\$1,000

TOWN OF HAMPTON
2016 OPERATING BUDGET
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PUBLIC WORKS DEPARTMENT BUDGET DETAIL

Normal tire replacement		\$3,000
Shop supplies		\$2,000
Regular and preventative maintenance		\$12,000
026.43212.6830	Chemicals	\$143,060
All WWTP chemicals have been combined into this account	CONTRACT	\$143,060
Note: Adjustment not made due to Default Budget		
026.43212.7400	New Equipment	\$0
026.43212.7450	Replacement Equipment	\$11,000
Aris sewer camera		\$8,000
Backhoe claw bucket		\$3,000
Note: Less replacement equipment		
<u>Total - Administration (Wastewater Treatment) (4321)</u>		<u>\$1,500,900</u>
4323 - SOLID WASTE COLLECTION (Municipal Solid Waste)		
026.43231.1100	Regular Wages	\$241,996
1 SEA member at Grade 9 - 12 year step		\$54,288
1 SEA member at Grade 6 - 20 year step		\$49,531
2 SEA members at Grade 6 - 6 year step		\$94,413
1 SEA member at Grade 5B - 6 year step		\$43,763
Note: One position moved to Highway, Streets & Bridges		
026.43231.1200	P/T Wages	\$28,210
Seasonal help for rubbish and recycling collection		\$28,210
Note: Adjustment not made due to Default Budget		
026.43231.1400	O/T Wages	\$19,086
Note: Based on actual need due to two COLAs with no increase to OfT		
026.43231.3300	Recycling Hauling	CONTRACT \$52,273
Breakdown of cost per load Jan to Jun 87 loads at \$325 per load for a total cost of \$28,275, July to Dec 71 loads at \$338.20 per load for a total cost of \$23,998		
Note: New contract		
026.43231.3910	Staff Development	\$500
To cover costs for work related education, training and travel		\$500
026.43231.4450	Uniform Rental	\$3,000
Note: Reflects actual usage		
026.43231.5600	Membership & Dues	\$0

TOWN OF HAMPTON
2016 OPERATING BUDGET
GENERAL FUND

Printed: 10/20/2015

PUBLIC WORKS DEPARTMENT BUDGET DETAIL

Note: Withdrew from SRRDD

026.43231.5610	Hazardous Waste Collection	\$20,000
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	Hampton will be running it's own household hazardous waste collection in place of one usually held by the Solid Waste District (\$500/day plus \$38/vehicle entering)	\$20,000
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Adjusted by TM subtracted \$20,000

Note: New account first year we have organized our own collection

026.43231.6360	Diesel Fuel	\$59,180
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Adjusted by TM to 19,225 gallons x \$3.27 per gallon for a total of \$62,866

026.43231.6600	Vehicle Maintenance	\$50,600
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	Electrical wiring	\$5,500
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	Normal tire replacement	\$6,000
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	Shop supplies	\$4,100
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	Regular and preventative maintenance	\$35,000
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Note: Reflects usage. An amount was removed to hire a Maintenance Manager. Aging fleet require more maintenance and repairs.

026.43231.6840	Collection Bins	\$10,000
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Carts		\$10,000
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026.43231.7450	Replacement Equipment	\$0
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<u>Total - Solid Waste Collection (4323)</u>		\$484,845
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4324 - SOLID WASTE DISPOSAL

LANDFILL OPERATIONS (POST-CLOSURE)

026.43241.3940	Monitoring & Inspections	CONTRACT	\$7,000
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	Semi-annual landfill inspections, gas and annual settlement monitoring		\$7,000
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026.43241.3950	Groundwater Monitoring	CONTRACT	\$2,000
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	Landfill well monitoring tri-annually (estimate)		\$2,000
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026.43241.4340	Landfill Maintenance		\$3,000
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	Mowing, maintaining drainage structures, sediment pond, access road, grub control, etc.		\$3,000
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TOTAL LANDFILL OPERATIONS (POST-CLOSURE)			\$12,000
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TRANSPORTATION

026.43242.5310	Waste Tipping Fees	CONTRACT	\$455,721
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	Municipal Solid Waste - Jan to June 2,722.16 tons at \$60.25 per ton for a total of \$164,010.14 - Jul to Dec 3,529.30 tons at \$62.0575 per ton for a total of \$219,019.53		\$383,030
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TOWN OF HAMPTON
2016 OPERATING BUDGET
GENERAL FUND

Printed: 10/20/2015

PUBLIC WORKS DEPARTMENT BUDGET DETAIL

Demolition Material - Jan to June 621.05 tons at \$60.25 per ton for a total of \$37,418.26 - Jul to Dec 568.38 tons at \$62.0575 per ton for a total of \$35,272.24 \$72,691

Note: New contract

026.43242.5320 Waste Hauling CONTRACT \$77,892

Municipal Solid Waste - Jan to June 133 loads at \$205 per load for a total of \$27,265 - Jul to Dec 165 loads at \$213.20 per load for a total of \$35,178 \$62,443

Demolition Material - Jan to June 40 loads at \$205 per load for a total of \$8,200 - Jul to Dec 34 loads at \$213.20 per load for a total of \$7,248.80 \$15,449

Note: New contract

TOTAL TRANSPORTATION	\$533,613
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TRANSFER STATION

026.43244.1100 Regular Wages \$190,456

1 Transfer Station Coordinator at 15 year step (Teamster CBA)	\$55,806
1 SEA member at Grade 6 - 25 year step	\$50,026
1 SEA member at Grade 5A - 25 year step	\$43,389
1 SEA member at Grade 5A - 6 year step	\$41,235

Note: Contract COLA, step increases

026.43244.1200 P/T Wages \$22,089

P/T Transfer Station Coordinator	\$15,406
Summer help at the Transfer Station	\$6,683

Note: Wage adjustment for Permanent Part-time Supervisor

026.43244.1400 O/T Wages \$78,683

Note: Based on actual need due to two COLAs with no increase to O/T

026.43244.3410 Telephone \$696

026.43244.3910 Staff Development \$1,350

Solid Waste Operator Certifications	27 people @ \$50/person	\$1,350
Weigh Master Certifications	14 people @ \$90/person (biennially no fee 2016)	\$0

Note: Needed for required certification

026.43244.4100 Electric \$8,910

026.43244.4110 Heating Fuel \$1,140

Average monthly cost of \$95 \$1,140

026.43244.4120 Water \$1,016

Average monthly cost of \$84.66 \$1,016

TOWN OF HAMPTON
2016 OPERATING BUDGET
GENERAL FUND

Printed: 10/20/2015

PUBLIC WORKS DEPARTMENT BUDGET DETAIL

026.43244.4300	Repairs & Maintenance		\$14,000
	Routine maintenance and operation which includes cleaning, painting, repairs, sediment disposal, etc.		\$14,000
026.43244.4410	Hired Equipment - Summer		\$100
026.43244.4450	Uniform Rental		\$2,400
026.43244.6100	Supplies & Expenses		\$3,500
	Scale tickets, paper and cleaning supplies, tools, etc.		\$3,500
026.43244.6350	Gasoline		\$1,286
	24 gallons per month at current rate		\$1,286
	Adjusted by TM to 270 gallons x \$2.54 per gallon for a total of \$686		
026.43244.6360	Diesel		\$7,916
	124 gallons per month at current rate		\$7,916
	Adjusted by TM to 1,375 gallons x \$3.20 per gallon for a total of \$4,400		
026.43244.6520	Screening/Grinding	CONTRACT	\$9,000
	Compost screening and stump grinding		\$9,000
	Note: Reflects actual costs		
026.43244.7400	New Equipment		\$0
026.43244.7450	Replacement Equipment		\$0

TOTAL TRANSFER STATION	\$342,542
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Total - Solid Waste Disposal (4324)	\$888,155
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4326 - SEWAGE COLLECTION & DISPOSAL

REPAIRS & MAINTENANCE

026.43261.4330	Sewer Line Maintenance	\$130,000
	Work includes Ann's Lane slip line deteriorating clay pipe and Lafayette Road replacement sewer line from Dunkin Donuts to Winnacunnet Road	\$130,000
026.43261.6100	Supplies & Expenses	\$12,000
	Supplies, tools and equipment (shovels, brooms, spray paint, barricades, etc.)	\$12,000

TOTAL REPAIRS & MAINTENANCE	\$142,000
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SEWER TREATMENT

026.43262.4130	Exeter Sewer Agreement	\$7,000
	Annual charge paid to the Town of Exeter for sewer users in the Warner Lane area	\$7,000

TOWN OF HAMPTON
2016 OPERATING BUDGET
GENERAL FUND

Printed: 10/20/2015

PUBLIC WORKS DEPARTMENT BUDGET DETAIL

026.43262.4330	WWTP Maintenance	\$55,000
	Routine facilities maintenance on more than 675 pieces of equipment at the Wastewater Treatment Plant and 15 pump stations including doors, windows, pumps, fans, lights, heaters, gear boxes, generators, alarms, control panels, etc.	\$55,000
	TOTAL SEWER TREATMENT	\$62,000
	<u>Total - Sewage Collection & Disposal (4326)</u>	<u>\$204,000</u>
	<u>Total - D - Municipal Sanitation</u>	<u>\$3,077,900</u>
	<u>Grand Total - Public Works (C & D)</u>	<u>\$5,238,134</u>



HEALTH AND HUMAN SERVICES

TOWN OF HAMPTON
2016 OPERATING BUDGET
GENERAL FUND

Printed: 10/20/2015

HEALTH & HUMAN SERVICES BUDGET DETAIL

E - HEALTH & HUMAN SERVICES

4414 - ANIMAL CONTROL

ANIMAL CONTROL OFFICER

027.44142.1100	Regular Wages	\$45,802
This line item funds the wages of the Senior Animal Control Officer		\$45,802
027.44142.1400	O/T Wages	\$3,500
027.44142.1900	Uniform Pay	\$300
027.44142.4400	Rentals & Leases	\$0
027.44142.6100	Supplies & Expenses	\$3,500
027.44142.6350	Gasoline	\$4,332
Adjusted by TM to 1,120 gallons x \$2.54 per gallon for a total of \$2,845		
027.44142.6600	Vehicle Maintenance	\$2,000
027.44142.6800	Rabies Management	\$500
027.44142.7450	Replacement Equipment	\$0
027.44142.7650	Vehicle Replacement	\$0
TOTAL ANIMAL CONTROL OFFICER		\$59,934

MOSQUITO CONTROL

027.44143.3300	Contracted Services	\$103,250
Includes Mosquito larviciding, adulticiding and greenhead trap placement and retrieval		\$103,250
027.44143.6100	Supplies & Expenses	\$0
None requested		\$0
TOTAL MOSQUITO CONTROL		\$103,250
Total - E - Health & Human Services		\$163,184



WELFARE DEPARTMENT

**TOWN OF HAMPTON
2016 OPERATING BUDGET
GENERAL FUND**

Printed: 10/20/2015

WELFARE BUDGET DETAIL

F - WELFARE

4441 - ADMINISTRATION

028.44411.1200	Welfare Clerk's Wage	\$27,017
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This line item funds the wages of the Welfare Clerk per Teamster CBA (note increase based on reaching 10 year step in September)	\$27,017
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028.44411.6200	Supplies & Expenses	\$1,000
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Meetings of Welfare Officials, reference books, & misc supplies	\$1,000
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Total Administration (4441)	\$28,017
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4442 - DIRECT ASSISTANCE

028.44421.8010	Utilities	\$3,000
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Covers emergency utility expenses for residents	\$3,000
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028.44421.8020	Agencies	\$0
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Account not being used for payments to any agencies	\$0
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028.44421.8030	Gas & Fares	\$2,000
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Gasoline and transportation expenses as necessary	\$2,000
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Note: The current decrease in gas prices & reduced request for transportation assistance this past year allowing us to reduce this line item by 33.33%.

028.44421.8040	Medical Payments	\$2,000
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Funding for emergency prescription costs	\$2,000
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Note: The Affordable Care Act now provides medical insurance with affordable prescription coverage for many of our most vulnerable citizens allowing us to decrease this line item by 50%.

028.44421.8050	Other Assistance	\$3,000
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Funding for emergency costs for burial and other undefined permitted expenses	\$3,000
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028.44421.8060	Food Vouchers	\$1,500
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Funding for emergency costs associated with food provisions Anticipating increased restrictions on Food Stamps. No longer receiving donations from local churches.	\$1,500
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028.44421.8070	Rental Assistance	\$11,500
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Rent or mortgage payments to prevent a homeless situation (Potential State and/or client reimbursements may offset these costs)	\$11,500
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Total Direct Assistance (4442)	\$23,000
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Total - F - Welfare	\$51,017
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CULTURE AND RECREATION

TOWN OF HAMPTON
2016 OPERATING BUDGET
GENERAL FUND

Printed: 10/20/2015

CULTURE & RECREATION BUDGET DETAIL

G - CULTURE & RECREATION

4520 - PARKS & RECREATION

ADMINISTRATION

029.45201.1100	Regular Wages	\$103,750
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	This line item funds the wages for the Recreation & Parks Director and Program Coordinator	\$103,750
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029.45201.1200	PIT Wages	\$74,020
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	Secretarial (2 P/T employees totaling 40 hrs)	\$32,932
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	Park Maintenance employees: 1 P/T employee year round and two seasonal positions	\$41,088
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Note: Parks employees worked less hours this season so the YTD is low for this line item

029.45201.1400	OfT Wages	\$5,000
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	Administrative overtime	\$5,000
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Note: Increase due to over expenditure of this line item new amount reflects current spending

029.45201.3410	Telephone	\$1,000
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Note: Increased because line is consistently under funded

029.45201.3910	Staff Development	\$4,320
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	Conferences and workshops	\$2,500
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	Professional training and development	\$1,300
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	Professional memberships	\$520
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029.45201.4910	Uniform Expense	\$500
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Note: Increased to reflect amount being expended from this line

029.45201.6100	Supplies & Expenses	\$6,726
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	Office supplies	\$2,100
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	Maintenance agreements for software	\$2,200
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	Service agreement for copier	\$2,426
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Note: Increase based on change in a software/copier contract

029.45201.6110	Program Expenses	\$0
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029.45201.7400	New Equipment	\$0
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029.45201.8750	Motor Vehicle Allowance	\$2,500
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	Monthly stipend of \$150 for Director and mileage reimbursement for other departmental employees	\$2,500
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Note: Increased based on anticipation that more personal use of vehicles will happen next year

029.45201.8890	Lifeguards	\$18,000
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	Funding for one Head Lifeguard at \$12 and 4 other Lifeguards at \$10 per hour	\$16,640
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TOWN OF HAMPTON
20'16 OPERATING BUDGET
GENERAL FUND

Printed: 10/20/2015

CULTURE & RECREATION BUDGET DETAIL

Reimbursement for suits	\$200
Jackets, clothing, whistles, lanyards	\$160
Lifeguard supplies/First Aid	\$1,000

TOTAL ADMINISTRATION	\$215,816
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MAINTENANCE OF PARKS

029.45202.4100	Electric	\$7,000
	Electricity for all parks	\$7,000

Note: Increased to reflect amount being expended from this line

029.45202.4110	Heating Fuel	\$2,500
	Heating Fuel for Tuck building	\$2,500

029.45202.4120	Water	\$2,500
	Water for all parks	\$2,500

029.45202.4400	Rentals & Leases	\$0
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029.45202.6350	Gasoline	\$3,200
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Note: Increased to reflect amount being expended from this line

Adjusted by TM to 830 gallons x \$2.54 per gallon for a total of \$2,108

029.45202.6500	Grounds & Fields	\$19,550
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	Marking lime, fertilizer, ball field mix, loam	\$5,950
	Stain and paint for play equipment	\$300
	Restroom supplies	\$1,000
	Equipment maintenance	\$1,500
	Paint/line marker	\$1,000
	Landscape maintenance	\$0
	Playground Equipment Maintenance	\$300
	Playground inspection	\$0
	Skate Park repairs and maintenance	\$5,000
	Building repairs	\$2,000
	Short term rental equipment	\$500
	Pesticide program	\$0
	Playground surfacing	\$2,000

Note: Increased because it is the year to purchase Fibar for the playgrounds and also to make some repairs to the Skateboard Park

029.45202.7400	New Equipment	\$0
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TOTAL MAINTENANCE OF PARKS	\$34,750
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MAINTENANCE OF RECREATION FACILITIES

029.45206.6410	Holiday Decorations	\$2,000
029.45206.6500	Grounds & Fields	\$0

TOWN OF HAMPTON
2016 OPERATING BUDGET
GENERAL FUND

Printed: 10/20/2015

CULTURE & RECREATION BUDGET DETAIL

TOTAL MAINTENANCE OF RECREATION FACILITIES		\$2,000
Total Parks & Recreation (4520)		\$252,566
4550 - LIBRARY		
ADMINISTRATION		
030.45501.1100	Regular Wages	\$328,887
This line item funds the wages for the Library Director, Technical Services, Adult Services, Children's Services, Youth Services, and Cataloger		\$328,887
030.45501.1200	P/T Wages	\$135,300
This line item funds the wages for the P/T Circulation Clerks and the Reference Librarian. Increase based on 4 additional desk hours. Several staff members have shifted their hours resulting in savings that could be translated into more coverage.		\$135,300
030.45501.1910	Sick Leave/Vacation	\$8,000
Cuts made in 2013 were too deep		\$8,000
030.45501.1940	Merit Pay	\$10,299
Salary step program was retired in 2015		\$10,299
030.45501.2100	Health Insurance	\$76,892
Medical and dental insurance premiums (estimated 7% increase in rates), decrease from 2015 budget		\$76,892
Adjusted by BoS based on Health Trust setting the rates for 2016 used 17.7% increase over 2015 annualized		
030.45501.2150	Life Insurance	\$ 7 9 8
030.45501.2200	Social Security	\$ 2 9 , 9 1 4
030.45501.2250	Medicare	\$ 6 , 9 9 6
030.45501.2300	NH Retirement	\$ 3 7 , 8 8 7
030.45501.2500	Unemployment Compensation	\$ 0 \$ 0
State of New Hampshire, based on claims made		\$ 2 1 3 , 4 8
030.45501.6900	Appropriation	2
<u>Operating</u>		
		<u>2014 Requested</u>
		\$212,695
		<u>2015 Requested</u>
		\$213,482
Bank Fees		
		\$24
SUBTOTAL OPERATING		\$24
<u>Contracts</u>		
Alarms		\$1,150
Bookkeeping		\$1,300
		\$1,200

**TOWN OF HAMPTON
2016 OPERATING BUDGET
GENERAL FUND**

Printed: 10/20/2015

CULTURE & RECREATION BUDGET DETAIL

Cleaning	\$23,400	\$24,375
Elevator	\$1,490	\$1,490
Fire Extinguisher Contract	\$350	\$350
Mechanicals	\$4,080	\$4,080
Sprinkler system	\$150	\$150

SUBTOTAL CONTRACTS	\$31,920	\$32,795
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<u>Education</u>		
Events	\$900	\$825
Memberships	\$900	\$825
Mileage	\$700	\$625
Professional books	\$200	\$125

SUBTOTAL EDUCATION	\$2,700	\$2,400
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<u>Maintenance</u>		
Contingency	\$10	\$10
Floors	\$10	\$10
Inspection	\$500	\$150
Landscaping	\$10	\$10
Repairs	\$5,172	\$5,172
Snow Removal	\$1,500	\$1,500
Windows	\$10	\$10

[41]5TOTAL MAINTENANCE	\$7,212 I	\$6,862 i
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Conservation	\$500	\$250
Office	\$10,500	\$10,500
Postal	\$1,500	\$1,800
Program	\$1,000	\$1,000

SUBTOTAL SUPPLIES	\$13,500	\$13,550
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<u>Utilities</u>		
Electric	\$18,500	\$24,193
Lighting Financing	\$4,005	\$3,691
Gas	\$5,000	\$5,910
Chiller Financing	\$3,724	\$3,972
Telephone	\$1,700	\$1,700
Water	\$2,200	\$2,595

SUBTOTAL UTILITIES	\$35,129	\$42,061
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<u>Public Services</u>		
Audio Books	\$2,500	\$2,400
Feature Films	\$5,550	\$6,050
Documentaries	\$750	\$1,250
Fiction	\$17,000	\$17,000
Non fiction	\$12,500	\$13,000
Ref. Books	\$5,500	\$3,300
Large print	\$2,000	\$2,000
Genealogy	\$750	\$750
Music CDs	\$1,000	\$1,000
Performance license	\$250	\$415
Periodicals	\$9,000	\$7,000
Programs	\$1,000	\$1,000

**TOWN OF HAMPTON
2016 OPERATING BUDGET
GENERAL FUND**

Printed: 10/20/2015

CULTURE & RECREATION BUDGET DETAIL

SUBTOTAL PUBLIC SERVICES	\$57,800	\$55,165
<u>Children's Services</u>		
AV Books and Videos	\$2,500	\$2,500
Books	\$16,000	\$16,000
Programs	\$2,500	\$2,500
SUBTOTAL CHILDREN'S SERVICES	\$21,000	\$21,000
<u>Teen Services</u>		
AV Books and Videos	\$1,500	\$800
Books	\$4,500	\$4,200
Programs	\$900	\$1,900
Teen & Adult Graphic Novels	\$1,000	\$1,200
SUBTOTAL TEEN SERVICES	\$7,900	\$8,100
<u>Technical Services</u>		
Cataloging	\$15	\$15
Computer software	\$8,110	\$8,560
Computers	\$4,000	\$4,000
Equipment	\$5,000	\$3,000
Internet Charge	\$240	\$250
Leasing	\$895	\$2,450
Maintenance and support	\$2,000	\$750
Microfilm	\$750	\$10,000
Online Subscriptions	\$12,000	\$2,500
Supplies	\$2,500	
SUBTOTAL TECHNICAL SERVICES	\$35,510	\$31,525

Note: Additional information provided by Library Director can be found in Appendix G

Total - Library (4550) \$848,455

4583 - PATRIOTIC PURPOSES

037.45831.6910 Patriotic Purposes \$1,800

Funds flags, flowers and other Memorial Day expenses handled through the American Legion and American flags for Town properties \$1,800

Total - Patriotic Purposes (4583) \$1,800

4589 - OTHER (FLOWER GARDENS)

038.45894.6510 Town Beautification \$500

Total - Other (Flower Gardens) (4589) \$500

4611 - CONSERVATION COMMISSION

031.46111.1200 P/T Wages \$29,240

Conservation Coordinator 29 hrs/wk (includes a salary increase of 1.5%) \$29,240

031.46111.6100 Supplies & Expenses \$4,450

TOWN OF HAMPTON
2016 OPERATING BUDGET
GENERAL FUND

Printed: 10/20/2015

CULTURE & RECREATION BUDGET DETAIL

Public Outreach	\$730
Secretarial expenses	\$1,320
Postage and supplies	\$500
Professional services	\$800
Seminars	\$100
Computer supplies / office equipment	\$300
Mileage reimbursement	\$200
Green Infrastructure	\$500

031.46121.7100	Land Acquisition	\$0
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Deposit to Conservation Land Fund	\$0
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Note: See information in Appendix G for a detailed description of this departments expenditures

Total - Conservation Commission (4311)	\$33,690
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Total - G - Culture & Recreation	\$1,137,011
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MUNICIPAL DEBT SERVICE

TOWN OF HAMPTON
2016 OPERATING BUDGET
GENERAL FUND

Printed: 10/20/2015

MUNICIPAL DEBT SERVICE BUDGET DETAIL

H - DEBT SERVICE

4711 - PRINCIPAL

000.47112.9800	Debt Principal		\$2,237,617
		Expire	
SRF refinancing \$4.3M		2019	\$270,000
WWTP Improvements \$1.4M		2019	\$68,658
VVWTP Upgrade project \$4.75M		2024	\$237,500
Kings Highway project \$1.73M SRF		2026	\$86,571
Beach Infrastructure \$4.58M SRF		2026	\$229,113
WWTP Improvements #3 \$1.39M SRF		2028	\$69,013
Recycle Equipment \$1.292M		2016	\$208,530
WWTP Improvements #4 \$1.385M SRF		2034	\$63,051
Church Street Pump Station \$3.85M SRF		2033	\$162,181
Fire Stations \$5.116M		2032	\$270,000
Non SRF Bonds Refinanced in 2014		2024	\$573,000
Total - Principal (4711)			\$2,237,617

4721 - INTEREST

000.47212.9810	Debt Interest		\$748,681
		Expire	
SRF refinancing \$4.3M		2019	\$8,508
VVVVTP Improvements \$1.4M		2019	\$10,436
WWTP Upgrade project \$4.75M		2024	\$78,831
Kings Highway project \$1.73M SRF		2026	\$31,920
Beach Infrastructure \$4.58M SRF		2026	\$87,907
WWTP Improvements #3 \$1.39M SRF		2028	\$30,073
Recycle Equipment \$1.292M		2016	\$3,053
WWTP Improvements #4 \$1.385M SRF		2034	\$37,185
Church Street Pump Station \$3.85M SRF		2033	\$95,648
Fire Stations \$5.116M		2032	\$256,200
Non SRF Bonds Refinanced in 2014		2024	\$108,920
Total - Interest (4721)			\$748,681

4723 - INTEREST ON TAN

000.47231.9900	Interest on TAN		\$10,000
Total - Interest on TAN (4723)			\$10,000

Total - H - Debt Service			\$2,996,298
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Town of Hampton
2016 Wage Schedule

1					
Department		Employee		Account Number	
				Salary	
EX	Bean, P.	4130	1	130	3,000
EX	Bridle, R.	4130	1	130	3,000
EX	Griffin, R.	4130	1	130	3,000
EX	Waddell, J.	4130	1	130	3,000
EX	Woolsey, M.	4130	1	130	3,000
					15,000
EX	Welch, F.	4130	2	110	108,000
EX	Ostman, K.	4130	2	110	59,726
EX	PIT Wages	4130	2	120	6,000
					173,726
EX	Budget Committee Secretary	4130	4	120	1,850
EX	Trustees of Trust Funds (Admin)	4130	5	120	570
EX	Highway Safety Committee	4130	6	120	0
ERV	Doheny, S.	4140	1	110	43,716
ERV	Larivee, D.	4140	1	110	36,764
ERV	Gareau, K.	4140	1	120	15,594
ERV	Tirrell, A.	4140	1	120	12,624
ERV	Cypher, J.	4140	1	130	58,531
ERV	P/T Wages	4140	2	120	1,085
ERV	Supervisors of the Checklist	4140	2	130	4,300
ERV	Ballot Clerks	4140	3	120	17,605
ERV	Moderator	4140	3	130	1,000
ERV Total					191,219
FIN	Pulliam, K.	4150	1	110	91,020
FIN	Collinge, D.	4150	1	110	36,067
FIN	Doheny, K.	4150	1	110	48,485
FIN	Gallo, K.	4150	1	110	36,067
FIN	Lavin, E.	4150	1	130	19,000
FIN	Nickerson, L.	4150	1	120	18,470
FIN Total					249,109
ASSESS.	Tinker, E.	4150	3	110	85,093
ASSESS	Genest, C.	4150	3	110	43,181
ASSESS	Thrumston, S.	4150	3	120	24,042
ASSESS Total					152,316
TAX	Considine, V.	4150	4	110	35,378
TAX	P/T Wages	4150	4	120	1,750
TAX	Bennett, D.	4150	4	130	53,680
TAX Total					90,808
MIS	Paquette, P.	4150	6	110	60,486
MIS	Drake, D.	4150	6	110	46,405
MIS Total					106,891

Town of Hampton
2016 Wage Schedule

Department	Employee	Account Number			Salary
LEGAL	Gearreald, M.	4153	1	110	98,189
LEGAL	A.	4153	1	120	16,890
LEGAL Total					115,079
PB	Bachand, J.	4191	1	110	65,975
PB	Olivier, L.	4191	1	110	41,241
PB	P/T Wages	4191	1	120	1
PB Total					107,217
ZB	P/T Wages	4191	2	120	1,710
ZB Total					1,710
CEM	Kenney, D.	4195	1	110	43,100
CEM	PIT Wages	4195	1	120	46,000
CEM Total					89,100
PL	DeMarco, V.	4199	1	120	15,000
PL	P/T Wages	4199	1	121	37,000
PL Total					52,000
PD	Sawyer, R.	4210	1	110	102,815
PD	Hobbs, D.	4210	1	110	94,037
PD	Esposito, M.	4210	1	110	37,627
PD	Hess, M.	4210	1	110	42,390
PD	Stiles, L.	4210	1	110	48,339
PD	Reno, A.	4210	1	110	61,963
PD	Champey, S.	4210	2	110	67,683
PD	Azarian, A.	4210	2	110	47,965
PD	iBuczek, B.	4210	2	110	56,306
PD	DeLuca, J.	4210	2	110	46,904
PD	Gilroy, C.	4210	2	110	56,306
PD	Robinson, M.	4210	2	110	47,965
PD	Ruth, D.	4210	2	110	52,291
PD	Gidley, D.	4210	3	110	82,139
PD	Gudaitis, T.	4210	3	110	82,139
PD	Aham, J.	4210	3	110	57,782
PD	Bates, S.	4210	3	110	60,715
PD	Brown, D.	4210	3	110	51,043
PD	Colburn, J.	4210	3	110	46,010
PD	Cronin, W.	4210	3	110	58,566
PD	DeMarco, C.	4210	3	110	44,093
PD	Feeley, S.	4210	3	110	43,262
PD	Galvin, T.	4210	3	110	58,947
PD	Hamlen, T.	4210	3	110	57,782
PD	Henderson, S.	4210	3	110	64,438
PD	Jackson, J.	4210	3	110	50,755
PD	Jones, J.	4210	3	110	64,438
PD	Jowett, A.	4210	3	110	60,715
PD	Karpenko, C.	4210	3	110	53,622
PD	Kenyon, R.	4210	3	110	49,795
PD	Keyser, C.	4210	3	110	44,155
PD	Moisakis, P.	4210	3	110	51,043
PD	Morais, P.	4210	3	110	49,891

Town of Hampton
2016 Wage Schedule

Department I	Employee	Account Number			Salary
PD	Kevser, C.	4210	3	110	44,155
PD	Moisakis, P.	4210	3	110	51,043
PD	Morals, P.	4210	3	110	49,891
PD	Patton, J.	4210	3	110	58,947
PD	Sorokins, V.	4210	3	110	49,795
PD	Turcotte, R.	4210	3	110	46,768
PD	Zigler, C.	4210	3	110	46,218
PD	Stevens, R.	4210	5	110	43,253
PD	Kerouac, K.	4210	5	110	38,293
PD	Kierstead, M.	4210	5	110	39,416
PD	Nersesian, D.	4210	5	110	38,293
PD	Special Officers	4210	5	120	266,528
PD	Gay, W.	4210	7	110	41,746
PD Total					2,563,178
FD	Ayotte, J.	4220	1	110	95,160
FD	Kennedy, W.	4220	1	110	82,536
FD	Millet, D.	4220	1	110	43,407
FD	Akerley, B.	4220	2	110	49,249
FD	Averill, K.	4220	2	110	47,327
FD	Brillard, M.	4220	2	110	67,185
FD	Butler, S.	4220	2	110	46,476
FD	l Carpentier, J.	4220	2	110	51,695
FD	Clement, M.	4220	2	110	54,294
FD	'Cray, M.	4220	2	110	59,580
FD	Cutting, J.	4220	2	110	70,544
FD	Denio, N. *	4220	2	110	70,544
FD	Frost, B.	4220	2	110	56,740
FD	Gannon, S.	4220	2	110	67,185
FD	Henderson, J.	4220	2	110	49,249
FD	Hickey, R.	4220	2	110	46,947
FD	Jameson, K.	4220	2	110	49,424
FD	Jordan, C.	4220	2	110	54,032
FD	Lavigne, K.	4220	2	110	54,032
FD	Madore, W.	4220	2	110	53,574
FD	Magner, C.	4220	2	110	49,249
FD	Mattson, D.	4220	2	110	70,544
FD	McDaniel, J.	4220	2	110	54,294
FD	McMahon, M.	4220	2	110	70,544
FD	Meehan, K.	4220	2	110	51,695
FD	Morrison, S.	4220	2	110	54,491
FD	Murray, S.	4220	2	110	67,185
FD	Newman, J.	4220	2	110	52,176
FD	Newton, M.	4220	2	110	54,294
FD	Sevin, D.	4220	2	110	49,249
FD	Smushkin, G.	4220	2	110	56,740
FD	Squires, J.	4220	2	110	56,740
FD	Stevens, J.	4220	2	110	70,544
FD	lThibeault, D.	4220	2	110	56,740
FD	Timson, J.	4220	2	110	56,740
FD	Tsonas, D.	4220	2	110	51,695

Town of Hampton
2016 Wage Schedule

Department	Employee	Account Number			1 Salary
FD	Welsh, S.	4220	3	120	22,558
FD	Chevalier, B.	4220	5	110	39,874
FD	Ford, W.	4220	5	110	36,865
FD	Leavitt, C.	4220	5	110	37,964
FD	Perreault, L.	4220	5	110	35,517
FD Total					2,494,079
	*This employee's wages are paid out of Fund 27				
81	Schultz, K.	4240	1	110	74,880
BI	Marsden, M.	4240	1	110	43,659
BI	Hamel, P.	4240	1	110	36,067
BI	Lonergan, M.	4240	1	120	13,445
BI	McDonald, S.	4240	1	120	21,728
BI	Health & Code Inspector	4240	1	120	16,640
BI Total					206,419
PW	Jacobs, C.	4311	1	110	94,500
PW	Hale, J.	4311	1	110	76,200
PW	Berthiaume, E.	4311	1	110	40,133
PW	Bishop, J.	4311	1	110	47,061
PW	Blain, D.	4311	1	110	56,850
PW	Burke, J.	4311	1	110	50,525
PW	Butchok, C.	4311	1	110	40,923
PW	Correll, M.	4311	1	110	30,962
PW	Croteau, F. **	4311	1	110	30,962
PW	Dalton, T. **	4311	1	110	50,467
PW	Jones, A.	4311	1	110	56,817
PW	Jones, D. **	4311	1	110	30,962
PW	Kelly, B.	4311	1	110	40,133
PW	McGinnis, C.	4311	1	110	47,206
PW	McGinnis, T.	4311	1	110	59,218
PW	Nickerson, R.	4311	1	110	56,850
PW	O'Brien, J.	4311	1	110	50,400
PW	Reed, P.	4311	1	110	40,133
PW	Seamans, C. **	4311	1	110	56,306
PW	Spainhower, T. **	4311	1	110	57,387
PW	Swift, F.	4311	1	110	62,670
PW	Walker, R. **	4311	1	110	56,850
PW	Vacant Eng Tech	4311	1	110	44,999
PW	Vacant Laborer	4311	1	110	30,962
PW	PIT Wages	4311	1	120	63,549
PW	Aslin, S.	4321	2	110	55,731
PW	Cade, M.	4321	2	110	56,264
PW	Dube, M.	4321	2	110	71,573
PW	Hall, M.	4321	2	110	43,389
PW	Lavigne, C.	4321	2	110	47,206
PW	Lowney, W.	4321	2	110	47,206
PW	Moran, M.	4321	2	110	46,270
PW	Pierce, R.	4321	2	110	50,330
PW	PIT Wages	4321	2	120	5,642
PW	Becotte, B.	4323	1	110	49,531
PW	Coates, R.	4323	1	110	47,206
PW	Hedman, M.	4323	1	110	43,763

Town of Hampton
2016 Wage Schedule

Department	Employee	Account Number			Salary
PW	Lowney, W.	4321	2	110	47,206
PW	Moran, M.	4321	2	110	46,270
PW	Pierce, R.	4321	2	110	50,330
PW	PIT Wages	4321	2	120	5,642
PW	Becotte, B.	4323	1	110	49,531
PW	Coates, R.	4323	1	110	47,206
PW	Hedman, M.	4323	1	110	43,763
PW	Lawless, J.	4323	1	110	47,206
PW	Sharpe, R.	4323	1	110	54,288
PW	PIT Wages	4323	1	120	28,210
PW	Coughlin, D.	4324	4	110	41,235
PW	Desrosiers, R.	4324	4	110	50,026
PW	Eldridge, T.	4324	4	110	43,389
PW	Richardson, M.	4324	4	110	55,806
PW	PIT Wages	4324	4	120	22,090
PW Total					2,179,386
	**These employees' wages are paid 50/50 out of 43111 and 43212				
HS	MacKinnon, P.	4414	2	110	46,384
HS Total					46,384
WL	Kingsley, M.	4441	1	110	27,017
WL Total					27,017
REC	Martin, D.	4520	1	110	62,171
REC	Boudreau, R.	4520	1	110	41,579
REC	Correll, M.	4520	1	110	24,024
REC	Premo, E.	4520	1	110	8,908
REC	PIT Wages	4520	1	120	41,088
REC Total					177,770
LIB	Reynolds Cooper, A.	4550	1	110	64,838
LIB	Eifert, D.	4550	1	110	45,533
LIB	Mazur, S.	4550	1	110	40,034
LIB	Rega, W.	4550	1	110	30,206
LIB	Robbitts, K.	4550	1	110	35,783
LIB	Shadowens, P.	4550	1	110	49,433
LIB	Teschek, W.	4550	1	110	63,063
LIB	P/T Wages	4550	1	120	135,300
LIB Total					464,187
CC	Dionne, R.	4611	1	120	29,077
CC Total					29,077
Grand Total					9,534,092

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TOWN OF HAMPTON
GENERAL FUND
2016 OPERATING BUDGET
ADJUSTMENT SUMMARY

II			I		Printed: 9/23/15
Acct. #	Description	i Amount I	Amount	Adjustment	Operating Budget
1					
Operating Budget Grand Total As Submitted By Departments, Elected Officials, Committees and Boards					\$26,571,778
Town Manager Adjustments:					
023.42101.610	PD - Supplies & Expenses	\$21,530	\$22,000	\$470	Police
024.42201.2400	FD - Tuition Reimbursement	\$0	\$2,500	\$2,500	Fire
026.43231.5610	MSW - Hazardous Waste Collection	\$20,000	\$0	-\$20,000	Municipal Sanitation
Grand Total Adjustments					-\$17,030
Operating Budget Grand Total Submitted to Board of Selectmen					\$26,554,748
			Percent Increase from 2015 Budget;		0.18%

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						TOWN OF HAMPTON							Printed: 9/23/15	
						DEBT SCHEDULE								
						FISCAL YEAR 2016								
						2005 SRF Projects Refinancing		1999 WWTP SRF (711)		2011 RECYCLING EQUIP.				
						\$4.3M @ 3.6205%		\$1.4M @ 3.8%		\$1.292M @ 3.5%				
Year						Principal	Interest	Payment		Principal	Interest	Payment		
2016						270,000	8,508	278,508		68,658	10,436	79,094	208,530	3,053 211,583
2017						35,000	2,987	37,987		68,658	7,827	76,485	0 0 0	
2018						35,000	1,720	36,720		68,658	5,218	73,876	0 0 0	
2019						30,000	543	30,543		68,658	2,609	71,267	0 0 0	
2020						0	0	0		0	0	0	0 0 0	
2021						0	0	0		0	0	0	0 0 0	
2022						0	0	0		0	0	0	0 0 0	
2023						0	0	0		0	0	0	0 0 0	
2024						0	0	0		0	0	0		
2025						0	0	0		0	0	0	0 0 0	
2026						0	0	0		0	0	0	0 0 0	
2027						0	0	0		0	0	0	0 0 0	
						\$370,000	\$13,758	\$383,758		\$274,632	\$26,090	\$300,722	\$208,530 \$3,053 \$211,583	
						2005 WWTP Upgrade SRF (711)		2007 Kings Highway SRF		2007 Beach Infrastructure SRF		2009 Waste Water #3 SRF		
						\$4.75M @ 3.6880%		\$1.73M @ 3.3520%		\$4.58M @ 3.488%		\$1.38M @ 3.352%		
Year						Principal	Interest	Payment		Principal	Interest	Annual Pmt.		
2016						237,500	78,831	316,331		86,571	31,920	118,491	229,113 87,907 317,020	69,013 30,073 99,086
2017						237,500	70,072	307,572		86,571	29,019	115,589	229,113 79,915 309,028	69,013 27,760 96,773
2018						237,500	61,313	298,813		86,571	26,117	112,687	229,113 71,924 301,037	69,013 25,446 94,459
2019						237,500	52,554	290,054		86,571	23,215	109,785	229,113 63,932 293,045	69,013 23,133 92,146
2020						237,500	43,795	281,295		86,571	20,313	106,884	229,113 55,941 285,054	69,013 20,820 89,833
2021						237,500	35,036	272,536		86,571	17,411	103,982	229,113 47,949 277,062	69,013 18,506 87,519
2022						237,500	26,277	263,777		86,571	14,509	101,080	229,113 39,958 269,071	69,013 16,193 85,206
2023						237,500	17,518	255,018		86,571	11,607	98,178	229,113 31,966 261,079	69,013 13,880 82,893
2024						237,500	8,759	246,259		86,571	8,706	95,276	229,113 23,975 253,088	69,013 11,567 80,580
2025						0	0	0		86,571	5,804	92,374	229,113 15,983 245,096	69,013 9,253 78,266
2026						0	0	0		86,571	2,902	89,473	229,113 7,992 237,105	69,013 6,940 75,953

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TOWN OF MPTON
GENERAL FUND
REVENUE BUDGET
FISCAL YEAR 2016

Printed: 9/21/15					i					
L				2014	2015		2016			%
ACCT. #		ACCOUNT NAME		ACTUAL	BUDGET	Year Est.	ADMIN.	B.O.S	BUD/COM	CHG.
(A)		(B)		(C)	(D)	(E)	(F)	L	(H)	(I)
1				12/31/2014		MS 4				F vs. D
TAXES										
			Taxes							
31201	0000	4020	Land Use Change Tax	253	0	0	0	0		NA
31851	0000	4030	Yield Taxes	0	0	3,287	0	0		NA
31861	0000	4090	Payment in Lieu of Taxes	1,327	240,000	240,654	240,000	0		0.0%
31871	0000	4100	Excavation Tax	0	0	0	0	0		NA
			Subtotal:	1,580	240,000	243,941	240,000		00	0.0%
			Interest & Penalties on Taxes							
31901	0000	4160	Interest on Taxes	372,887	375,000	375,000	150,000	0		-60.0%
31901	0000	4170	Interest on Tax Liens	0	0	0	225,000			
31903	0000	4300	Land Use Change Tax Interest	0	0	0	0	0		NA
			Subtotal:	372,887	375,000	375,000	375,000	0	0	0.0%
LICENSES, PERMITS & FEES										
			Business Licenses & Permits							
32101	0000	5710	Permits & Fees	1,000	1,000	880	1,000	0		0.0%
32102	0000	5700	FD Permits	4,675	4,900	8,600	8,600	0		75.5%
32104	0000	5100	UCC Filings	1,575	2,100	1,685	1,685	0		-19.8%
			Subtotal:	7,250	8,000	11,165	11,285	0	0	41.1%
			Motor Vehicle Permit Fees							
32203	0000	5250	Motor Vehicle Permits	2,937,635	2,700,000	2,900,000	2,900,000	0		7.4%
32203	0000	5260	Title Applications	7,374	7,300	7,600	7,600	0		4.1%
32203	0000	5270	State MV Transactions	67,639	50,000	68,400	68,400	0		36.8%
			Subtotal:	3,012,648	2,757,300	2,976,000	2,976,000	0	0	7.9%

TOWN OF MPTON
GENERAL FUND
REVENUE BUDGET
FISCAL YEAR 2016

Printed: 9/21/15									
				2014	2015		2016		
ACCT. #	ACCOUNT NAME			ACTUAL	BUDGET	Year Est.	ADMIN.	B.O.S	BUD/COM
(A)	(B)			(C)	(D)	(E)	(F)	CO	(H)
				12/31/2014		MS 4 9/1/2015			
			Building Permits						
32301	0000	5500	Building Inspection Permits	261,007	200,000	200,000	200,000	0	0.0%
			Subtotal:	261,007	200,000	200,000	200,000	0	0.0%
			Other Licenses, Permits & Fees						
32901	0000	5600	Dog Licenses	12,514	12,000	10,500	11,000	0	-8.3%
32905	0000	5610	Vital Statistics	5,376	3,800	3,600	3,600	0	-5.3%
32909	0000	5630	Fish & Game Registration	441	1,800	1,800	1,800	0	0.0%
32909	0000	5690	Misc. - Lic., Permits & Fees	17,300	14,000	14,000	14,000	0	0.0%
			Subtotal:	35,631	31,600	29,900	30,400	0	-3.8%
			From Federal Government						
33199	0000	6000	Federal Revenues/Grants	5,025	0	0	0	0	NA
33199	0000	6005	Federal Grants - Subgranted	0	0	0	0	0	NA
			Subtotal:	5,025	0	0	0	0	NA
STATESOURCES									
			State Sources						
33511	0000	6010	Shared Revenue	0	0	0	0	0	NA
33521	0000	6011	Meals & Rooms Tax Distribution	722,150	660,000	660,000	660,000	0	0.0%
33531	0000	6030	Highway Block Grant	267,543	267,650	109,532	239,844	0	-10.4%
33541	0000	6040	Water Pollution Grant	338,018	223,029	50,213	190,927	0	-14.4%
			Subtotal:	1,327,711	1,150,679	819,745	1,090,771	0	-5.2%
			Other (Including Railroad Tax)						
33591	0000	6090	Other State Revenues	62,388	62,950	0	61,857	0	-1.7%

TOWN OF MPTON
GENERP,_ FUND
REVENUE BUDGET
FISCAL YEAR 2016

Printed: 9/21/15									
				2014	2015		2016		
ACCT. #	ACCOUNT NAME			ACTUAL	BUDGET	Year Est.	ADMIN.	B.O.S	BUD/COM
(A)	(B)			(C)	(D)	(E)	(F)	(G)	(Ii)
				12/31/201	1	MS 49/1/2015			0
									F vs. D
33599	0000	6110	Railroad Tax	0	0	214	0	0	NA
33599	0000	6120	Misc. State Reimbursements	15,716	0	16,867	0	0	NA
			Subtotal:	78,104	62,950	17,081	61,857	0	-1.7%
CHARGES FOR SERVICES									
			Income From Departments						
34011	0000	7010	PD - Monthly Receipts	13,462	10,000	10,000	10,000	0	0.0%
34011	0000	7020	PD - Parking Tickets	39,858	38,000	38,000	38,000	0	0.0%
34011	0000	7030	PD - Report Copies	10,723	10,000	9,300	9,300	0	-7.0%
34011	0000	7040	PD - School Res. Officer	52,375	75,000	83,208	75,000	0	0.0%
34011	0000	7150	PD - False Alarm Fees	5,550	5,000	4,850	4,850	0	-3.0%
34011	0000	7012	FD - Monthly Receipts	6,357	5,600	5,813	5,600	0	0.0%
34011	0000	7014	FD - Report Copies	715	500	700	500	0	0.0%
34011	0000	7160	FD - Dispatch Revenue	24,053	23,800	24,438	23,800	0	0.0%
34011	0000	7013	PW - Monthly Receipts	0	250	0	0	0	-100.0%
34011	0000	7210	PW - Sludge	110,423	80,000	91,000	80,000	0	0.0%
34011	0000	7220	PW - Sewer Permits	10,800	10,800	10,800	10,800	0	0.0%
34011	0000	7230	PW - Transfer Station	148,836	130,000	126,800	130,000	0	0.0%
34011	0000	7240	PW - Transfer Station (billed)	42,212	40,000	26,200	40,000	0	0.0%
34011	0000	7245	PW - Recycled Materials	1,009	0	2,615	0	0	NA
34011	0000	7250	PW - Driveway Permits	3,400	1,000	2,500	1,000	0	0.0%
34011	0000	7260	PW - Trench Permits	26,000	26,000	26,000	26,000	0	0.0%
34011	0000	7300	Public Assistance	0	0	0	0	0	NA
34011	0000	7400	Planning Board	31,529	16,000	20,600	16,000	0	0.0%
34011	0000	7410	Zoning Board	11,705	10,000	11,600	10,000	0	0.0%
34011	0000	7600	Wlf/Eld Lien Recoveries	0	0	0	0	0	NA
34011	0000	7800	Assessing Dept.	1,123	1,200	900	900	0	-25.0%
34011	0000	7810	Interest & Penalties	376	500	400	400	0	-20.0%
34011	0000	7820	Town Office Income	947	600	734	600	0	0.0%
34011	0000	7830	Leased Land Closing Costs	0	0	0	0	0	NA
34011	0000	7840	Legal Review	3,679	1,592	3,424	1,592		0.0%

TOWN OF MPTON
GENERAL FUND
REVENUE BUDGET
FISCAL YEAR 2016

Printed: 9/21/15									
L			2014	2015		2016			%
ACCT. #	ACCOUNT NAME		ACTUAL	BUDGET	Year Est.	ADMIN.	B.O.S	BUD/COM	CHG.
(A)	(B)		(C)	(D)	(E)	(F)	(G)	(H)	@
			12/31/2014		MS 49/1/2015				F vs. D
34011	0000	7850	Misc. Income	2,215	7,900	22,278	7,900	0	0.0%
34011	0000	7851	Misc. Income (billed)	-5,295	1,000	1,091	1,000	0	0.0%
34011	0000	8100	Cemetery Income	0	0	0	0	0	NA
34031	0000	8020	Rye Sewer Agreement	95,321	80,000	106,200	80,000	0	0.0%
			Subtotal:	637,373	574,742	629,451	573,242	0	-0.3%
			Other Charges						
34093	0000	8450	Parking Lot Revenues	518,514	500,000	502,195	500,000	0	0.0%
34093	0000	8460	Parking Lots - Summer Leases	47,445	45,000	51,580	45,000	0	0.0%
34093	0000	8470	Parking Lots - Winter Leases	0	0	300	0	0	NA
			Parking Lot 20% to Reserve	-113,192	-109,000	-110,815	-109,000	0	0.0%
			Subtotal:	452,767	436,000	443,260	436,000	0	0.0%
			MISCELLANEOUS REVENUES						
			Sale of Municipal Property						
35011	0000	8110	Cemetery Lot Sales	27	25	0	0	0	-100.0%
35011	0000	8200	Sale of Town Property	17,131	100	0	100	0	0.0%
			Subtotal:	17,158	125	0	100	0	-20.0%
			Interest on Investments						
35021	0000	8300	Interest on Deposits	6,079	0	6,079	6,079	0	NA
			Subtotal:	6,079	0	6,079	6,079	0	NA
			Other						
35032	0000	8530	Land Rent	168,443	160,000	168,014	160,000		0.0%
35032	0000	8600	Lease of Town Property	2,500	0	0	0	0	NA
35032	0000	8880	Franchise Fees	235,788	230,800	230,843	230,800	0	0.0%

TOWN OF MPTON
GENERAL FUND
REVENUE BUDGET
FISCAL YEAR 2016

Printed: 9/21/15									
			2014	2015		2016			%
ACCT. #	ACCOUNT NAME		ACTUAL	BUDGET	Year Est.	ADMIN.	B.O.S	BUD/COM	CHG.
(A)	(B)		(C)	(D)	(E)	(F)	(G)	(H)	(I)
			12/31/2014		MS 4 9/1/2015				F vs. D
35041	0000	8580	District Court Fines	27,610	30,000	25,000	25,000	0	-16.7%
35082	0000	7100	Donations	-994	0	1,000	0	0	NA
35062	0000	8600	Workers' Comp. Dividends	0	0	0	0	0	NA
35062	0000	8650	Other Dividends	0	0	0	0	0	NA
35064	0000	8660	Health Insurance Reimb.	235,221	0	227,647	92,500	0	NA
35066	0000	8670	Other Insurance Reimb.	0	0	0	0	0	NA
35066	0000	8680	Workers' Comp. Reimb.	0	0	0	0	0	NA
			Subtotal:	668,568	420,800	652,504	508,300	0	20.8%
INTER FUND OPERATING TRANSFERS IN									
38151	0000	9200	W/drawal from Capital Res.	0	0	0	0	0	NA
39121	0000	9150	Spec Rev Funds	0	0	238,326	0	0	NA
39161	0000	9100	Cemetery Burial Fund	11,417	10,000	90,000	10,000	0	0.0%
39161	0000	9250	Real Estate Trust Income	692,504	600,000	547,500	547,500	0	-8.8%
			Subtotal:	703,921	610,000	875,826	557,500	0	-8.6%
OTHER FUND SOURCES									
			Proceeds from Long-Term Notes						
39341	0000	9000	Debt Issuance	2,227	0	0	0	0	NA
			Subtotal:	2,227	0	0	0	0	NA
			Grand Total - General Fund	7,589,936	6,867,196	7,279,952	7,066,534	0	2.9%
					Budget Change '15 to '16	\$199,338			

TOWN OF HAMPTON
GENERAL FUND
REVENUE BUDGET
FISCAL YEAR 2016

Printed: 9/21/15

REVENUE BUDGET DETAIL

TAXES

Taxes

31201.0000.4020 Land Use Change Tax	Tax assessed for development of land in Current Use (10% of value)
31851.0000.4030 Yield Taxes	Taxes paid on the cutting of timber (10% of stump value)
31861.0000.4090 Payment in Lieu of Taxes	Payments made in lieu of property tax payments/NextEra settlement
31871.0000.4100 Excavation Tax	Taxes paid on dirt excavation (\$0.06 per cubic yard)

Interest & Penalties on Taxes

31901.0000.4160 Interest on Taxes	Interest paid on unpaid property taxes
31901.0000.4170 Interest on Tax Liens	Interest paid on tax lien properties
31903.0000.4300 Land Use Change Tax Interest	Interest paid on unpaid land use change tax

LICENSES, PERMITS & FEES

Business Licenses & Permits

32101.0000.5710 Permits & Fees	A variety of permits for such activities as dance halls, pool tables, taxis, etc.
32102.0000.5700 FD Permits	Fees collected for the issuance of various fire related permits such as burn, assembly, etc.
32104.0000.5100 UCC Filings	Uniform Commercial Code fees for registration of commercial vehicles

Motor Vehicle Permit Fees

32203.0000.5250 Motor Vehicle Permits	Motor vehicle registration fees paid for cars, trucks, etc.
32203.0000.5260 Title Applications	Fees paid to acquire titles for motor vehicles
32203.0000.5270 State MV Transactions	Fees charged by Clerk to conduct each transaction (fees established by State)

Building Permits

32301.0000.5500 Building Inspection Permits	Revenues received for the issuance of building permits
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Other Licenses, Permits & Fees

32901.0000.5600 Dog Licenses	Fees collected for the issuance of licenses for dogs, kennels, etc.
32905.0000.5610 Vital Statistics	Fees received for vital statistic records, births, deaths, etc.
32909.0000.5630 Fish & Game Registration	Fees received for Fish & Game Registrations
32909.0000.5690 Misc. - Lic., Permits & Fees	Miscellaneous revenues collected by Town Clerk

From Federal Government

33199.0000.6000 Federal Revenues/Grants	Various Federal grants (i.e. Homeland Security). Unanticipated so
33199.0000.6005 Federal Grants - Subgranted	not considered income due to no associated budgeted expense

STATE SOURCES

State Sources

33511.0000.6010 Shared Revenue	Town's share of Business Profits Tax paid to the Town by the State
33521.0000.6011 Meals & Rooms Tax Distribution	Revenues derived from State for rooms & meals tax
33531.0000.6030 Highway Block Grant	Portion of gas tax collected by the State and given to the Town for road improvements
33541.0000.6040 Water Pollution Grant	State portion of water pollution (WWTP) (total of 4 was 5 but one expired in 2015)

Other (Including Railroad Tax)

33591.0000.6090 Other State Revenues	State of NH Landfill grant will end in 2016
33599.0000.6110 Railroad Tax	Tax paid on railroad stock - Hampton receiving minimum funds
33599.0000.6120 Misc. State Reimbursements	Misc. state grants - unbudgeted. DRED reimbursements come in as "Dept Income"

CHARGES FOR SERVICES

Income From Departments

34011.0000.7010 PD - Monthly Receipts	Receipts from various services provided (i.e. pistol permits, animal release fee, fingerprints, etc.)
34011.0000.7020 PD - Parking Tickets	Revenues derived from local parking violations

TOWN OF HAMPTON
GENERAL FUND
REVENUE BUDGET
FISCAL YEAR 2016

Printed: 9/21/15

REVENUE BUDGET DETAIL

39121.0000.9150 Spec Rev Funds	Transfer from Other Funds (Recreation for example)
39161.0000.9100 Cemetery Burial Fund	Income from Perpetual Care, Cemetery Burial, Poor Funds
39161.0000.9250 Real Estate Trust Income	Interest income on Real Estate Trust Funds

OTHER FINANCING SOURCES

Proceeds from Long-Term Notes

39341.0000.9000 Debt Issuance	General Obligation Bond proceeds, reported in year WA passed
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POLICE DEPARTMENT

HAMPivil POLICE DEPARTMENT 9/25/14 INVENTORY LIST

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UNIT #	PLATE #	VIN #	MAKE	MILEAGE	ASSIGN
301	G19505 / MP8301	1GNSK2E05DR306563	2013 Chevy	14300?	Chief Sawyer
302	G11932 / MP8302	2FAFP71W07X114275	2007 Crown Vic	80,342	Deputy Hobbs
303	G16431 / MP8303	1GNSK2E04DR306649	2013 Chevy	8,900	Lt. Gidley
305	G08792 / MP8305	1FM5K8AR7EGA09333	2014 Ford Explorer	45,034	Patrol
306	000328 / MP8306	2FABP7BV7BX123570	2011 Crown Vic	77,501	Patrol
307	G14780 / MP8307	1FM5K8AR3EGA09331	2014 Ford Explorer	45,091	Patrol
308	G09090 / MP8308	1FM5K8ARXEGC60315	2014 Ford Explorer	652	Patrol
309	G00963 / MP8309	1FM5K8AR3DGA72363	2013 Ford Explorer	95,727	Patrol
310	G01984 / MP8310	1FM5K8ARXEGC60316	2014 Ford Explorer	100	Patrol
311	G00960 / MP8311	1FM5K8AR5EGA09332	2014 Ford Explorer	42,187	Patrol
312	000205 / MP8312	2FABP7BV7BX104176	2011 Crown Vic	71,775	SRO
313	G01985 / MP8313	1FM5K8ARXEGC60317	2014 Ford Explorer	1,186	Patrol
314	G01278 / MP314	1FTNE2EW6BDA82053	11 E250 Van	26,714	Prisoner Transport
315	G13155 / MP8315	1FM5K8AR9EGA09334	2014 Ford Explorer	12,273	CID
316	G20604 / MP8316	1FM5K8AR9EGC38287	2014 Ford Explorer	1,106	CID
317	G21193 / MP8317	2FAHP71W65X102329	2005 Crown Vic	87,674	CID
318	G00583 / MP8318	1FDXE45F32HB02056	2002 E450 Van	89,325	CID
319	G16846 / MP8319	1FTSW31S33EC65284	2003 F350 PU	53,174	Mounted Patrol
320	G19505 / MP830 20	2FAFP71WX7X100299	2007 Crown Vic	76,030	Prosecution
ACO	830 21	1FTNX21L74EC78375	04 F250	135,494	Animal Control
41	MP 8302	1HD1FHM15DB682225	2013 FLHP	4392	Patrol
43	MP 8303	1HD1FHM16DB679737	2013 FLHP	2966	Patrol
44	MP 8301	1HD1FHM1ODB693293	2013 FLHP	4733	Patrol
46	MP 8304	1HD1FHM17DB686759	2013 FLHP	3595	Patrol
ATV 2 49	LP89	1HFTE260664101854	11 Honda	1035	Patrol
ATV1 48	LP	JKARFDN1ODB505989	2013 Kawasaki	564	Patrol
Dare					
Smart trailer	830 23	1K9BS081XYK118189	00 Smart	N/A	Patrol
2 horse trailer	G16122	1K9121224PK049039	92 Kingston	N/A	Utility Trailer
4 horse trailer	830 24	4LAAS202232025241	03 Exiss	N/A	Mounted Patrol
SERT trailer	G17831	16HPB14224P040871	04 Haul	N/A	
HPD LT1	830 32	5F13D141391000445	2009 Wanco	N/A	Light tower
HPD LT2	830 31	5F13D141391000446	2009 Wanco	N/A	Light tower
DPW LT3	G21530	5F13D141591002813	2009 Wanco	N/A	Light tower
HPD CT1	830 29	5F18B141091000477	2009 Wanco	WCT-B	Camera trailer
HPD VMB1	830 27	5F125161691002799	2009 Wanco	WTMMB	Variable message
HPD VMB2	- 830 26	5F12S161991002800	2009 Wanco	WTMMB	Variable message
HPD VMB3	830 28	5F12S161091002801	2009 Wanco	WTMMB	Variable message

FIRE DEPARTMENT

Hampton Fire Department
Vehicle Inventory

Unit #	Year	Make	VIN	Assignment	NIMS Type	Condition	Plate #	Mileage	Engine Hrs.	Veh. Card #
Engine 1	2010	Pierce	4P1C:VO1A8AA011451	HQ	Type 1	Excellent	G00574	34995	2667	614504
Engine 2	2002	Smeal	44KFT42871WZ19711	Beach	Type I	Fair	000275	89316	7116	614499
Engine 3	2001	Smeal	4410742831WZ19480	1-IQ	Type 1	Fair	G01127	77454	6955	610482
Engine 4	1988	Emergency One	1F9PBAA86J 1037166	Beach	Type I	Poor	004069	58152	2189	611017
Ambulance 1	2006	Ford/Ultramed	1FDXE45P26HB 18117	HQ	NA	Poor	G15087	118,310.9		614503
Ambulance 2	2013	Road Rescue E-450	1FDXE4FS7DDB35115	HQ	NA	Excellent	G08349	18565		612956
Ambulance 3	2009	Ford E-450	1FDXE45P09DA67759	HQ	NA	Good	G00114	80,636.3		613069
Ladder 1	2006	Pierce	4P ICDO1H96A006511	HQ	Type 1	Good	G19548	21383	2171.7	616070
Prevention 1	2008	Ford X143	1FTRX14W881 ⁷ A17807	FPO	NA	Good	G04067	31,724.5		614506
EMS1	2008	Ford X143	1FTRX14WX8FA17808	EMSO	NA	Good	G07804	52,195.6		614505
Car 1	2003	Chevy Suburban	1GNGK26U33R298999	Fire Chief	NA	Poor	G04072	146814	1930.5	611380
Car 2	2004	Chevy Suburban	3GNGK26U54G262376	C2	NA	Poor	G11176	133318	4670	614501
Utility 1	2005	Ford F-250 Pickup	1FTSW21P55EC71077	HQ	NA	Poor	G18223	26051	1418	608831
Utility 2	2000	International Bucket	1HTSDAAN8YH229992	HQ	NA	Poor	G14020	126718.7	10060	612839
Utility 3	2011	Ford Crown Victoria	2FABP7BV4BX124588	HQ	NA	Poor	G14561	99840.1	6775	619934
Utility 4	2014	Polaris Ranger	4XAGR76A5E2307068	Beach	NA	Excellent	LP86	141	42.3	
ATV	2004	Polaris Sportsman	4XACH50A94B145048	Beach	NA	Poor	LP87	823	224.1	
Trailer	1997	Calkins Tfm-17-2200	1CXBT1718V5700447	HQ	NA	Good	G07866			
Marine 2	1997	Zodiac Hurricane	XDC53381H797	Beach	Type IV	Excellent	NH7476AX			614497
Marine 2 Motor	1998	Johnson Slec Outboard		361458 Beach		Poor	NH7476AX		613.7	
Special Hazards Trailer	2004	Roadmaster	5DT211F2541011869	HQ	NA	Good	G18111			
START Trailer	2002	Wells Cargo	1V3200D19X1087034	Training	NA	Good	TR539			
Marine 1	2003	Winninghoff V 29'	WNF91199D303	Dock	Type III	Good	NH6198BJ	Port Starboard	576.4 576.1	
Utility Trailer	2004	Worthington	4MVFU162047011376	For ATVs	NA	Good	G17354			
Specialty Trailer	2006	Fire Prevention/Ed.	1SSTT35T8611SS087	Fire Preventior	NA	Good	G19064			614498
Light Tower									108	

Red Font indicates Replacement Cost Protection

Insurance Provided by LGC Property Liability Trust, Agreement Number 139-122887 July 1, 2015 - June 30, 2016

DEPARTMENT OF PUBLIC WORKS

Hampton DPW Highway Inventory

Unit	Year	Make	Model	Div.	Staff	Snow Route #	Original Purchase Price (a)	Future Replacement Cost	Odometer	Current Mileage / Hours	Condition Rating: 1 is Good/ 10 is Worse	Notes:
1	2008	Pontiac	SUV	DEP	Chris J.		\$18,500	\$18,500	miles	72,907	1	
2	2013	Jeep	SUV	DIR	Jen H.		\$18,954	\$18,954	miles	10,175	1	
7	2007	Chevrolet	Silverado PkLI/Plow	HWY	Hwy. Foreman		\$19,509	\$30,000	miles	60,490	5	
8	2010	Chevrolet	2500 HD Pku/Plow	HWY	Hwy. Foreman	#6 Kelly	\$34,000	\$30,000	miles	54,514	1	
11	2003	Chevrolet	Silverado Pku/Plow	HWY			\$19,431	\$30,000	miles	96,833	10	Shared VVVVTP
17	2012	GMC	Sierra 2500 HD Pku/Plow	HWY	Frank S.	Frank S.	\$29,496	\$30,000	miles	47,850	1	
26	2004	Chevrolet	Silverado Pku/Plow	HWY	Carpenters	#12 Lawless	\$26,500	\$30,000	miles	71,979	7	
29	2004	Chevrolet	Silverado Pku/Plow		Hwy. Medical Maint.	Repairs response \$18,000 during events		\$30,000	miles	89,377	4	
30	2002	Ford	F450 XL 1-ton/Plow	HWY	Pave Repair		\$29,000	\$55,000	miles	65,117	7	
31	2004	Ford	F550 1-ton/Plow	HWY		#9 Aslin	\$48,000	\$65,000	miles	38,911	6	
36	2001	Chevrolet	Silverado 1 Ton	HWY	Pave Repair		\$24,000	\$49,000	miles	68,010	10	BENCHED
40	1997	International	4900 Dump/Plow	HWY		#10 Nickerson	\$68,000	\$152,000	miles	68,571	8	
41	1996	International	4900 Dump/Plow	HWY		#3 Coates	\$65,000	\$152,000	miles	60,400	7	
42	1990	Mack	RD601 Dump/Plow	HWY		#7 McGinnis	\$81,733	\$152,000	miles	87,162	9	23 years old, frame rot
43	2001	Freightliner	FL80 Dump/Plow	HWY		# 19 Jones	\$44,000	\$152,000	miles	28,618	9	
45	1988	Mack	RD690P Dump/Plow	HWY		#21 Burke	\$48,000	\$152,000	miles	\$67,436	9	25 years old, frame rot
53	2004	Trackless	MT5 Sidewalk Plow	HWY	Sidewalks	#23 Coughlin	\$96,654	\$104,000	hours	1,101	4	
54	2012	Trackless	MT6 Sidewalk Plow	HWY	Sidewalks	Post storm cleanup	\$104,795	\$136,000	hours	85	1	
63	2009	M-B	MSV Sidewalk Plow	HWY	Sidewalks	Post storm cleanup	\$96,120	\$130,000	hours	242	2	

LEGEND

Snow Operations
H W Y
W W T P
S & D
T S

Hampton DPW Highway Inventory

Unit #	Year	Make	Model	Div.	Staff	Snow Route # (driver)	Original Purchase Price (a)	Future Replacement Cost	Odometer Type	Current Mileage / Hours	Condition Rating: 1 is good/ 10 is Worse	Notes:
55	2012	John Deere	5083e Tractor	HWY	Mowing Tractor		\$41,900	\$22,961	hours	636	1	
60	2014	Caterpillar	Backhoe	HWY			\$101,500	\$110,000	hours	306	1	
70	2014	Caterpillar	924k Loader	HWY		#8 Sharpe	\$127,900	\$133,000	hours	358	1	
83	1988	J. Deere	675B Uniload	HWY			\$12,000	\$12,000	hours	3,245	10	
14	2000	Chevrolet	Express Bus	HWY	Beach crew		\$7,500	\$30,000	miles	116,193	4	
90	2011	International	7400 Sidearm Packer		HWY ^{Refuse} Collection		\$248,987	\$295,000	miles	36,969	2	Shared TS
91	2011	International	7400 Sidearm Packer	HWY	Refuse Collection		\$248,987	\$295,000	miles	39,541	2	Shared TS
92	2011	International	7400 Sidearm Packer	HWY	Refuse Collection		\$248,987	\$295,000	miles	33,514	2	Shared TS
93	2006	International	4400 [16cyd] Packer		HWY ^{Refuse} Collection		\$87,418	\$165,000	miles	83,392	6	Shared TS
95	2011	International	7400 [20 cyd] Packer		HWY ^{Refuse} Collection		\$111,475	\$165,000	miles	30,676	1	Shared TS
96	2007	International	4400 [16cyd] Packer		HWY ^{Refuse} Collection		\$101,748	\$165,000	miles	68,434	6	Replace value based on recent replacement of similar [min]
99	2014	International	Sweeper 4300	HWY	Nickerson		\$143,025	\$185,700	miles	4,383	1	Replacement Value projected out 7 years
100	1997	Poweray	Utility Hot Box	HWY	Paving		\$18,000	\$18,000		N/A	7	
110	2008	Salsco	Mini Track Paver	HWY	Paving		\$25,000	\$25,000		N/A	2	
52	1992	Stone 4000	Roller 4-ton	HWY	Paving			\$72,000		N/A	7	
57	1980	Stowe	Roller	HWY	Paving		\$5,000	\$5,000		N/A	10	Value from insurance list

LEGEND
Snow Operations
HWY
W W T P
S & D
T S
BENCHED

Hampton DPW Highway Inventory

Unit	Year	Make	Model	Div.	Staff	Snow Route # (driver)	Original Purchase Price (a)	Future Replacement Cost	Odometer Type	Current Mileage / Hours	Condition Rating: 1 is good/ 10 is Worse	Notes:
56	1980	Stow	Utility Trailer	HWY				\$8,000		N/A	10	
103	2007	PJ	Utility Trailer	HWY			\$5,000	\$4,999		N/A	5	
105	2009	Wanco	Portable Flood Lights	HWY			\$6,900	\$8,000		N/A	1	
107	2009	Wanco	Electronic Sign	HWY			\$19,242	\$20,000		N/A	1	
109	2012	Morbark	Wood Chipper	HWY			\$40,000	\$45,000		N/A	1	
	1989	Ingersoll Rand Compressor		HWY			\$10,000	\$8,494		N/A	8	

LEGEND

Snow
Operations

HWY

WWTP

S&D

TS

BENCHED

Hampton DPW Sewer and Drain Inventory

Unit #	Year	Make	Model	Div.	Staff	Snow Route # (driver)	Original Purchase Price (a) 1	Future Replacement Cost	Odometer Type	Current Mileage / Hours	Condition Rating: 1 is good/ 10 is Worse	Notes
9	2010	Chevrolet	2500 HD Pku/Plow	S&D	Pump Mechanic	Repair response during	\$27,000	\$30,000	miles	35,381	1	Shared WWTTP
20	2012	GMC	Sierra 2500 HD Pku/Plow	S&D	Tobey S.	#18 Tobey	\$29,496	\$30,000	miles	23,006	1	
21	2012	Chevrolet	Silverado Pku35/Plow	S&D	Pump Mech.	#4 Berthiaume	\$51,454	\$51,454	miles	12,025	1	
22	2008	Chevrolet	• Silverado Pku/Plow	S&D	Bill Lowney	#17 Lowney	• \$27,426	\$30,000 •	miles	64,600	• 2	Shared WWTTP
24	2005	Chevrolet	Silverado Pku/Plow	S&D	Bob Walker	#22 Walker	\$45,000	\$45,000	miles	50	1	Replaced in 2015
46	2006	Chevrolet	Dump	S&D		#15 Dalton	\$95,000	\$152,000	miles	15,650		
47	2006	Chevrolet	Dump	S&D		#11 Seamans	\$95,000	\$152,000	miles	15,771	3	
65	2005	Caterpillar	430D Backhoe	S&D	Clears asins	Post \$1,906 cleanup		\$110,000	hours	2,721	3	
66	2004	Caterpillar	924G Loader	S&D	Mike Keefe	#1 (Vacant)	\$92,500	\$133,000	hours	1,618	2	
67	2011	Caterpillar	Mini-Excavator	S&D			\$75,000	\$80,000	hours	241		
25	2005	Chevrolet	Utility Van	S&D	Emergency		\$26,718	\$35,000	miles	9,606	1	WWTTP
59	1995	International	4900 Jet truck	S&D			\$100,000	\$125,000	miles	41,720	5	
61	2006	Chevrolet	Vac Truck	S&D			\$200,000	\$300,000	miles	15,518	5	
102	2000	Venture	Utility Trailer	S&D			\$2,000	\$2,000		N/A		
104	2008	Proline	Cargo Trailer	S&D	Pipe Video		\$3,600	\$3,625		N/A		
	1991	Stone	Cement mixer	S&D			\$5,000	\$5,000		N/A	10	
	1997	Serco	Sewer Rodder	S&D			\$25,000	\$25,000		N/A	7	
	1995	Ingersoll Rand Compressor		S&D			\$10,000	\$10,000		N/A	4	

LEGEND

Snow Operations
H W Y
W W T P
S&D
TS

Hampton DPW Transfer Station Inventory

[illegible]

LEGEND

Snow Operations

H W Y

WWTP

S&D

TS

BENCHED

Hampton DPW WWTP Inventory

Unit #	Year	Make	Model	Div.	Staff	Snow Route # (driver)	Original Purchase Price (a)	Future Re placement Cost	Odometer Type	Current Mileage / Hours	Condition Rating: 1 is good/ 10 is Worse	Notes	LEGEND Snow Operations H W Y WWTP S&D IS SENCHED:
16	2004	Chevrolet	Silverado Pku/Plow	WWTP		#14 Pierce	\$18,000	\$30,000.00	miles	85,637	5		
12	2012	Chevrolet	Colorado	WWTP	Mike D.		\$17,197	\$17,000.00	miles	19,621	1		
82	1995	Peterbilt	HT740 Roll-off Hauler	WWTP	sludge		\$85,000	\$160,000.00	miles	204,152	9	Replacement Value based on recent replacement of similar equipment	
85	2011	Peterbilt	367 flatbed Roll-off Hauler	WWTP	sludge		\$160,000	\$160,000.00	hour's	2,995	1		

PARK & RECREATION DEPARTMENT

Equipment	Condition	Vin/serial #	Mod& Year
GMC Sierra	good	1GTO2ZCG5CZ182995	2012
Scag Cheetah FX850V with bagger	brand new	H7500055, G8200114, 922N	2012
Chevy Silverado 1 ton Dumptruck	ok - dump bed rusted, but has been repaired	1GBJC34 U83E343466	2004
John Deere tractor	good	608789	2003
Ford Aerotech Bus	good	1FDWE35S52HB83306	2003

BUILDING DEPARTMENT

BUILDING DEPARTMENT - VEHICLE INVENTORY

DRIVER	YEAR	MAKE	MODEL	MILEAGE	CONDITION	PLATE # (LAST 4)	VIN	PURCHASE DATE
Kevin Schultz	2012	CHEVROLET	COLORADO	16013	VERY GOOD	G00213	9116	10/29/2012
Chuck Marsden	2012	CHEVROLET	COLORADO	27297	GOOD	G15521	6123	4/11/2012

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TOWN CLERK

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Town	Population	Annually	Annual Revenue Collected	Clerk Salary	Benefits?		Alphabetical			
Durham	15,000/8,000	7,000	\$840,910.22	\$66,810	Y					
Exeter	14,306	16,288	\$2,597,846.56	\$70,382	Y					
Hampton	14,976	20,016	\$4,148,918.28	\$55,219	Y					
Lebanon	13,500	14,000	\$2,053,000.00	\$85,189	Y					
Windham	16,300	18,106	\$3,236,714.09	\$88,000	N					
Town	Population	# of Vehicles Registered Annually	Annual Revenue Collected	Clerk Salary	Benefits?		By Population			
Lebanon	13,500	14,000	\$2,053,000.00	\$85,189	Y					
Exeter	14,306	16,288	\$2,597,846.56	\$70,382	Y					
Hampton	14,976	20,016	\$4,148,918.28	\$55,219	Y					
Windham	16,300	18,106	\$3,236,714.09	\$88,000	N					
Durham	15,000/8,000	7,000	\$840,910.22	\$66,810	Y					
Town	Population	# of Vehicles Registered Annually	Annual Revenue Collected	Clerk Salary	Benefits?		By Sa l ary			
Windham	16,300	18,106	\$3,236,714.09	\$88,000	N					
Lebanon	13,500	14,000	\$2,053,000.00	\$85,189	Y					
Exeter	14,306	16,288	\$2,597,846.56	\$70,382	Y					
Durham	15,000/8,000	7,000	\$840,910.22	\$66,810	Y					
Hampton	14,976	20,016	\$4,148,918.28	\$55,219	Y					

Town	Population	# of Vehicles Registered Annually	Annual Revenue Collected	Clerk Salary	Benefits?		By Revenue Collected				
							Annually				
Hampton	14,976	20,016	\$4,148,918.28	\$55,219	Y						
Windham	16,300	18,106	\$3,236,714.09	\$88,000	N						
Exeter	14,306	16,288	\$2,597,846.56	\$70,382	Y						
Lebanon	13,500	14,000	\$2,053,000.00	\$85,189	Y						
Durham	15,000/8,000	7,000	\$840,910.22	\$66,810	Y						
Town	Population	# of Vehicles Registered Annually	Annual Revenue Collected	Clerk Salary	Benefits?		By # of Vehicles				
Hampton	14,976	20,016	\$4,148,918.28	\$55,219	Y		Registered Annually				
Windham	16,300	18,106	\$3,236,714.09	\$88,000	N						
Exeter	14,306	16,288	\$2,597,846.56	\$70,382	Y						
Lebanon	13,500	14,000	\$2,053,000.00	\$85,189	Y						
Durham	15,000/8,000	7,000	\$840,910.22	\$66,810	Y						

TAX COLLECTOR

TAX COLLECTOR'S OFFICE,
100 WINNACUNNET RD.
HAMPTON, NH 03842
PHONE: (603) 926-6769
[EMAIL: TAX@HAMPTONNH.GOV](mailto:TAX@HAMPTONNH.GOV)

Please find the following changes to the Tax Collector's Office Budget:

- 1) Supplies and Expenses:** This line item contains 2 sublines and is being lowered by \$1,531.00;

General Office Supplies remains at \$850.00 and has been the same since I started here in 2007. This line item is used for supplies/repairs to office equipment and also used if new equipment, such as a new copier, is needed.

Interware Software System and Support is being lowered by \$1,531.00, (from \$5,181.00 to \$3,650.00.) This item is the contractual usage and support for the tax software and also includes any custom reports we need Interware to create for us. We do not know the cost of these custom reports so I have to guess on the amount. Currently they are working on a "Final Tax Data Report" that will be printed for the end of each fiscal tax year and will show what was paid for principal and interest, and any amounts still due. These paper records are necessary in case the computer software system changes or is unavailable. Paper records of Final Tax Data are kept as far back as 1970's. It is the only access we have to the history of the tax data. They have also created specialized reports that only the Town of Hampton uses...for example our 3 different tax rates needed to be updated in their system in a program that saved the tax rate data from warrant to warrant so that we did not have to physically update each parcel prior to running the tax warrant. The software company also raises the cost of support yearly. This line item covers all the above and I am lowering it based on past history. (The bill for Interware Software Support has not been paid for 2015...it gets paid in December of each year.)

- 2) Staff Development:** This line item is being lowered by \$445.00 and contains 3 sublines;

NH Tax Collector's Association Membership remains the same at \$100.00 (\$50.00 each for Tax Collector and Deputy)

Annual Convention/Workshops I tried to decrease this last year, but due to the default budget it remained the same. I have lowered this item due to not attending the New Collector's Workshops by \$100.00 as it is not needed anymore.

Estimated Mileage has been lowered by \$100.00 based on past history

I removed the Tax Certification Course, as we are both Certified now (-\$245.00)

3) Tax Liens/Instruments: This line item is being decreased by \$500.00 and contains 1 subline;

Cost for mortgagee searches this amount is paid to a company who researches mortgages and notifies them by certified mail that a lien has been placed on a property. It is completely reimbursed when the first payment for a lien is made. We are charged \$15.00 per search and certified letter that is mailed. Last year this line was raised by \$500.00 due to an overdraw of the account in 2014, (more liens placed = more lien searches required.) In 2015 the number of liens dropped and the account has leftover money. I feel comfortable lowering this account based on 2015 history of lien searches.

4) Part Time Wages : This line item contains 2 sublines and is being decreased by \$266.00;

Full Time Deputy Wages (Union): For 2016 this includes a contractual "step" raise of .09 cents per hour. This line also includes an estimated 70 hours of extra time as the Deputy must be in the office 40 hours per week when the Tax Collector is away for vacation, or conferences, or training etc. The Deputy wages are based on a 35 hour work week, but the office is open a total of 40 hours a week, and she also works extra hours at tax time when we extend the office hours by approximately 16 hours per year. She also receives overtime for any hours worked over 40 hours, which only happens twice a year at tax time.

1 Part Time Clerk (Non-Union): This line has been lowered by 25 est. hours needed (from 100 to 75 hours). This is an estimate of hours for help needed during tax time, or if we need to both be out of the office for a workshop or training.

With the increase in Full Time Deputy wages, and the decrease in the Part Time Clerk estimated hours, this line is decreased over all by \$266.00

5) Elected Official Wages: This line item is being increased by \$4,622.00;

Elected Full Time Tax Collector: This line is being increased by 9% raise. (I have worked in this office since 2007 and have been Tax Collector since 2009. In the 8 years that I have worked here I have received only 1 raise. With this raise, I am still the lowest paid Department Head, and I am responsible for \$50 million dollars in collections every year. Please see the following page for further explanation as to what the tax office does and why I think this raise is justified. Also, being an Elected Official, I am not considered part of the Dept. Head raises, nor part of the Union raises, nor part of the Non-Union raises. Therefore, because the Elected Officials raises only come by way of budget approval or warrant article, they are few and far between, and the percentage amount grows with each passing year of no raises. Might I suggest perhaps we develop a "Wage Scale for Elected Officials" such as the Town of Seabrook and Exeter use, where depending on the number of years worked there are "step" increases. This might be easier for all involved.)

TOTAL 2016 BUDGET : \$102,573.00 INCREASE OF \$2,080.00 FROM 2015 (DEFAULT) BUDGET

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While most people...including some of those on the budget committee...think this office is only busy twice a year, truth is we are busy every day. You might not see people waiting in line at our window, but this office is busy every day with "behind the scenes" work. We are always processing payments, received at the window, through the mail, and online. A lot of these payments are partial payments...\$50.00 to \$100.00 at a time. Every one of these partial payments takes time to process, keep a running balance and give receipts. We balance our work daily, weekly and monthly and audit all books/accounts monthly.

Last year we have had a couple "firsts" for our office. We had our first Land Use Change tax that remained unpaid for 2014 and was liened. We had to keep stringent records on interest accrual and payments, as these are not recorded in our software system. (We are working with Interware on that point.)

We also had our first Deeded property (since I've been here) that had a house on it and the owner wanted the property back after it was deeded. While the auction/sale of this property is now out of the Tax Collector's role of responsibility, there is a running "Invoice" on the property that I must update twice a month for ongoing taxes and interest as well as other bills (such as DPW costs and Attorney costs). This again is done "by hand" as it's not in our computer system.

This year we mailed 660 Notice of Tax Delinquencies in January. In April we mailed 360 certified Notice of Impending Tax Liens, and in May placed liens on 213 parcels. In May we also mailed 53 Certified Notice of Impending Tax Deeds and in June the Town Deeded 3 parcels, and have waived 3 parcels due to payment agreements. Every one of these parcels that are unpaid creates a ton of work in the Tax Office...work that no one but us "sees".

At the same time we were getting the lien notices ready we were also helping the Assessor create a July 2015 Tax Warrant, and were also creating new tax bills. This means we were dealing with liening, deeding, tax warrants and new tax bills, all at the same time. We are also answering phones, emails, printing tax statements, and helping people with their Federal taxes. We are also processing Federal Tax Reports. This takes an incredible amount of work, time balancing, and prioritizing, that again nobody actually "sees" us doing! We do this work every day of every year and always provide the property owners, Attorneys, closing companies, and other Town departments help when needed and we do this with a cheerful attitude. I cannot tell you how many times I have heard "You ladies in the Tax Office are a pleasure to deal with." We even helped stop a foreclosure auction on a property that had been place in foreclosure by a mortgage company accidently. This is what we do every day.

Last year I provided the Selectmen a report on what the Tax Office does every day, in order to show why we needed a full time Deputy. I mailed it to the Budget Committee Chairman TWICE, and asked that it be forwarded to the committee members but never got a response, from either the Chairman or the committee members. Even AFTER that was sent to the Budget Committee I still had a member ask me "Is it truthful to say you (the Tax Office) are only busy twice a year?" So, the answer to that question is still a resounding "NO."

I am attaching the same document I mailed the Budget Committee chairman last year for your review.

What does the Tax Office do year round?

This is what everyone knows we do:

Take payments and apply to the correct parcel numbers

Deposit checks and cash in a timely manner

Keep accurate records for auditors

Answer question in the office and on the phone

This is what everyone may not realize we do in addition to what I just stated:

We work alongside the assessor's office to create the tax warrants twice a year

We create and send out 19,000 BILLS of current taxes due per year

Again, we collect approximately 50 million dollars a year an average of one million dollars a week

At tax time the deputy processes approximately 1200 payments a day on the computer

We resend approximately 300 tax bills that are returned to us due to problems with mailing addresses

We process all our checks through a scanner on a daily basis and verify each check the scanner can't read, this fairly new system delivers the checks directly to the bank so the town has their money about 2 days earlier than in prior years

Every year we mail 750 letters of overdue taxes, 450 certified letters of impending liens, 70 letters of impending deeding and 40 certified letters to mortgagees

We place liens on 250 properties each year. We take partial payments on all taxes and those are recorded in the computer system, and handwritten receipts for every partial payment are given to the property owner each time they come in. We have 645 property owners that are on our uncollected list totaling over 1.5 million dollars.

We create bills for Land Use change bills, Yield tax bills, and Excavation taxes, and we manually maintain these records

We redeem paid off liens to the registry of deeds within 30 days of payoff

We create export files for current, and delinquent, taxes to mortgage companies for payment of taxes

We process imported files from mortgage companies for payment of 4 million dollars' worth of current taxes, in the past this took a week to process and we've been able to streamline this down to get that money into the bank account in one day's work.

We keep accurate records for 6 years of outstanding liens as well as the current taxes due

We balance on a daily, weekly, monthly and yearly basis for all 7 years of taxes due

We audit all 7 years of taxes and interest on a monthly basis

We send quarterly census forms to the US Government

We send proof of claim documents to the bankruptcy court for people in bankruptcy who owe taxes

We attend bankruptcy hearings if it is necessary to represent the Town in order to collect the taxes due

We attend court cases where we are subpoenaed

We help process spreadsheet for Sewer abatements, in the past the interest due was figured by hand

We process abatements in computer and abatement refunds to the finance department

We process refunds for overpaid taxes

We process NSF checks and contact property owners to get repaid

We research tax payments for current years and for prior years for people who need to prove they owned properties in the past...anything older than 2009 are paper records and stored in the vault downstairs

We print tax statements for people who need the records for federal taxes or to get a beach sticker

We have both attended a 3 year certification course and graduated with honors

We attend yearly meetings of the tax collector's association to maintain our certification

We work closely with the finance department to assure that all GL accounts relating to taxes are accurate

We also work closely with the auditors yearly to be sure that all tax accounting is accurate

During tax time we do all the above and process about 300 pieces of mail daily, And....We are the only tax office in the state that runs a drive thru window!

Sincerely
tao—  UZ_

Donna Bennett, CTC
Certified Tax Collector

LIBRARY



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(603) 9 Hi -i7.19
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2016 Library Budget Request
Amanda L. Reynolds Cooper
October 6, 2015

4550.1.120 Part Time Wages	\$459
4550.1. Merit Pool	\$10,299
4550.1.191 Sick Leave / Vacation	\$2,500 -
4550.1.210 Health Insurance	\$16,895
4550.1.220 Social Security	\$822
4550.1.225 Medicare	\$192
4550.1.230 NH Retirement	\$1,808
4550.1.680 Operating	\$1,137

Four additional service desk hours. Several staff members have shifts their hours, resulting in savings that could be translated into more coverage

Salary step program was retired 2015

Cuts made in 2013 were too deep

Need less than what was budgeted for 2015

Major changes include reducing funds spent on:

Periodicals -\$2,000

Reference books -\$2,200

Online Subscriptions -\$2,000

through negotiations and switching vendors and increasing funds requested for

Utilities \$4,113

Cleaning contract \$975

Feature films \$500

Documentaries \$500

Non-fiction books \$500

Computer software \$450

Maint. & Support \$450

Total	\$322
-------	-------

0.04% increase over 2015

Lane Memorial Library
4550.1.191 Sick Leave / Vacation

	Actual	Budget	Difference
2014	\$5,536.00	\$5,500.00	-\$36.00
2013	\$6,622.00	\$5,500.00	-\$1,122.00
2012	\$5,831.00	\$8,000.00	\$2,169.00
2011	\$8,403.00	\$8,000.00	-\$403.00
2010	\$11,725.00	\$10,001.00	-\$1,724.00
2009	\$11,622.00	\$10,001.00	-\$1,621.00
2008	\$7,820.00	\$10,001.00	\$2,181.00
2007	\$5,906.00	\$10,000.00	\$4,094.00
2006	\$4,594.08	\$10,000.00	\$5,405.92
2005	\$6,267.28	\$10,000.00	\$3,732.72
2004	\$8,034.00	\$10,000.00	\$1,966.00
2003	\$5,890.00	\$10,000.00	\$4,110.00

Lane Memorial Library
4550.1.120 Part Time Wages

	Mon	Tues	Wed	Thurs	Fri	Sat
9am	Historically covered	Added 2010	Historically covered	Added 2015	Historically covered	Historically covered
10a m						
111am						
112pm						
fpm	Historically covered	Historically covered	Historically covered	Historically covered		
12pm						
1						
3pm			'fb t 6 added 2016	r To be' added 2016		
14pm						
; Spm						
1						
6pm						
7 p m						
8 p m						

CONSERVATION COMMISSION

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"IrioN Cpl
Hampton Conservation Commission
100 Winnacunnet Rd
Hampton, NH 03842
603.929.5808

4611 - CONSERVATION COMMISSION

031.46111.1200	P/T Wages	\$29,240
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Conservation Coordinator. 29 hrs/wk., including the following responsibilities: Answer or reply to all incoming phone calls to the Conservation Commission; meet with residents, engineers, and Town and DES wetlands permit applicants; site visits; Town and DES Wetlands permit application assistance; application review; preparation for HCC meeting (prepare agendas, organize site walks and write application synopses; prepare binders; send reminders and applicant notifications); update and maintain the Town Wetlands application database; write and send letters to new homeowners; prepare and send Wetland permit expiration reminders and expiration notices; inspection upon completion of all Town Wetland Permit projects; attend all Planning Review Committee meetings, including reviewing applications for completeness and commenting on applications from the perspective of their compliance with Town wetlands ordinances; review Operations and Maintenance manuals for completeness and consistency; administer the Painted Rain Barrel program, including negotiating with suppliers, working with the middle school art teacher, publicizing the program and managing the silent auction; administer the Rain Garden grant and installation program, including soliciting and reviewing applications, assisting with rain garden sizing and design, assisting with plant selection, securing compost and mulch, and organizing and assisting with installation; creating a database of single home, 5+ acre properties for potential conservation opportunities; updating and maintaining the conservation easement and conservation land database, including preparing individual files for monitoring reports; organizing the updating of the property tax cards of all properties that have been issued Wetlands permits; assisting with the creation of the Hampton Town Forest; working with the Town Planner to help Hampton qualify for and participate in the FEMA Community Rating System to reduce resident flood insurance rates, including applying for and securing a **PREP** grant to get additional assistance from the Rockingham Planning Commission in this effort, and other duties to assist in the functioning of the Conservation Commission as appropriate. (Includes salary increase of 1.5%.)

\$29,240

031.46111.6100	Supplies & Expenses	\$ 4,450
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- Public Outreach, including the annual Painted Rain Barrel Program and Auction, organized snow-shoe hikes, and other conservation programs designed to inform property owners about good conservation and storm water management practices. \$ 730
- Secretarial expenses, including writing/editing the minutes from all Conservation Commission public hearings. Average 10 hours/month. (Includes an \$ 1,320

• Postage and supplies, including postage for mailings to new residents, permit holders and applicants for permits, and paper and envelopes for mailings.	\$ 500
• Professional services, including wetlands and/or soil scientists, and other experts on wetlands/conservation issues as needed.	\$ 800
• Seminars, including those that increase the Commission's knowledge of wetlands, conservation, preservation, wetlands zoning, and/or permitting, etc. issues.	\$ 100
• Computer supplies/office equipment, including printer ink, camera storage disks, file folders, paper, pens/markers, etc.	\$ 300
• Mileage reimbursement for travel to site walks, inspections, consultations, off-site meetings and seminars.	\$ 200
• Green Infrastructure, including preparing flyers, hosting seminars/workshops and administering the annual "Soak Up The Rain - Hampton" rain garden cost-share grant and installation program, and other programs designed to promote the beneficial infiltration (vs. run-off) of storm water.	\$ 500
031.46121.700 Land Acquisition	\$ 0
Deposit to Conservation Land Fund	\$ 0
Total - Conservation Commission (4311)	\$33,690

GASOLINE/DIESEL

2016						2015		
	!Sept		Budge	Budget	Budget			
Gasoline	;Actual	2015 Annualiz	€,Adjusted	Request		Actual		
021.41951.6350	\$1,946	\$2,595	\$2,92	\$3,500	\$3,000	\$3,551		
023.42101.6350	\$2,823	\$3,764	\$3,72	\$3,630	\$3,630	\$4,806		
023.42102.6350	\$2,090	\$2,787	\$5,56	\$5,775	\$5,775	\$6,352		
023.42103.6350	\$45,054	\$60,072	\$66,591	\$99,000	\$99,000	\$74,301		
024.42201.6350	\$2,8221	\$3,763	\$4,73	\$7,708	\$7,708	\$5,341		
024.44202.6350	\$8961	\$1,195	\$1,18,;;	\$902	\$902	\$1,332		
024.42203.6350	\$2401	\$320 1	\$2,03	\$2,600	\$1,312	\$832		
025.42401.6350	\$1,8691	\$2,492	\$2,64	\$3,000	\$3,000	\$3,572		
026.43111.6350	l \$18,278 ¹	\$215,634	\$22,77	\$30,941	\$32,966	\$29,869		
026.43212.6350	j \$10,614	\$123,711	\$12,92	\$12,306	\$12,306	\$17,665		
026.43244.6350	¹ \$2,81	\$384	\$68	\$1,286	\$1,286	\$1,279		
027.44142.6350	1 \$2,402;	\$3,203	\$2,84'	\$4,332	\$4,332	\$3,671		
029.45202.6350	\$1,2651 ¹	\$1,687	\$2,108	\$3,200	\$2,500	\$3,192		
l \$130,738				\$178,180			\$47,442	
2016					2016			
	Sept		teudget	Budget	2015	2014		
Diesel	Actual	Annualized	Vdjusted	Request	Budget	Actual		
024.42202.6360	\$10,011	\$13,3481	\$12,76	\$17,250	\$17,250;	\$14,434		
024.42206.6360	\$0,	\$0	\$1,14	\$0	\$0	\$335		
026.43111.6360	\$25,3061	\$33,7411	\$27,40	\$18,538	\$18,5381	\$29,798		
026.43212.6360	\$18,706:	\$24,941	\$23,92	\$19,602	\$19,602 ¹	\$26,120		
026.43231.6360	j \$43,2051 •	\$57,607	\$62,86	\$59,180	\$59,180	\$65,280		
026.43244.6360	j \$3,9931	\$5,324	\$4,40	\$7,916	\$7,916'	\$4,938		
\$132,50				\$122,486			-\$10,022	
Calculation used to come up with Average cost per gallon								
Gasoline Diesel								
Sep-14	\$2.95;	\$3.36						
Oct-14.	\$2.65;	\$3.36						
Nov-14,	\$2.50	\$3.36						
Dec-14	\$2.251	\$3.35 ¹						
Jan-15 ¹	\$1.72'	\$3.35						
Feb-15!	\$2.45'	\$3.35						
Mar-15:	\$2.62	\$3.35						
Apr-15:	\$2.671	\$3.35						
May-15 ¹	\$2.671	\$3.35						
Jun-15	\$2.671	\$3.35						
Jul-151	1 \$2.67	\$2.98						
Aug-15'	\$2.67;	\$2.75						
\$30.491		\$39.26						
Avg Cost per gallon		\$2.541	\$3.27					

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